

**AGENDA**  
Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: January 9, 2018  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Closed Session**  
**5:00 p.m.**

**Work Session**  
**6:00 p.m.**

**Business Meeting**  
**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

**CALL TO ORDER**

Roll Call

**CLOSED SESSION**

- E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.
  
- E-2. Resolution; “Certification of Closed Session” Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

**WORK SESSION**

Special Tax District for Exit 45  
VDOT Issues  
Discussion of Employees Running for Office

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

- C-1. Resolution; Commendation; Ty-Zachary Bartholomew; Attainment of Eagle Scout Award.
  
- C-2. Resolution; School Appropriation: Rebates & Restitution, \$31,763.41.
  
- C-3. A Resolution Requesting a Memorial Bridge Resolution from The General Assembly Honoring Lawrence G. Sprader, Jr.

**PRESENTATIONS**

- S-1. Resolution; Commendation; Ty-Zachary Bartholomew; Attainment of Eagle Scout Award.
  
- S-2. A Resolution Requesting a Memorial Bridge Resolution from The General Assembly Honoring Lawrence G. Sprader, Jr.
  
- S-3. Christmas Decoration Winners: Christmas Elegance – Tim and Stephanie Johnson;

Religious Display – Claiborne and Betty Rhodes; Best Use of Lights – Ryan Edwards; Most Festive – Robyn and Joshua Zeh; Judges Choice – Grebas Family; and Best Overall – Keith Spain

- S-4. Christmas Card Contest Winner: Sadie Burnett, 4<sup>th</sup> Grade, Walton Elementary School.
- S-5. Christmas Parade Winners: Best Decorated Float Winner – Kidco Academy; Best Decorated Public Service Vehicle Winner – Carson Fire Department; Most Spirited/Theme Winner – Cub Scout Pack #910; Judges Choice Winner – Bengals Flag Football; Most Creative – Big Red, Gotta Dance, Dance Kraze; Best Overall Entry – Oakland Baptist Church.

**SUPERVISORS' COMMENTS**

**COUNTY ADMINISTRATOR'S COMMENTS**

**REPORTS**

**VDOT** – Crystal Smith

**TABLED ITEMS**

**ORDER OF BUSINESS**

- A-1. Draft Minutes – December 12, 2017 Regular Meeting.
- A-2. Resolution; Proposed Revisions; Prince George County Personnel Policy; Sections 0.1 Through 0.9 Entitled *General Provisions* and Section 12.1 Entitled *Employee Performance Review*.
- A-3. Discussion of Administrative Six-Month Work Plan.
- A-4. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):
  - A. Resolution; Recommendation of Two Appointments (Three-Year Term) – Board of Equalization of Assessments.
  - B. Resolution; Appointment of Two Members to Prince George Planning Commission (Four-Year Term).
  - C. Resolution; One Appointment – Crater District Planning Commission.
  - D. Resolution; Recommendation for Appointment of One Member to Board of Zoning Appeals (Five-Year Term).
  - E. Resolution; Appointment of One Member to Virginia Gateway Region (One-Year Term).
  - F. Resolution; Appointment Three-Year Term) – South Centre Corridors Research and Development Council.
  - G. Resolution; One Appointment; (Three-Year Term) – Recreation Advisory Commission.

**ADDED A-5. Discussion of Change in Pre-Budget Work Session from January 16 to February 6.**

**PUBLIC HEARINGS**

**ADJOURNMENT**

**Board meeting format:** Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org).**

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

January 9, 2018

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, January 9, 2018 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Alan R. Carmichael, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Alan R. Carmichael, Chairman	Present
Donald R. Hunter, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: (1) discussion of the expansion of an existing industry where no previous announcement has been made of the business' interest in expanding in Prince George County pursuant to § 2.2-3711 (A)(5), Code of Virginia, 1950, as amended; (2) discussion of prospective candidates for Board appointments to various committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (3) consultation with legal counsel pertaining to probable litigation where such consultation in an open meeting would adversely affect the negotiating and litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended.** Mr. Webb made a motion, seconded by Mr. Brown, that the Board convene closed session for (1) discussion of the expansion of an existing industry where no previous announcement has been made of the business' interest in expanding in Prince George County pursuant to § 2.2-3711 (A)(5), Code of Virginia, 1950, as amended; (2) discussion of prospective candidates for Board appointments to various committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (3) consultation with legal counsel pertaining to probable litigation where such consultation in an open meeting would adversely affect the negotiating and litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended

R-18-008

E-1.

