

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: March 13, 2018
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Work Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

WORK SESSION

Discussion of Naming Employee Breakroom

Discussion of Naming Fort Lee Roundabout

Discussion of Transportation Committee and VDOT Traffic Study Requests

Discussion of Farmer's Market

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – February 27, 2018 Regular Meeting.

C-2. Resolution; Commendation; Reginald B. Reynolds, II; Attainment of Eagle Scout.

C-3. Resolution; Acceptance of Route 1337 Crossings Boulevard into Virginia Department of Transportation/ Secondary System of Roads Maintenance.

C-4. Resolution; Appropriation Adult Education Space Grant Funds \$12,672.68.

C-5. Resolution; Appropriation School Title IV Bullying Grant Funds \$18,509.09.

- C-6. Resolution; Memorandum of Understanding Between Prince George County Police Department and Central Virginia Regional Narcotics Task Force.
- C-7. Resolution; Memorandum of Understanding Between Prince George County Police Department and ICAC Regarding Crimes Against Children.
- C-8. Resolution; Memorandum of Understanding Between the Prince George County Police Department and the Fort Lee Provost Marshalls Office for Exchange of Information.
- C-9. Resolution; Memorandum of Understanding Between the Prince George County Police Department and the Federal Bureau of Investigation (FBI) Related to the Richmond Child Exploitation Task Force.

PRESENTATIONS

- S-1. Resolution; Commendation; Reginald B. Reynolds, II; Attainment of Eagle Scout.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith

Legislative Update – Martha Burton

TABLED ITEMS

ORDER OF BUSINESS

- A-1. Acceptance of a Deed of Quitclaim and Partial Release of Land and Easements Adjacent to the Pine Ridge Pump Station.
- A-2. Resolution; Recommendation of Appointment – Building Official.
- A-3. Resolution; Authority to Advertise a Public Hearing Authorizing the Issuance of General Obligation Bonds in the Maximum Principal Amount of up to \$9,500,000.
- A-4. Resolution; Authority to Advertise a Public Hearing for the Appropriation of Up to \$8,284,225 in Debt Proceeds to the Capital Projects Fund (Budget Amendment).
- A-5. Resolution; Authority to Advertise a Public Hearing for Setting a Tax Rate for Real Property, Personal Property Machinery and Tools and Mobile Homes.
- A-6. Authority to Advertise Public Hearing on Utility Rates / Ordinance Change.
- A-7. Discussion of FY17 School Division Carry-Over Funds and Possible Resolution for Authority to Advertise a Public Hearing for an Appropriation of \$2,725,326.

PUBLIC HEARINGS

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

March 13, 2018

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, March 13, 2018 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Alan R. Carmichael, Chairman.

ATTENDANCE. The following members responded to Roll Call:

| | |
|---------------------------------|---------|
| Alan R. Carmichael, Chairman | Present |
| Donald R. Hunter, Vice-Chairman | Present |
| Floyd M. Brown, Jr. | Present |
| Marlene J. Waymack | Present |
| T. J. Webb | Present |

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

WORK SESSION

Mr. Percy Ashcraft, County Administrator, reviewed the Staff report to name the Second Floor Breakroom for former County Administrator, Mr. John Kines. Staff will prepare a resolution for consideration at the March 27th meeting. The consensus of the Board of Supervisors is to move forward with this request.

Mr. Ashcraft reviewed the letter from LTC Alvin Chandler to name the Fort Lee A Gate roundabout for fallen Captain Jesse A. Ozbat. The request is under consideration. Mr. Scott Thornton of VDOT explained that Fort Lee approval is necessary. Mr. Micas stated that resolutions from Fort Lee and the County are required. VDOT require that the County pay for all associated costs of the naming. It was the consensus of the Board to move forward with this process.

