

**AGENDA**

Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: November 28, 2017  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Business Meeting  
7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

**CALL TO ORDER**

Roll Call

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

C-1. Draft Minutes – October 24, 2017 Regular Meeting.

**PRESENTATIONS**

**SUPERVISORS' COMMENTS**

**COUNTY ADMINISTRATOR'S COMMENTS**

**REPORTS**

**2017 General Election Update** – Katherine Tyler

**TABLED ITEMS**

**ORDER OF BUSINESS**

- A-1. Resolution; Proposed Revisions; Prince George County Personnel Policy; Section 23.1 Entitled *Attendance*; Section 26.1 Through 26.8 Entitled *Worker's Compensation*; and Sections 37.1 Entitled *Smoking In The Workplace*.
- A-2. Resolution; FY2017-2018 Position Chart.
- A-3. Discussion and Possible Action of Replacement of Gymnasium Bleachers at the Central Wellness Center.
- A-4. Resolution; Budget Transfer and Appropriation Increase to Schools to Provide Billing to Provide Billing Relief for High Billings at North Elementary Caused by Faulty Equipment.
- A-5. Resolution; Award of Contract and Appropriation (\$69,792.38 Prince George County Economic Development and Tourism Plan to Thomas P. Miller & Associates).
- A-6. Resolution; Award of Contract and Budget Amendment and Appropriation (\$78,010 Southpoint Utility Engineering Study/Project).

A-7. Adoption of 2018 General Assembly Legislative Program.

**PUBLIC HEARINGS**

**ADJOURNMENT**

**Board meeting format:** Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org).**

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

November 28, 2017

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:00 p.m. on Tuesday, November 28, 2017 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

**ATTENDANCE.** The following members responded to Roll Call:  
William A. Robertson, Jr., Chairman Present  
Donald R. Hunter, Vice-Chairman Present  
Alan R. Carmichael Present  
Hugh G. Mumford Present  
T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

**Invocation.** Mr. Hunter gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Webb led the Pledge of Allegiance to the United States Flag.

**PUBLIC COMMENTS.** Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:02 p.m.

Mr. Justin Noblin (Yorkdale Drive, River's Edge). Mr. Noblin is the President of the Prince George Youth Wrestling Association and he gave the Board a brief update on the status of the organization. This is the third year in a row that they have had more than 40 members registered. He stated that the Parks and Recreation Department has been great to work with and they have been very accommodating at the Central Wellness Center. They are currently looking to expand a little into the old cafeteria. They continue with the JV and Varsity teams and they are developing a Middle School travel team. He thanked the Board for their continued support.

There was no one else to speak and the public comments period was closed at 7:05 p.m.

**APPROVAL OF AGENDA.** Mr. Hunter made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Hunter, Webb, Mumford

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mr. Carmichael made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – November 15, 2017 Regular Meeting was approved as presented.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Hunter, Webb, Mumford

Opposed: (0)

Absent: (0)

### **SUPERVISORS' COMMENTS**

Mr. Carmichael stated that there have been a lot of activities going on throughout the County and thanked the County employees for all of their extra efforts. He also commended the public safety employees for keeping the County safe on a very close call last evening.

Mr. Webb concurred with Mr. Carmichael's comments and asked the citizens to be very careful during the Holiday season.

Mr. Hunter also complimented Emergency Services for all of their hard work on the Opiate epidemic running rapid.

Chairman Robertson reminded the public of the Christmas Tree Lighting Ceremony tomorrow evening and the Christmas Parade at 3:00 p.m. on Saturday. On December 9 there will a Parade of Lights on the James River.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft stated that the Wreath Laying Ceremony will be on December 1, at 9 and 11 a.m. at the Merchant's Hope Cemetery and Southlawn Memorial Park. There will be a meeting with State Legislators on December 5 at 6 p.m. at the Prince George Library. The Prince George Ruritan Club is again selling live Christmas trees at its location on Ruffin Road. The Prince George Christmas Ornaments that feature the County Courthouse are now on sale for \$10.