RESOLUTION; CLOSED SESSION FOR: (1) DISCUSSION OF THE EXPANSION OF AN EXISTING INDUSTRY WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' INTEREST IN EXPANDING IN PRINCE GEORGE COUNTY PURSUANT TO § 2.2-3711 (A)(5), CODE OF VIRGINIA, 1950, AS AMENDED; (2) DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENTS TO VARIOUS COMMITTEES PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (3) CONSULTATION WITH LEGAL COUNSEL PERTAINING TO PROBABLE LITIGATION WHERE SUCH CONSULTATION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE NEGOTIATING AND LITIGATING POSTURE OF THE COUNTY PURSUANT TO § 2.2-3711 (A)(7), CODE OF VIRGINIA, 1950, AS AMENDED.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018, does hereby vote to enter closed session for: (1) discussion of the expansion of an existing industry where no previous announcement has been made of the business' interest in expanding in Prince George County pursuant to § 2.2-3711 (A)(5), Code of Virginia, 1950, as amended; (2) discussion of prospective candidates for Board appointments to various committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (3) consultation with legal counsel pertaining to probable litigation where such consultation in an open meeting would adversely affect the negotiating and litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Waymack, Hunter, Carmichael, Webb, Brown

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 6:00 p.m., Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-18-008A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED).**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Waymack, Hunter, Carmichael, Webb, Brown

Opposed: (0)

Absent: (0)

**WORK SESSION**

Mr. Jeff Stoke, Deputy County Administrator, gave an overview of the proposed Exit 45 Area Improvement Service District. An Ordinance is required for 4 cents real property tax. It is approximately \$10,000 in costs for operation and maintenance on an annual basis. It was the consensus of the Board to authorize a public hearing resolution for consideration at the January 23 Board of Supervisors meeting.

Ms. Crystal Smith discussed new speed study VDOT process with the Board. Ms. Smith discussed introduced the Secondary Six-Year Plan process that begins in February. A public hearing is required in the spring in March.

Mr. Brad Owens, Director of Fire and EMS, Police Chief Keith Early, Mr. Mike Purvis, General Services Director, reviewed the winter storm response by County employees.

Chairman Carmichael called a recess at 6:58 p.m. The meeting reconvened at 7:02 p.m.

**Invocation.** Mr. Hunter gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Eagle Scout Ty-Zachary Bartholomew led the Pledge of Allegiance to the United States Flag.

**PUBLIC COMMENTS.** Chairman Carmichael announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:04 p.m.

Chief Scott Campbell (Carson Volunteer Fire Department). Chief Campbell stated how pleased he was with the Police Department, the First Responders, and above all the crew that works on the heating systems in the buildings during the cold temperatures. He asked the Board to please thank each and every one of them.

There was no one else to speak and the public comments period was closed at 7:07 p.m.

**APPROVAL OF AGENDA.** Mr. Hunter made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mrs. Waymack made a motion, seconded by Mr. Brown, that the consensus agenda be approved as presented. Roll was called on the motion.

R-18-009

C-1.