Mr. Scott Thornton of VDOT presented options on how to handle Traffic Study requests. VDOT studies pull SSYP County allocated funds to prepare studies. There was discussion on which process to use for study evaluation. There was consensus of the Board to handles each case themselves without a committee. Mr. Thornton began an individual request review of seven items. For Work Order No. 3296976 regarding Robin Road, the Board voted no. For Work Order No. 3280420 regarding Templeton Road, the Board voted yes. For work order No. 3256278 regarding Cottonwood Lane, the Board voted yes. For work order No. 3252141

regarding Ruffin Road, the Board voted no. For Work Order No. 3252013 regarding Laurel Spring, the Board voted yes. For Work Order No. 3175029 regarding Pleasant Grove Drive, the Board voted yes. For Work Order No. 3158914 regarding Ruffin Road and Sandy Ridge Road, the Board voted yes.

Ms. Kirsten Cherry, IT Director, gave an overview of the 2018 Farmer's Market starting May 5. The Market will be open every Saturday from 8:00 a.m. until Noon except for Labor Day Weekend, September 1. Farm Bureau members can sell for free. All others will pay a \$10 fee per Saturday. Anyone interested can call 804-722-8777.

Chairman Carmichael called a recess at 6:59 p.m. The Board reconvened at 7:05 p.m.

Invocation. After a moment of silence for the late Sheriff Perry Lewis, Mr. Brown gave an invocation.

Pledge of Allegiance to U.S. Flag. Eagle Scout at Reginald Reynolds led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Carmichael announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:08 p.m. There was no one to speak and the public comments period was closed.

APPROVAL OF AGENDA. After Mr. Hunter requested that Item A-7 be deleted, Mrs. Waymack made a motion, seconded by Mr. Brown, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter
Opposed: (0)
Absent: (0)

ORDER OF CONSENSUS. Mr. Hunter made a motion, seconded by Mrs. Waymack, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – February 27, 2018 Regular Meeting was approved as presented.

R-18-029

C-2.

RESOLUTION; COMMENDATION; REGINALD B. REYNOLDS II; ATTAINMENT OF EAGLE SCOUT AWARD

WHEREAS, Reginald B. Reynolds II completed his Board of Review on December 21, 2017 and is being pinned the 118th Eagle Scout of Heart of Virginia Council, Boy Scout Troop 912; and

WHEREAS, As an Eagle project, Reginald Reynolds bricked the marquee outside Lebanon Baptist Church located at 13800 Lebanon Road in Disputanta, Virginia. The project also included painting 11 parking posts, 47 parking ground barriers, top of a well along with two large flowerpots; and

WHEREAS, The Church appreciated his hard work to ensure the longevity of their marquee and to make the parking area more visible to the congregation as well as spruce up their outside aesthetics; and

WHEREAS, Reginald is currently a junior at Prince George High School in Prince George, Virginia. He is also on the school's football and outdoor track team; and

WHEREAS, Reginald B. Reynold II's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, hereby commends and congratulates Reginald B. Reynolds II on attainment of the rank of Eagle Scout in the Boy Scouts of America; and

BE IT FURTHER RESOLVED That this Board wishes Reginald much success and happiness as he pursues his future goals.

R-18-029A

C-3.

RESOLUTION; ACCEPTANCE OF ROUTE 1337 CROSSINGS BOULEVARD INTO VIRGINIA DEPARTMENT OF TRANSPORTATION/ SECONDARY SYSTEM OF ROADS MAINTENANCE

WHEREAS, the street(s) described on the attached Additions Form AM-4.3, fully herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Prince George County, and

WHEREAS, the Petersburg Residency Office of the Virginia Department of Transportation recommends that the street(s) referenced in the attached Additions Form AM4.3, be added to the secondary system of state highways as a no cost rural addition pursuant to Section 33.2-705 and Commonwealth Transportation Board policy, because the street(s) meets current minimum standards and serve a public need.

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached additions form AM-4.3 to the secondary system of state highways, pursuant to Section 33.2-705, Code of Virginia and the Rural Addition Policy of the Commonwealth Transportation Board of the Virginia Department of Transportation.

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right of way, as described on the attached form AM-4.3, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

R-18-029B

C-4.

**RESOLUTION; APPROPRIATION ADULT EDUCATION SPACE GRANT FUNDS
\$12,672.68**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

| <u>FUND/ORGANIZATION</u> | | <u>AMOUNT</u> |
|--------------------------|---------------------------|---------------|
| Adult Education | | |
| Expenditures: | | |
| 0218-06-501-2183-46051 | Adult Ed - SPACE Supplies | \$12,672.68 |
| Revenues: | | |
| 0218-30-601-0000-333801 | Federal SPACE Grant | \$12,672.68 |

R-18-029C

C-5.

**RESOLUTION; APPROPRIATION SCHOOL TITLE IV BULLYING GRANT FUNDS
\$18,509.09**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

| <u>FUND/ORGANIZATION</u> | | <u>AMOUNT</u> |
|--------------------------|------------------------|---------------|
| School | | |
| Expenditures: | | |
| 0510-NEW EXP CODE(S) | Title IV Grant Exp | \$18,509.09 |
| Revenues: | | |
| 0510-NEW REVENUE CODE | Federal Title IV Grant | \$18,509.09 |

R-18-029D

C-6.

RESOLUTION; MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE POLICE DEPARTMENT AND CENTRAL VIRGINIA REGIONAL NARCOTICS TASK FORCE

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of March, 2018 does hereby authorize the Chief of Police to execute Memorandum of Understanding between Central Virginia Regional Narcotics Task Force and the Prince George Police Department.

R-18-029E

C-7.

RESOLUTION; MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE POLICE DEPARTMENT AND ICAC TASK FORCE REGARDING CRIMES AGAINST CHILDREN

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of March, 2018 does hereby authorize the Chief of Police to execute Memorandum of Understanding between ICAS Task Force and the Prince George Police Department.

R-18-029F

C-8.

RESOLUTION; MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE POLICE DEPARTMENT AND THE FORT LEE PROVOST MARSHALL OFFICE

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of March, 2018 does hereby authorize the Chief of Police to execute Memorandum of Understanding between the Fort Lee Provost Marshall Office and the Prince George Police Department.

R-18-029G

C-9.

RESOLUTION; MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE COUNTY POLICE DEPARTMENT AND THE FEDERAL BUREAU OF INVESTIGATION (FBI) RELATED TO THE RICHMOND CHILD EXPLOITATION TASK FORCE

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of March, 2018 does hereby authorize the Chief of Police to execute Memorandum of Understanding between the Prince George County Police Department and the Federal Bureau of Investigation (FBI) Related to the Richmond Child Exploitation Task Force.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

SUPERVISORS' COMMENTS

Mr. Brown stated that there was a very good recent article regarding the increase in County road litter and trash. He stated that this is not the place to do it and everyone needs to work together on this endeavor.

Mrs. Waymack stated that the Flu of 2018 is finally coming to an end and reminded everyone to look in on their neighbors and take care of each other.

Mr. Hunter concurred with Mr. Brown's comments on road litter and suggested that anyone interested contact VDOT to Adopt-A-Highway. Mr. Hunter reminisced about Sheriff Perry Lewis and sent out his thoughts and prayers to his family.

Chairman Carmichael also stated that Sheriff Perry Lewis will be missed. Chairman Carmichael also stated that Item A-7 was only deleted to allow the Board time to go over the matter in a more extended time before voting to move forward.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Ashcraft stated that the Recreation Advisory Committee will meet on March 14 at 12:00 Noon at the Parks & Recreation Community Center. The Perdue Farms Community Relations Luncheon will be on March 15 at 11 a.m. at the Prince George Library. ARWA & SCWWA Board of Directors Meetings will be on March 15 at 2 p.m. at the Petersburg offices. Swader's

Sports Park 'Over the Rainbow' Special Event will be on March 17 from 10 a.m. to 10 p.m. The St. Patrick's Day 'Slugfest' Travel Baseball Tournament will be on March 17-18 at 8 a.m. daily at the Prince George County baseball fields. Governor Northam has signed HB 1159, which designates the bridge on Middle Road above I-295 as the 'Sergeant Lawrence G. Sprader, Jr. Memorial Bridge.' Payments of Utilities Bill online now available. The Burn Ban remains in effect until April 30 - 'No Burning before 4 p.m. daily.' Parks & Recreation sets Opening Day of Baseball/Softball for April 14. The Prince George Electric-Coop receives \$1.25 million to expand broadband into Sussex County.

REPORTS – Mr. Scott Thornton of the Virginia Department of Transportation gave a brief maintenance report update. Crews have been working on debris cleanup, tree trimming, pothole repairs, weak pavement repair, and pipework. There was some discussion between Mr. Thornton and Mr. Hunter regarding a beaver dam issue on Heritage Road bridge.

Legislative Update - Regional Legislative Liaison Martha Burton from the Crater District Planning Commission presented a report summarizing the actions of the 2018 General Assembly. Ms. Burton stated that the Governor had announced earlier today that February was a terrific month financial for the State of Virginia and revenue is coming in ahead of projections in all categories. Both the House and Senate commended and celebrated the wonderful Czech-Slovak Folklife Festival in Prince George County. The House introduced 2,396 pieces of legislation this session and the Senate introduced 1,326 pieces of legislation; 3,722 bills and resolutions in a 60-day session. She talked about a few of the bills passed, including HB1367 (VA Department of Emergency Management), HB1427 and SB823 (Wireless Service-Rights-of-Way Use Fees), BH729 (Volunteer Firefighter Training), HB220 (Local Parks), SB983 (Redistricting of Local Election Districts), HB1096 (Dredged Material Siting), HB1452 (Regional Industrial Facility Authority), SB883 and HB222 (Incentives for Companies Locating in Distressed Communities), HB1583 (Commonwealth Broadband Chief Advisor), HB1179 and SB448 (School Revitalization Zones), SB229 (Mandatory Training for School Bus Personnel Autism Spectrum Disorders), HB129 (Manufacturing Instruction for Students), HB211 (Groundwater Withdrawal Permits), HB494 (Chesapeake Bay Watershed), SB340 (Water Quality Improvement Fund), SB179 and HB509 (Comprehensive Plans – Solar Facilities), HB1258 and SB405 (Zoning for Wireless Communications Infrastructure), HB640 (Comprehensive Plans), HB796 (Zoning), SB106 and HB1598 (Redistricting after 2020 Census), HB1388 and SB513 (Enhanced Public Safety Telephone Services Act), SB314 and HB1022 (Tangible Personal Property), HB871 (Real Estate Taxes, Use Value Assessment), and HB73 and SB466 (Speed Limits). Ms. Burton stated that they will be looking a school safety. She talked about a few Bills carried over, including HB966 (Tax Restructuring), SB714 (Local Government Expenditures for Economic Development), and HB372 (School Calendar). Bills that were carried over must be acted upon by the committees that have them by midnight on November 29 or they die. The Governor has until midnight on April 9 to make his decisions regarding legislation that passed. The General Assembly will return on April 18 to address the Governor's recommended amendments and vetoes. The General Assembly has not yet completed work on HB29 (amendments to the 2016-2018 Budget) and HB 30, the budget for July 1, 2018-June 30, 2020. The Governor has called the Assembly back into session April 11 to finish that work.

ORDER OF BUSINESS

A-1. Acceptance of a Deed of Quitclaim and Partial Release of Land and Easements Adjacent to the Pine Ridge Pump Station. Mr. Steve Micas, County Attorney, stated that in 1977 the County accepted a parcel of land to construct a sewer pump station to serve the residents of Bennie’s Mobile Home Park (now known as Pine Ridge Mobile Home Park). In order for the County to continue to maintain the sewer line extending from Route 156 which serves the mobile home park, the County must acquire ownership of the easement. The adjacent landowner deeded easements to the County last fall. The attached deed “quit claims” any interest that the mobile home park might still have in the property to the County and releases any encumbrances that may exist on the easement. Upon acceptance of the Deed, the County will accept the existing sewer line as part of the County system and the County will be financially responsible for maintaining the sewer line. In accordance with § 15.2-1803, Code of Virginia, 1950, as amended, the Board must authorize the County Administrator to accept the dedication to the County of these interests in the sewer easement. Mr. Hunter made a motion, seconded by Mrs. Waymack to accept the Deed of Quitclaim. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

A-2. Resolution; Recommendation of Appointment – Building Official. Ms. Julie Walton, Director of Community Development, stated that Mr. Dean Simmons has been hired by the County to fill the vacancy of Deputy Director, Department of Community Development & Code Compliance. This position also serves as the County’s Building Official. The Virginia Uniform Statewide Building Code requires that the governing body of a locality appoint the position of Building Official. Mrs. Webb made a motion, seconded by Mr. Brown, to approve the resolution presented. Roll was called on the motion.

R-18-030

A-2.

RESOLUTION; RECOMMENDATION OF APPOINTMENT– BUILDING OFFICIAL.

WHEREAS, Mrs. Julie Walton was appointed Building Official for Prince George County during the position’s recent vacancy;

AND WHEREAS, Mr. Dean Simmons has been hired as the Deputy Director of Community Development / Building Official;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018 does hereby appoint Mr. Dean Simmons as Building Official for Prince George County, VA.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Authority to Advertise a Public Hearing Authorizing the Issuance of General Obligation Bonds in the Maximum Principal Amount of up to \$9,500,000.

Ms. Betsy Drewry, Finance Director, stated that multiple capital projects with planned debt issuance were recommended as part of the adopted FY2018 budget. To date, \$1,215,775 in projects have been approved with appropriation and reimbursement resolutions completed. Two additional FY2018 projects and projected closing costs* are planned for inclusion in the FY2018 borrowing and only project estimates are available at this time. They are Part II of the public safety radio project and the Central Wellness Center building use code compliance changes. Those along with projected closing costs total \$8,284,225 with a grand total of \$9,500,000 including appropriated projected to date. A public hearing is required and Staff is recommending April 10. Mr. Webb asked for more clarification on the Central Wellness Center changes. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the advertisement of the public hearing as presented. Roll was called on the motion.

R-18-031

A-3.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF UP TO \$9,500,000

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, does hereby authorize the advertisement of a public hearing authorizing the issuance of General Obligation Bonds in the maximum principal amount of up to \$9,500,000.

On roll call the vote was:

In favor: (5) Waymack, Brown, Hunter, Carmichael, Webb

Opposed: (0)

Absent: (0)

A-4. Resolution; Authority to Advertise a Public Hearing for the Appropriation of Up to \$8,284,225 in Debt Proceeds to the Capital Projects Fund (Budget Amendment).

Ms. Drewry stated that multiple capital projects with planned debt issuance were recommended as part of the adopted FY2018 budget. To date, \$1,215,775 in projects have been approved with appropriation and reimbursement resolutions completed. Two additional FY2018 projects and projected closing costs* are planned for inclusion in the FY2018 borrowing and only project estimates are available at this time. The Other Project Costs and estimated closing costs have not been appropriated as a budget amendment to the adopted FY2018 budget. A public hearing is required for this budget amendment because this appropriation totals an estimated \$8,284,225 which exceeds 1% of the adopted FY2019 budget (Adopted FY2018 budget = \$114,018,234; 1% = \$1,140,182). Mr. Hunter made a motion, seconded by Mr. Webb, to approve the advertisement as presented. Roll was called on the motion.

A-4.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF UP TO \$8,284,225 IN DEBT PROCEEDS TO THE CAPITAL PROJECTS FUND (BUDGET AMENDMENT).

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, does hereby authorize the advertisement of a public hearing for the appropriation of up to \$8,284,225 in debt proceeds to the Capital Projects Fund.

On roll call the vote was:

In favor: (5) Brown, Hunter, Carmichael, Webb, Waymack

Opposed: (0)

Absent: (0)

A-5. Resolution; Authority to Advertise a Public Hearing for Setting a Tax Rate for Real Property, Personal Property Machinery and Tools and Mobile Homes. Ms. Drewry stated that the County Administrator proposed the Fiscal Year 2018-2019 budget at the February 27, 2018 board meeting and recommended a 5 cent increase in the Real Property Tax Rate for school capital projects. No other increase or change in established tax rates was recommended. If any tax rate increases are desired, Code of Virginia § 58.1-3007 states that the public hearing must be published in a paper of general circulation at least seven days before the hearing. The recommended public hearing date is April 10, 2018. The Personal Property tax rates are required to be adopted by April 15th in order for the Commissioner of Revenue and the Treasurer's Office to print the tax bills and have them mailed by April 25th for the June 5th collection date. The tax rate proposed for Personal Property is \$4.25, the same as FY18. The rates advertised will be altered as recommended and approved by the board. The County Administrator's Proposed budget recommends an increase in the Real Property tax rate of 5 cents per \$100 of assessed value to fund school capital projects. The overall General Fund budget, considering all revenue changes, is expected to increase by \$2,491,376, or 4.65%. Mr. Hunter made a motion, seconded by Mr. Brown, to authorize an advertisement of a public hearing to set the tax rate not to exceed \$.91. Roll was called on the motion.

A-5.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR SETTING A TAX RATE FOR REAL PROPERTY, PERSONAL PROPERTY MACHINERY AND TOOLS AND MOBILE HOMES.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of March, 2018, does hereby authorize the advertisement of a public hearing for the following tax rates:

Real Property: \$0.91 per \$100.00 of assessed value
Personal Property: \$4.25 per \$100.00 of assessed value
Machinery & Tools: \$1.50 per \$100.00 of assessed value
Mobile Homes: \$0.91 per \$100.00 of assessed value

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

A-6. Authority to Advertise Public Hearing on Utility Rates/Ordinance Change. Mr. Dickie Thompson, Interim Director of Utilities, requested an authorization to advertise for and hold a public hearing on April 10, 2018 to consider adoption of Ordinances to amend the Code of the County of Prince George, Virginia, 2005, as amended, to revise water and sewer and user charges by amending sections 82-262 and 82-537. The Department of Engineering and Utilities with the help of GettingGreatRates.com, LLC completed a Water and Sewer Rate Analysis in January 2017. The goals of the Rate Analysis were to ensure rates that: are adequate to cover current costs and those that can be predicted for about ten years, will enable the building of responsible reserves to hedge against future costs, and will be fair and equitable to all ratepayers. Several rate scenarios were modeled during the rate analysis, and it was recommended to establish annual rate increases after the initial increase (recommended 20% water and 30% sewer, adopted April 2017 - 10% and 20% respectively). The proposed increases to be effective July 1, 2018 are 5% water and 7.5% sewer. Mr. Webb made a motion, seconded by Mr. Hunter, to approve the advertisement as presented. Roll was called on the motion.

R-18-034

A-6.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR AN APPROPRIATION OF \$2,725,326 FOR FY17 SCHOOL DIVISION CARRY-OVER FUNDS.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 7th day of March, 2018, does hereby authorize the advertisement of a public hearing for an appropriation of \$2,725,326 for FY17 School Division Carry-Over Funds.

On roll call the vote was:

In favor: (5) Carmichael, Webb, Waymack, Brown Hunter

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Hunter moved, seconded by Mrs. Waymack, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:15 p.m.

[Draft Minutes prepared March 21, 2018, for consideration on March 27, 2018; adopted by unanimous vote.]

Alan R. Carmichael
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator