



PRINCE GEORGE COUNTY, VIRGINIA

July 2018

UTILITY WORKER I

FLSA Status: Non-Exempt

GENERAL DEFINITION AND CONDITIONS OF WORK:

This is a specialized technical position performing operation and maintenance on utility infrastructure and related equipment and systems. Assignments will involve work in one or more of the following areas: (1) electrical/mechanical, (2) utility construction, (3) sewer collection operations, (4) water distribution operations. This position reports to the Utility Supervisor.

This is heavy manual work requiring intermittent lifting of objects weighing at least 50 pounds or more. Work requires climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment. This position may involve call-out for after hours work activities.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Operates and organizes the use of utility tools, equipment and vehicles.

(The following tasks are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Follows Department and industry safety requirements;

Maintains records and efficiently completing work orders;

Assists with preventive maintenance and repairs on water and wastewater utility equipment;

Assists with repairs and installs water and wastewater utility lines as needed;

Assists with installs of in-ground utility meters, repairs and/or replaces of utility meter, boxes, lids;

Performs utility facility and easement mowing, trimming and grounds clearing and maintenance as requested;

Assists with repairs, replacement and installation street signs as required;

Assists with flushing and cleaning of wastewater utility lines and lift stations;

Assists with filming wastewater utility lines and laterals as necessary;

Assists with maintaining and flushing of water utility lines;

Maintains and paints hydrants as required;

Assists with cleaning of water utility storage tanks and other water utility structures and equipment;

Picks up and deliver water utility treatment chemical inventories and supplies;

Reads water meters and records consumption accurately, including the use of automated equipment;

Performs disconnection of utility service as required;

Assists with repair or replacement of broken water meters/register;

Transports supplies and equipment safely and efficiently in County issued vehicles;

Reports issues/concerns with water/sewer utilities to the Utility Supervisor;

Participates in emergency response operations as required in a declared emergency by County officials; completes required NIMS training as a condition of employment;

Must have a valid Virginia Driver's License;

Performs related work as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of the tools, materials and equipment used in the installation, replacement, maintenance and repair of utility lines and equipment; general knowledge of a variety of maintenance and manual tasks involved in the installation, maintenance, repair and replacement of water and wastewater utility lines and equipment; general knowledge in the use of common hand and power tools; ability to operate utility construction equipment; ability to perform manual and semiskilled labor for extended periods, often under unfavorable conditions; ability to establish

and maintain positive working relationships with customers, supervisor and coworkers.

EDUCATION AND EXPERIENCE:

High school diploma or equivalent required with related water and wastewater utility experience preferred. Any equivalent combination of education and experience and/or training sufficient to demonstrate the required knowledge, skills and abilities is acceptable.

SPECIAL REQUIREMENTS:

Must have a commercial driver's license within 6 (six) months of employment; may work beyond normal schedule; may be assigned routine scheduled coverage responsibilities under call-out policy; must wear uniform according to standards, including safety equipment.