RESOLUTION; COMMENDATION; TY-ZACHARY BARTHOLOMEW;  
ATTAINMENT OF EAGLE SCOUT AWARD

WHEREAS, Ty-Zachary Bartholomew of Heart of Virginia Council, Boy Scout Troop 184 began his Scouting career six years ago; and

WHEREAS, As a member of Boy Scouts, Ty-Zachary has served as Senior Patrol Leader, Patrol Leader, and Librarian; and

WHEREAS, As an Eagle project, Ty-Zachary, as a service to the communities of Prince George, Colonial Heights and Kinsale, Virginia, he built six Little Free Libraries; and

WHEREAS, During the time of this project, Ty-Zachary raised almost \$2500. He also did a book drive in order to stock the books and received over 4,000 books to start these libraries off right. These libraries will be used to help get literature into the hands of children and adults in the community; and

WHEREAS, Ty-Zachary Bartholomew's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2017, hereby commends and congratulates Ty-Zachary Bartholomew on attainment of the rank of Eagle Scout in the Boy Scouts of America; and

BE IT FURTHER RESOLVED That this Board wishes Ty-Zachary much success and happiness as he pursues his future goals.

R-18-009A

C-2.

RESOLUTION; APPROPRIATION SCHOOL REBATES AND REFUNDS (\$31,763.41 TYLER TECHNOLOGIES AND VOLKSWAGEN GROUP OF AMERICA)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018, does hereby authorize the following increase of funds within the 2017-

2018 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

**APPROPRIATIONS**

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0500-06-203-6007-63100-000-900-000-46014 - Transportation Oper Supplies	\$11,749.96
0500-06-203-6007-63100-000-900-000-48105 - Trans Vehicle Replacements	\$20,013.45
TOTAL SCHOOL EXPENDITURES	\$31,763.41
 <u>Revenue:</u>	
0500-10-506-318302 Rebates/Refunds	\$31,763.41
TOTAL SCHOOL REVENUES	\$31,763.41

R-18-009B

C-3.

**A RESOLUTION REQUESTING A  
MEMORIAL BRIDGE RESOLUTION FROM THE GENERAL ASSEMBLY  
HONORING LAWRENCE G. SPRADER, JR.**

WHEREAS, Sergeant Lawrence G. "J.R." Sprader, Jr. was a native son of Virginia and graduated from Prince George High School on June 16, 2000; and

WHEREAS, just days after graduation, Sergeant Sprader enlisted in the United States Army on July 28, 2000; and

WHEREAS, Sergeant Sprader served two full combat tours in Iraq in support of Operation Iraqi Freedom II; and

WHEREAS, in just under seven years of honorable and exemplary service in the United States Army, Sergeant Sprader amassed a superlative performance record; his personal awards and decorations included the Army Commendation Medal, Army Achievement Medal, Army Good Conduct Medal (2nd), National Defense Service Medal, Global War on Terrorism Service Medal, Global War on Terror Expeditionary Medal, Army Service Ribbon, Combat Lifesaver Badge, First Class Driver's Badge, and Second Class Driver's Badge; and

WHEREAS, Sergeant Sprader died during a field training exercise conducted by the 3rd Armored Cavalry Regiment, Warrior Leader Course, at Fort Hood, Texas, on June 12, 2007; and

WHEREAS, The Board of Supervisors of Prince George County is profoundly grateful of his service and sacrifice and desires to honor Lawrence G. Sprader, Jr.

NOW THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors request that the Virginia House of Delegates and the Virginia Senate pass a joint resolution designating the Middle Road Bridge over Interstate 295 as the Sergeant Lawrence G. Sprader Memorial Bridge. The Department of Transportation shall place and maintain appropriate markers indicating the designation of this bridge. This designation shall not affect any other designation heretofore or hereafter applied to this highway or any portion thereof. The Board of Supervisors agrees to pay costs assessed by the Virginia Department of Transportation for the erection of the appropriate markers.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

**PRESENTATIONS**

**S-1. Resolution; Commendation; Ty-Zachary Bartholomew; Attainment of Eagle Scout Award.** Mr. Hunter presented the commendation to Eagle Scout Ty-Zachary Bartholomew.

**S-2. A Resolution Requesting a Memorial Bridge Resolution from The General Assembly Honoring Lawrence G. Sprader, Jr.** Mrs. Waymack presented the Resolution to Mr. and Mrs. Lawrence G. Sprader, Sr. in honor of their son.

**S-3. Christmas Decoration Winners: Christmas Elegance – Tim and Stephanie Johnson; Religious Display – Claiborne and Betty Rhodes; Best Use of Lights – Ryan Edwards; Most Festive – Robyn and Joshua Zeh; Judges Choice – Grebas Family; and Best Overall – Keith Spain.** Mr. Keith Rotzoll, Director of Parks and Recreation, and Mr. Bill Gandel presented the award winners.

**S-4. Christmas Card Contest Winner: Sadie Burnett, 4<sup>th</sup> Grade, Walton Elementary School.** Mr. Rotzoll presented the award to Miss Sadie Burnett.

**S-5. Christmas Parade Winners: Best Decorated Float Winner – Kidco Academy; Best Decorated Public Service Vehicle Winner – Carson Fire Department; Most Spirited/Theme Winner – Cub Scout Pack #910; Judges Choice Winner – Bengals Flag Football; Most Creative – Big Red, Gotta Dance, Dance Kraze; Best Overall Entry – Oakland Baptist Church.** Mr. Rotzoll and Parade Judges, Mr. Floyd Brown, Sr., Ms. Betsy Drewry, and Ms. Rachel Turner, presented the awards to the winners.

### **SUPERVISORS' COMMENTS**

Mr. Webb thanked all County employees, Fire and EMS, and Police for their hard work during the cold temperatures. He stated that this is why Prince George County is the best place to live.

Mr. Brown echoed Mr. Webb's comments and thanked everyone for coming out this evening.

Mrs. Waymack stated that it is nice to see a large crowd and wished everyone a Happy New Year.

Mr. Hunter commended emergency services for doing such a great job.

Mr. Carmichael stated that you cannot ask for more dedication that Prince George County has in its employees and emergency services.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft thanked his staff for working all hours during the cold temperatures. He stated that Christmas Tree Recycling will continue until January 13 from 8 a.m. to 5 p.m. at the Convenience Center. County Offices will be closed for the Lee-Jackson Holiday on January 12 and Dr. Martin Luther King's birthday on January 15. There will be a Birthday Celebration for Rev. Dr. Martin Luther King, Jr. on January 14 at 3 p.m. at Loving Union Baptist Church. The Industrial Development Authority Meeting will be on January 17 at 12:00 Noon in the Community Room. The new Prince George County Citizens Guide is now available through County Administration. Bobby Cox was elected Chairman of the Prince George School Board and Lewis Stephenson Vice Chairman. Funeral services were held on January 2 for Chaplain John Romaine. The Police Department will be leading the Polar Plunge effort to raise funds for Special Olympics.

### **REPORTS**

**VDOT** – Ms. Crystal Smith of VDOT introduced the VDOT intern who gave the road maintenance report. He stated that the project at Laurel Spring and Courthouse Road is complete. He talked about new projects coming up including Puddledock and Temple Avenue, Pole Run and Route 156, and the two Smartscale projects at Route 460 and 630 and Route 106 and Bull Hill Road. Crews have been working on litter and debris removal, tree trimming, shoulder repair, pothole repair and ditch cleaning. In terms of snow, crews are cleaning equipment and restocking for the next potential snow event. In terms of land development, they are working on Lake Harley and an ongoing safety study at Ruffin Road and Prince George Drive and Middle Road and Prince George Drive. Mr. Brown expressed a concern at West



Quaker Road between Wells Station and Route 156. Mrs. Waymack expressed a concern regarding truck traffic on Laurel Spring Road.

**ORDER OF BUSINESS**

**A-1. Draft Minutes – December 12, 2017 Regular Meeting.** Mr. Webb made a motion, seconded by Mr. Brown, that the December 12 minutes be approved as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

**A-2. Resolution; Proposed Revisions; Prince George County Personnel Policy; Sections 0.1 Through 0.9 Entitled *General Provisions* and Section 12.1 Entitled *Employee Performance Review*.** Ms. Nancy Shaffer, Human Resources Director, stated that Staff has reviewed the personnel policies related to General Provisions and Employee Performance Review and have recommended to update these policies to clarify confusing language and to be more in line with the current evaluation form. Mr. Hunter made a motion, seconded by Mrs. Waymack, to approve the personnel policy revisions as presented. Roll was called on the motion.

R-18-110

A-2.

RESOLUTION; PROPOSED REVISIONS; PRINCE GEORGE  
COUNTY PERSONNEL POLICY; SECTIONS 0.1 THROUGH 0.9  
ENTITLED *GENERAL PROVISIONS* AND SECTION 12.1 ENTITLED  
*EMPLOYEE PERFORMANCE REVIEW*

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the existing policy entitled *General Provisions* Section 0.1 through Section 0.9 be reviewed and considered for modification;

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the existing policy entitled *Employee Performance Review* Section 12.1 be reviewed and considered for modification;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 9<sup>th</sup> day of January, 2018 does hereby amend the Prince George County Personnel Policy by revising policies entitled *General Provisions* and *Employee Performance Review* as requested.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

**A-3. Discussion of Administrative Six-Month Work Plan.** Mr. Ashcraft presented the Six-Month Work Plan for the period of January through June 2018. This work plan incorporates goals established by the County Administrator and reaction to policy decisions made by the Board of Supervisors. It is not to be confused with day-to-day tasks that are assigned to each department. There are 293 goals submitted and agreed upon by County Staff and Administration.

**A-4. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):**

**A. Resolution; Recommendation of Two Appointments (Three-Year Term) – Board of Equalization of Assessments.** Mr. Brown made a motion, seconded by Mr. Webb, to reappoints Ms. Elizabeth Abernathy and Mr. Joseph Wagner. Roll was called on the motion.

R-18-111

A-4A

RESOLUTION; RECOMMENDATION OF TWO APPOINTMENTS (THREE-YEAR TERM) – BOARD OF EQUALIZATION OF ASSESSMENTS

WHEREAS, The terms of Ms. Elizabeth Abernathy and Mr. Joseph Wagner expired on December 31, 2018;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby recommend to the Circuit Court Elizabeth Abernathy and Joseph Wagner for reappointment to the Board of Equalization of Assessment to serve a three-year term, beginning January 1, 2018 and ending on December 31, 2020.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

B. **Resolution; Appointment of Two Members to Prince George Planning Commission (Four-Year Term).** Mr. Hunter made a motion, seconded by Mr. Webb, to reappoint Mr. Steve Brockwell and Mr. James Easter. Roll was called on the motion.

R-18-111A

A-4B

RESOLUTION; APPOINTMENT OF TWO MEMBERS TO PRINCE GEORGE PLANNING COMMISSION (FOUR-YEAR TERM)

WHEREAS, The terms of Steve Brockwell and James Easter expired on December 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby appoint Steve Brockwell and James Easter to the Planning Commission to serve a four-year term, beginning January 1, 2017 and ending on December 31, 2020.

On roll call the vote was:

In favor: (5) Carmichael, Webb, Waymack, Brown, Hunter

Opposed: (0)

Absent: (0)

H. **Resolution; One Appointment – Crater District Planning Commission.** Mr. Webb made a motion, seconded by Mrs. Waymack, to reappoint Mr. Floyd Brown, Sr. to the Crater District Planning Commission. Roll was called on the motion.

R-18-111B

A-4C

RESOLUTION; APPOINTMENT OF MEMBER (FOUR-YEAR TERM) – CRATER PLANNING DISTRICT COMMISSION

WHEREAS, The term of Mr. Floyd Brown, a citizen representative on the Crater Planning District Commission expired on December 31, 2017; and

WHEREAS, Individuals that are appointed to serve on this Commission are appointed to serve a term of four years without compensation;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby reappoint Mr. Floyd Brown, Sr. to serve a four-year term on the Crater Planning District Commission beginning January 1, 2018 and ending on December 31, 2021.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (0)

**D. Resolution; Recommendation for Appointment of One Member to Board of Zoning Appeals (Five-Year Term).** Mrs. Waymack made a motion, seconded by Mr. Webb, to recommend Ms. Carol Woodward for reappointment to the Board of Zoning Appeals. Roll was called on the motion.

R-18-111C

A-4D

RESOLUTION; RECOMMENDATION FOR APPOINTMENT  
(FIVE-YEAR TERM) – BOARD OF ZONING APPEALS.

WHEREAS, Ms. Carol Woodward's term expired on October 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 that it hereby recommends Ms. Carol Woodward to the Circuit Court for appointment to the Prince George County Board of Zoning Appeals for a five-year term effective November 1, 2017 and ending on October 31, 2022.

BE IT FURTHER RESOLVED That upon receiving notice of confirmation of appointment, the Circuit Court Clerk shall administer the Oath of Office to Carol Woodward as required by State law.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

**E. Resolution; Appointment of One Member to Virginia Gateway Region (One-Year Term).** Mr. Webb made a motion, seconded by Mr. Brown, to reappoint Mr. Peter Clements to the Virginia Gateway Region. Roll was called on the motion.

R-18-111D

A-4E

RESOLUTION; APPOINTMENT OF (ONE-YEAR TERM) – CITIZEN MEMBER TO  
VIRGINIA GATEWAY REGION BOARD OF DIRECTORS

WHEREAS, the Articles of Incorporation of the Virginia Gateway Region (formerly "Appomattox Basin Industrial Development Corporation") provide that participating localities may appoint a representative from the governing body and also a business-affiliated representative to serve on the Virginia Gateway Region Board of Directors for a term of one year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 that it hereby appoints Mr. Peter Clements as the business-affiliated representative on the Virginia Gateway Region Board of Directors for a one-year term beginning on January 1, 2018 and ending on December 31, 2018.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

**F. Resolution; Appointment Three-Year Term) – South Centre Corridors Research and Development Council.** Mr. Hunter made a motion, seconded by Mr. Webb, to appoint Mrs.

Marlene Waymack to the South Centre Corridors Resource Conservation and Development Council. Roll was called on the motion.

R-18-111E

A-4F

RESOLUTION; APPOINTMENT THREE-YEAR TERM) – SOUTH CENTRE CORRIDORS RESOURCE CONSERVATON DEVELOPMENT COUNCIL

WHEREAS, Due to the untimely passing of Mr. Jerry Skalsky, his term on the South Centre Corridors RC&D has remained vacant and it expired on December 31, 2017;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby appoint Mrs. Marlene Waymack to the South Centre Corridors Resource Conservation Development Council, effective January 1, 2018 and ending on December 31, 2020.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

**G. Resolution; One Appointment; (Three-Year Term) – Recreation Advisory Commission.** Mr. Webb made a motion, seconded by Mr. Hunter, to reappoint Mr. Keith Brown to the Recreation Advisory Commission. Roll was called on the motion.

R-18-111F

A-4G

RESOLUTION; ONE APPOINTMENT; (THREE-YEAR TERM) – RECREATION ADVISORY COMMISSION

WHEREAS, The term of Keith Brown on the Prince George County Recreation Advisory Commission, expired on June 30, 2017;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of January, 2018 does hereby reappoint Mr. Keith Brown to serve a three-year term on the Prince George County Recreation Advisory Board beginning July 1, 2017 and ending on June 30, 2021.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

**A-5. Discussion of Change in Pre-Budget Work Session from January 16 to February 6.**

The Board agreed by consensus to change the Pre-Budget Work Session from January 16 to February 6.

**ADJOURNMENT.** Mr. Hunter moved, seconded by Mr. Brown, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Waymack, Brown, Hunter, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 7:59 p.m.

[Draft Minutes prepared January 17, 2018, for consideration on January 23, 2018; adopted by unanimous vote.]

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Alan R. Carmichael  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator