



FIRE LIEUTENANT

FLSA Status: *Non-Exempt*

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs difficult protective service work as a front line supervisor. Management, administrative and technical work performing and directing personnel engaged in firefighting, emergency response, hazardous materials response and mitigation, rescue operations, public education and other specialized fire and EMS service related functions. Work is performed under the regular supervision. Supervision is exercised over assigned personnel.

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing a self-contained breathing apparatus. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Responding to emergency calls when summoned; providing basic and advanced life support emergency medical services; assisting in the suppression of fires; preparing and maintaining detailed records; supervising personnel assigned to a station/company; providing assistance to the public; plans, coordinates and participates in necessary training.

(The following tasks are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Ensures understanding and compliance with state, County and departmental policies; recommends revisions and/or new policies and procedures; assists with budget preparation and management;
Enforces federal, state, local and departmental policies, rules and regulations;
Responds to fire and emergency calls; may take on the role of officer in emergencies including assuming command of an incident; determines the necessity of additional resources; administers emergency care; transports victims to emergency care facilities; maintains records and observes patient responses; identifies diagnostic signs which may require communications with medical facility for advice and direction; provides direct patient care as ordered; administers prescribed drugs, intravenous solutions and performs defibrillations as required;
Checks and prepares equipment and supplies for treatment; cleans, disinfects and maintains medical equipment;
Checks and reviews reports submitted by assigned personnel;
Educates public in matters of fire safety, health care and emergency situations;
Coordinates and performs housekeeping duties to the assigned station;
Participates in continuing training and instruction program by individual study of technical material and attendance at scheduled drills and classes;
Performs assigned duties of operations, administration, or other roles as necessary;
Serves as Captain when necessary;
Participates in emergency response operations as required in a declared emergency by County officials; completes required NIMS training as a condition of employment;
Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of fire, EMS, emergency disaster management; knowledge of laws and regulations controlling fire, EMS and emergency management; effective management and administrative skills; ability to lead, direct and manage the activities of volunteer and career personnel; ability to establish and maintain productive working relationships with volunteers, career personnel, government officials and the public; ability to prepare technical and informative reports and present complex information to varied audiences; and, ability to exercise sound judgment and discretion in emergency situations.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and extensive experience in fire, emergency services and/or emergency medical services including some supervisory experience.

SPECIAL REQUIREMENTS:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Must possess and maintain certification as State Certified Firefighter II or higher, EMT-Intermediate or higher, and EVOC Level 3 or higher. Must meet and maintain all departmental requirements for the position.