### **REPORTS**

**2017 General Election Update** – Ms. Katherine Tyler, Registrar, gave a brief report on the 2017 General Election. Ms. Tyler stated that the new voting machines were terrific. The training went very well and the new machines made election night very uneventful with very few complaints from the citizens. It was a very busy election with a 46.4% voter turnout. There were over 400 absentee ballots and over 400 ballots mailed out. It was an unusual election with local elections accompanying the Governor election. The new precinct at Jefferson Park was a success. Election night for the Registrar's Office is usually a very late night. Because of the ease of the new machines, calls started coming in from the precincts at 7:03. All ballots were counted by 7:30 p.m. and they were completely finished by 9:30 p.m.

### **ORDER OF BUSINESS**

**A-1. Resolution; Proposed Revisions; Prince George County Personnel Policy; Section 23.1 Entitled *Attendance*; Section 26.1 Through 26.8 Entitled *Worker's Compensation*; and Sections 37.1 Entitled *Smoking In The Workplace*.** Ms. Nancy Shaffer, Human Resources Director, stated that Staff has reviewed several of the personnel policies related to Attendance, Worker's Compensation Insurance and Smoking in the Workplace and have a recommendation to update the policies effective November 28, 2017. The Attendance policy simply had outdated verbiage that needs to be addressed. The Worker's Compensation policy was completely re-written, as the previous policy had not been reviewed since 2006. The policy now establishes that the coverage is provided to all full and part-time employees at no cost to the employee. Procedures for notifications and responsibilities of the employee and supervisor are detailed. The amount of compensation during a time of incapacity is explained, the use of leave pending the claim approval is clarified. The employee is informed of the possibility of light duty assignments. Also, the use of Family and Medical Leave (FMLA), if an employee is out for more than two weeks is now required. Chairman Robertson does not agree that Family Medical Leave should be taken concurrent with Worker's Compensation. The County Attorney stated that it is the Board's policy and they can change it if they so wish. The reason FMLA is being required with a long Worker's Comp case is because it creates a hardship on the department if the employee is out for a long period of time. Chairman Robertson stated that it is not fair for an employee to have to use their FMLA if they are hurt on the job. They may need that time later in the year due to a pregnancy or a long-term illness for themselves or a family member. Mr. Carmichael agreed with Chairman Robertson. Mr. Webb agreed as well. The County Administrator, Mr. Ashcraft, stated that all FMLA applications must be approved by his office anyway. Therefore, he does not see where there is a problem for them to run concurrent. The Smoking in the Workplace policy was revised to include the addition of election cigarette (vape) and the smoking areas are now clearly defined. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the resolution for Attendance and Smoking in the Workplace while the Section

on Worker's Compensation be reviewed further. Roll was called on the motion.

R-17-130

A-1.

RESOLUTION; PROPOSED REVISIONS; PRINCE GEORGE COUNTY PERSONNEL POLICY; SECTION 23.1 ENTITLED *ATTENDANCE*; AND SECTIONS 37.1 ENTITLED *SMOKING IN THE WORKPLACE*

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been determined that verbiage of existing policy entitled *Attendance*, Section 23.1 requires a modification; and,

WHEREAS staff is requesting that the existing policy entitled *Smoking in the Workplace* Section 37.1 be reviewed and considered for modification;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 28<sup>th</sup> day of November, 2017 does hereby amend the Prince George County Personnel Policy by revising policies entitled *Attendance* and *Smoking in the Workplace* as requested.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**A-2. Resolution; FY2017-2018 Position Chart.** Ms. Shaffer stated that based on needs determined by the Chief of Police, the recommendation has been made to increase the position of Administrative Logistics Specialist from part-time temporary to a part-time regular status based on the number of hours worked being a consistent 24 hours per week. In accordance with Personnel Policy entitled *Hiring*, section 5.12, a part-time regular position is continuous year round and is utilized for no less than 20 hours per week and paid on an hourly basis for hours actually worked. Part-time regular employees are eligible for County health insurance; however they only receive one half of the County contribution to the health insurance premium. Part-time regular employees also accrue sick, annual and holiday leave at one half the rate as full-time employees. By implementing this requested change, there will be an \$8,090.28 financial impact to the Police Departments FY17-18 budget. Chairman Robertson asked why this can't wait until the budget season. He believes this is a budget issue because it deals with health insurance and additional funding. Mr. Ashcraft stated that this was added to the agenda by request from a member of the Board. Mr. Mumford stated that he was in favor of this. Chief Early confirmed for Mr. Hunter that the funds were in this budget this year. Mr. Webb stated that this is not an unknown or unexpected and it is a true budget issue. He would hate to see it become the normal. Mr. Carmichael made a motion, seconded by Mr. Mumford, to approve the resolution as presented. Roll was called on the motion.

R-17-131

A-2.

RESOLUTION; FY2017-2018 POSITION CHART

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of November, 2017 hereby approves the requested changes to the FY2017-2018 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Webb, Mumford

Opposed: (1) Robertson

Absent: (0)

**A-3. Discussion and Possible Action of Replacement of Gymnasium Bleachers at the Central Wellness Center.** Mr. Mike Purvis, General Services Director, stated that the proposed plan is to replace the existing bleachers in the Central Wellness Center Gym with new bleachers. The new bleachers will bring the existing older and unsafe bleachers with new up-to-code mandatory standards for safety and efficiency. IFB #17-0405-1 was issued on April 5, 2017 to solicit bleacher pricing. One response was received from T. J. Distributors of MD; Forest Hill, Maryland. Various options were provided. Along with bleacher replacement, Staff is also asking that the board consider needed painting and electrical upgrades. Mr. Purvis went over the list of code required items that are mandatory today and the existing bleachers lack. The cost breakdown is as follows:

Bleachers - \$26,300.00  
Rails - \$1,400.00  
Decking - \$225.00  
Painting - \$1,450.00  
Electrical for Bleachers - \$2,780.00  
Gym Light Replacement - \$4,050.00  
Total = \$36,205.00

Mr. Hunter clarified that this money would come from funds that are available to transfer from unspent CIP budgets and he thinks this would be a wonderful addition to that facility. Mr. Webb inquired about a preventative or routine maintenance. Mr. Purvis stated that his staff would take care of that. Mr. Webb also inquired about the Code Standard that the current bleachers are in violation of. Mr. Purvis stated that those Code Standards are set by the governing body that manufactures the bleachers. Mr. Purvis also clarified for Mr. Webb that the lights will be LED. Chairman Robertson stated that the funds available will be there until June 30. Mr. Carmichael complimented Mr. Purvis and his Staff for taking a look at this and he stated that District 1 citizens really appreciate this facility. Mr. Carmichael made a motion, seconded by Mr. Hunter to approve the resolution as presented. Chairman Robertson stated that he cannot vote in favor of spending any money that is not necessary until after the first of the year with a new Board coming on. He stated that by the looks of all of the money to be spent on this agenda this evening, it looks like the money is going to run out by the end of the year. He stated that he is going to continue to vote against every one of these items because it is not right. Mr. Webb asked Mr. Purvis how long it will take to have this equipment installed. Mr. Purvis stated that it will take six to eight weeks. Mr. Webb stated that with the holidays coming up, maybe they would stay out of the gray area if they deferred this until after the first of the year. Mr. Purvis stated that he felt this was as good a time as any and they run the risk of someone getting hurt on the old bleachers before the end of the year. Chairman Robertson asked Mr. Purvis if he can guarantee no one will be hurt once the new bleachers are installed. Mr. Carmichael stated that these items have been talked about for several years. Mr. Webb stated that he does not believe 30 more days will hurt. Roll was called on the motion.

R-17-132

A-3.

**RESOLUTION; CAPITAL IMPROVEMENT FUND BUDGET TRANSFERS (\$36,205 FOR PURCHASE OF BLEACHERS AT CENTRAL WELLNESS CENTER)**

WHEREAS, The Director of General Services has determined that the bleachers at the Central Wellness Center create a safety hazard and recommends replacement along with needed electrical and lighting upgrades and painting; and

WHEREAS, IFB #17-0405-1 was issued on April 5, 2017 with one response from T. J. Distributors who presented a suitable replacement option totaling \$27,925 (to include bleachers, rails and decking); and related painting, electrical and lighting upgrades are recommended for another \$8,280; Grand Total \$36,205; and

WHEREAS, Funds are available to accomplish this project *within the Capital Improvement Fund through transfers* from unspent budgets of other approved capital projects and without an additional appropriation;

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28<sup>th</sup> day of November, 2017, does hereby authorize the following changes within the 2017-2018 Budget, such line items increased and decreased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
TRANSFER – CAPITAL IMPROVEMENT FUND	
Increase:	
0311-07-211-3171-48120 – CIP – CWC Bleacher Replacement	\$36,205.00
Decrease:	
0311-07-211-3148-48240 – CIP Temple Basketball Court	\$ 3,521.00
0311-07-211-3149-48240 - Branchester Basketball Court	125.00
0311-07-211-3150-48240 - Temple Park Tennis Court	14,450.00
0311-07-211-3152-48240 - CWC Fitness Equipment	211.00
0311-07-211-3158-48130 - Scott Park Irrigation	0.36
0311-07-211-3159-48133 - Scott Park Electrical	1,050.07
0311-07-211-3162-48130 - J. E. J. Moore Concrete/Canopy	852.00
0311-07-211-3168-48207 - CWC Expansion	3,604.57
0311-03-300-3155-48122 - RCJA Roof	12,391.00
TOTAL	\$36,205.00

On roll call the vote was:

In favor: (3) Carmichael, Hunter, Mumford

Opposed: (2) Robertson, Webb

Absent: (0)

**A-4. Resolution; Budget Transfer and Appropriation Increase to Schools to Provide Billing Relief for High Billings at North Elementary Caused by Faulty Equipment.**

Mr. Percy Ashcraft, County Administrator, stated that faulty equipment at North Elementary created unusually high utility billings between October 2015 and April 2017. Dickie Thompson, Prince George County Utility Operations Manager noted unusually high amounts of wastewater being pumped from the station at North Elementary in November of 2015. He reached out to Ron Rhodes, Prince George County Public Schools Director of Operations. After two communications, Mr. Thompson suggested a third-party calibration of the flow measurement device at that site. Estimated flow for the month of October was used for billing purposes. A third-party calibration performed in February of 2016 by ClearWater, Inc. revealed that the monitor was operating properly. Excessive flow continued following the calibration. Discussions continued between school and utilities personnel between February 2016 and May 2017, but a cause for the issue was not determined. In May of 2017 Gentry Well Works assessed the situation at North and determined that there was a *faulty check valve* that was creating the issue. Mr. Rhodes requested a billing adjustment in September of 2017. A \$23,490.45 credit was offered in accordance with Prince George County Ordinance 82-541. This credit is calculated based on the 3 previous months of billing from when the Utility Department was notified of the issue and is per County Ordinance. The School System would like consideration for additional financial relief from the high billing for the 18-month time period between October 2015 and April 2017. Finance Director, Betsy Drewry, went over three options that Staff is providing if the Board chooses to provide a General Fund Appropriation for additional financial relief beyond the \$23,490.45 credit permitted by County Ordinance. Option 1 is to provide *no additional general fund appropriation* and only the Utility credit; Option 2 is to allow relief of \$34,050.40, *50% or half of calculated difference above*, and provide a *general fund appropriation of \$10,559.95* (amount above Utility Credit) [\$34,050.40 - \$23,490.45 credit]; Option 3 is to allow relief of *100% of the calculated difference above*, and provide a *general fund appropriation of \$44,610.34* (amount above Utility Credit) [\$68,100.79 – \$23,490.45 credit]. Mr. Webb stated that he has an issue with this from an accountability standpoint. He stated that his Board has

been very generous to the School System and they should be held accountable and they should go with Option 1. He and Chairman Robertson both said they if they do any more than that, they will be setting a precedence. The School System is no different from a homeowner when it comes to utilities. They are a separate entity from the County. Mr. Mumford stated that he totally disagrees that the School System is a separate entity. They are no different from any other department in this County. He thinks the right thing to do would be to split the difference and do Option 2. Mr. Carmichael asked Ms. Drewry in what budget year did this problem begin in and when did it end and were any unspent funds returned to the Board by the School Board during that time. Ms. Drewry stated that it began in FY16 and there were unspent funds at the end of the year but the Board did however reappropriate them back to the School System. Mr. Carmichael stated that he does not think the School System intentionally dropped the ball. He thinks it was more of a lack of understanding. He would like to hear the School System's side of the story. He is not for giving them a 100% refund but he does however think a compromise could be made. He would like to see this item be deferred to December 12 to allow time for the School System to explain exactly what happened. Chairman Robertson stated that this was caught a long time back and explained to the School System. Mr. Webb stated that he does not think the School System is separate but they do need to spend their funds responsibly once it is appropriated to them. Mr. Thompson clarified for Mr. Hunter that it is really hard to account for where the faulty check valve was. He also told the Board that the School Board was notified that there was an issue and it continued after the School Board was notified. Mr. Hunter made a motion, seconded by Mr. Carmichael, to table this item to December 12. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Webb, Robertson

Opposed: (1) Mumford

Absent: (0)

**A-5. Resolution; Award of Contract and Appropriation (\$69,792.38 Prince George County Economic Development and Tourism Plan to Thomas P. Miller & Associates).**

Deputy County Administrator, Jeff Stoke, stated that the Prince George County Economic Development & Tourism Strategic Plan was last updated November 2013. The current six month goals for Economic Development include the selection of a consultant to begin a 2018 Prince George County Economic Development and Tourism strategic plan. After receiving 14 bids, the 4 finalists were interviewed by Jeff Stoke, Yoti Jabri, Carol Bowman, Morgan Ingram (Eco Dev Dinwiddie) and Karen Epps (Econ Dev Director Colonial Heights). Thomas P. Miller and Associates (TPMA) was selected for the project. The County fiscal impact from FY2018 would be \$69,792.38. Funds would come from Economic Development (meals tax) fund balance. The current unaudited fund balance available is \$325,786.69. Chairman Robertson asked Aletha Dunston from Thomas P. Miller & Associates how long the bid is good for. She stated the numbers are guaranteed for one year. Ms. Dunston stated that they envision a five-month process Camoin Associates doing a lot of the quantitative data and Thomas P. Millers and Associates doing a lot of the qualitative data. Through that process they will evaluate what the County current has and what the County will need. Every goal will be evaluated based on resources and capacity. Mr. Mumford made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Chairman Robertson stated that his same comments apply as previously stated before. Roll was called on the motion.

R-17-133

A-5.

**RESOLUTION; AWARD OF CONTRACT AND APPROPRIATION (\$69,792.38 PRINCE GEORGE COUNTY ECONOMIC DEVELOPMENT AND TOURISM PLAN TO THOMAS P. MILLER & ASSOCIATES)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of November, 2017, does hereby award RFP # 18-0717-1 to Thomas P. Miller & Associates, authorizes the County Administrator to execute a purchase order for this project, and authorizes the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT



Expenditure:

0215-08-301-2151-43101 Eco Dev Professional Services \$69,792.38

Revenue:

0215-90-901-8207-399999 Eco Dev (meals tax) Fund Balance \$69,792.38

On roll call the vote was:

In favor: (3) Hunter, Carmichael, Mumford

Opposed: (2) Webb, Robertson

Absent: (0)

**A-6. Resolution; Award of Contract and Budget Amendment and Appropriation (\$78,010 Southpoint Utility Engineering Study/Project).**

Mr. Stoke stated that the County received three responses for engineering solutions for water and sewer at Southpoint Business Park. The interview panel consisted of Jeff Stoke, Dickie Thompson, Robert Wilson (Dinwiddie), Alex Bresko and Joe Simmons. Dewberry engineers have been selected to move forward with the project. The work will be completed in 2018 with both water and sewer projects refined for inclusion in the next Capital Improvement Plan (CIP) process. The County fiscal impact is \$78,010. Funds would come from the Spring 2018 bond issuance for this CIP item. A reimbursement resolution is required to approve the scope of work. This project will help identify solutions to water and sewer deficiencies at Southpoint Business Park. Estimated corrective scope of work and estimated construction costs will be created. Mr. Webb asked Mr. Stoke what the negatives would be if they deferred this until after the first of the year. Mr. Stoke stated that when this Board decides to start resolving the problem, they should vote to move it forward. Chairman Robertson stated that this is almost \$200,000 spent this evening. After Mr. Webb stated that he hopes he gets the indulgence of the two new Board members coming aboard and they explain the reasoning to them behind it, he made a motion, seconded by Mr. Hunter, to approve the resolution as presented. Mr. Webb stated that they have to do something to offset taxes in this County through industry. Roll was called on the motion.

R-17-134

A-6.

**RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$78,010 SOUTHPOINT UTILITY ENGINEERING STUDY / PROJECT)**

WHEREAS, On November 14, 2017, an interview panel reviewed scope of work from contracted County engineers to obtain pricing for Southpoint Business Park infrastructure improvements. Three (3) responses were received and evaluated and the recommended firm is Dewberry Engineering with a proposed price of \$78,010; and

WHEREAS, The amount of \$78,010 will be available with the spring 2018 bond issuance for the Southpoint Utility Engineering Study; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Dewberry Engineering in the amount of \$78,010 to move forward with the Southpoint Utility Engineering Study.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28<sup>th</sup> day of November, 2017, hereby authorizes the County Administrator to execute a contract with Dewberry Engineering to complete the Southpoint Utility Engineering Study in the amount of \$78,010; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of November, 2017, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Capital Improvement Fund (0311)

Revenues:

0311-40-900-8115-341401	Debt Proceeds	\$78,010
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Expenditures:

0311-08-301-3172-43140	CIP – Southpoint Utility Engineering Study Project	\$78,010
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On roll call the vote was:

In favor: (4) Carmichael, Hunter, Mumford, Webb

Opposed: (1) Robertson

Absent: (0)

**A-7. Adoption of 2018 General Assembly Legislative Program.** Chairman Robertson stated that each year in the fall, the Board communicates any legislative requests for the upcoming General Assembly session to the County’s General Assembly delegation. The Board will meet with the delegation at a dinner meeting on December 5, 2017. Typically, the Board supports the VACO legislative program each year. The items discussed by the Board this evening that specifically affect Prince George County were (1) a resolution recognizing Prince George County’s Czech/Slovak festival as an example of a community celebration recognizing immigration to Virginia; (2) an appropriation of State funding for Commonwealth Center for Advanced Logistics and Prince George Apprentice Academy; (3) an appropriation of additional State funding for broadband infrastructure grants to improve economic and educational competitiveness in rural areas; (4) require State DEQ to conduct final stormwater inspections on local government projects within 90 days of notification by the contractor or the locality that the stormwater/erosion/sediment features are completed; (5) oppose limitations on the ability of local governments to regulate the installation of solar equipment through special exceptions; (6) amend § 15.2-905, Code of Virginia that allows local regulation of “inoperable vehicles” to clarify that this local authority applies to “boats” as well as cars, trucks and trailers; (7) expand the flexibility of funding approaches in service districts (§ 15.2-2400 et. seq., Code of Virginia) when extending public sewer and water facilities for future economic development to allow an “ad valorem” set “per-parcel” fee (as used for the County’s stormwater utility) rather than an “ad valorem” charge based upon the tax assessment; (8) increase state funding for Richard Bland to expand certification/credential programs and scholarships for students learning skills needed by local industries; (9) amend § 46.2-1217, Code of Virginia to make local towing advisory boards optional rather than mandatory; and (10) amend § 2.2-1124, Code of Virginia to allow departing employees to purchase mobile technology devices at fair market value to insure protection of personal data. After discussion, the Board agreed by consensus to have the County Administrator present this to the local legislators.

**ADJOURNMENT.** Mr. Hunter moved, seconded by Mr. Carmichael, that the meeting be adjourned to 6:00 p.m. on December 5 at the Prince George Library for a meeting with local legislators. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:57 p.m.

[Draft Minutes prepared December 7, 2017, for consideration on December 12, 2017; adopted by unanimous vote.]

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William A. Robertson, Jr.  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator