

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: March 14, 2017
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session
5:00 p.m.

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

WORK SESSION

Discussion of Virginia Department of Transportation Secondary Six-Year Plan
Update on Continuing Operations by Container First Services
Presentation of Land Valuation Survey Results

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – February 28, 2016 Regular Meeting.

C-2. Resolution; Commendation; Dan Schmieder; Service to Prince George County.

C-3. Resolution; Commendation; Randi Keese; Service to Prince George County.

C-4. Resolution; Waiver of Fee; Unity Baptist Church.

PRESENTATIONS

S-1. Resolution; Commendation; Dan Schmieder; Service to Prince George County.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith

Fire and EMS Unmanned Aerial Systems –Brad Owens

Burn Building - Brad Owens

TABLED ITEMS

ORDER OF BUSINESS

- A-1. Discussion and approval of Financing Options for Issuance of up to \$18 Million in General Obligation Bonds – Davenport & Company LLC.
- A-2. Resolution; Authority to Advertise a Public Hearing on Tax Rates.
- A-3. Resolution; Authority to Advertise a Public Hearing on Utility Rates.
- A-4. Resolution; Authorization to Refund Business Personal Property Taxes Erroneously Paid by Debose and Sons Construction Company.
- A-5. Discussion and Possible Action on Purchase and Installation of New Generator for Burrowsville Volunteer Fire Department.

PUBLIC HEARINGS

- P-1. Resolution; Public Hearing for a Proposed PGEC Easement on County property at Tax Map ID# 450(0A)00-048-0 (Central Wellness Center).
- P-2. Public Hearing; Issuance of up to \$18 Million in General Obligation Bonds.
- P-3. Public Hearing; Budget Amendment - Appropriation of up to \$16,970,087 in Debt Proceeds to the Capital Projects Fund.

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

March 14, 2017

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:01 p.m. on Tuesday, February 28, 2017 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:

William A. Robertson, Jr., Chairman Present

Donald R. Hunter, Vice-Chairman Present

Alan R. Carmichael Present

Jerry J. Skalsky Present

T. J. Webb Absent

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

WORK SESSION

Ms. Dianna Bryant, VDOT Assistant Resident Manager, reviewed the Secondary Six-Year Plan. The County has \$30,581 of previous funding available. The County is projected to receive approximately \$125,075 per year for this program. VDOT is suggesting a roundabout at Jefferson Park and Middle Road as the next project. Projected construction would be in 2023. Estimated cost is \$1.5 million. The Board agreed by consensus to move forward with project at Jefferson Park and Middle Road. There will be a public hearing at the April 11 meeting to add the project to the Six-Year Plan.

Mr. Tim Webb and Mr. Rob Guidry gave an overview of the status of Container First Services (CFS) merger. CFS will remain in name and operation in the community. No major changes will take place in the near future.

Mr. Rod Compton reviewed the Land Valuation Survey results.

The Board recessed at 6:51 p.m. The meeting reconvened at 7:02 p.m.

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:05 p.m. There was no one to speak and Chairman Robertson closed the public comments period.

APPROVAL OF AGENDA. Mr. Skalsky made a motion, seconded by Mr. Hunter, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Robertson, Carmichael, Skalsky, Hunter

Opposed: (0)

Absent: (1) Webb

ORDER OF CONSENSUS: Mr. Carmichael made a motion, seconded by Mr. Skalsky, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – February 28, 2017 Regular Meeting minutes were approved as presented.

R-17-029

C-2.

RESOLUTION: COMMENDATION; POLICE OFFICER DANIEL D. SCHMIEDER; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on March 6, 1998, Daniel D. Schmieder began his employment with the County of Prince George as a Police Officer in the Police Department and continued employment until he retired on February 1, 2017; and

WHEREAS, Daniel D. Schmieder has served as the School Resource Officer at Harrison Elementary, Police Honor Guard, Drug Abuse Resistance Education (D.A.R.E.) Officer, Child Safety Seat Technician, Crash Team Investigator and as a General Instructor at Crater Criminal Justice Training Academy; and

WHEREAS, throughout his remarkable career in Law Enforcement, spanning more than 18 years, Daniel D. Schmieder has served the citizens of the County and the Commonwealth to the utmost of his ability, demonstrating patriotism, integrity, and devotion to Law Enforcement and Public Safety in a manner bespeaking the dedication of a true public servant. Mr. Schmieder's institutional knowledge will be irreplaceable and will be sorely missed by the Police Department, the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors and the County of Prince George this 14th day of March, 2017, does hereby commend Daniel D. Schmieder for a total of 18 years and 10 months of dedicated service to the County; and

BE IT FURTHER RESOLVED That the Board wishes to express their sincere gratitude for his commitment to the County and its citizens and extends to Daniel D. Schmieder much happiness as he enters the next phase of his life.

R-17-029A

C-3.

RESOLUTION: COMMENDATION; MARY M. KEESEE; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on January 1, 2007, Mary M. Keesee began her employment with the County of Prince George as a Business License Inspector/Personal Property Auditor in the Commissioner of Revenue's Office; and

WHEREAS, Ms. Keesee was promoted from Business License Inspector/Personal Property Auditor to Tax Compliance Auditor on July 1, 2015 and continued in this capacity until she retired on March 1, 2017; and

WHEREAS, throughout her career in the Commissioner of Revenue's Office, spanning more than 10 years, Mary M. Keesee has served the citizens of the County to the utmost of her ability, demonstrating commitment, integrity, and devotion in a manner bespeaking the dedication of a true public servant. Ms. Keesee's institutional knowledge and customer service skills are irreplaceable and will be sorely missed by the Commissioner of Revenue's Office, the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March 2017, does hereby commend Mary M. Keesee for a total of ten years and two months of dedicated service to the County; and

BE IT FURTHER RESOLVED That the Board wishes to express their sincere gratitude for her commitment to the County and its citizens and extends to Mary M. Keesee much happiness as she enters the next phase of her life.

R-17-029B

C-4.

RESOLUTION; REQUEST OF UNITY BAPTIST CHURCH FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE APPLICATION FOR A THREE YEAR ANNUAL SPECIAL EVENT PERMIT.

WHEREAS, Unity Baptist Church, a non-profit 501(C)(3) organization, has applied for a Special Event permit for their annual National Day of Prayer event at the Prince George Courthouse; and

WHEREAS, Reverend Christopher Jenkins has requested that the County waive the associated permit fees for this event, and the Board of Supervisors has given due consideration to the nature of the proposed event and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March, 2017, does hereby authorize the Department of Community Development and Code Compliance to grant Unity Baptist Church a fee waiver for a three year Special Event permit; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

PRESENTATIONS

S-1. Resolution; Commendation; Dan Schmieder; Service to Prince George County.

Mr. Hunter presented the commendation to Officer Schmieder in the presence of his family and Department.

SUPERVISORS' COMMENTS

Mr. Carmichael congratulated and thanked Officer Schmieder for his service.

Mr. Hunter stated that he was honored to present Officer Schmieder's commendation. He mentioned that the Local Emergency Planning Committee has been busy presenting the pillowcase project to the 4th Graders in the County teaching them survival preparedness. Survivor Day was last Saturday and a total success. Fifteen citizens graduated from the Citizens Emergency Response Team. There will be another one this Fall. Please contact Fire and EMS for more details.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Ashcraft stated that there will be a Drinking Water Clinic (Sample Collection) on March 15 from 7a.m to 11 a.m. at the Extension Office. Prince George 4-H Talent Show will be on March 17 at 7 p.m. at the Prince George High School. There will be a Child Care Providers Training on March 18 from 9 a.m. to 12:00 Noon at the Prince George Library. There will be a Community Blood Drive on March 18 from 10 a.m. to 2 p.m. at Gregory Memorial Church. There will be a Pet Adoption on March 18 from 10 a.m. to 2 p.m. at Tractor Supply. There will be a Child Safety Seat Event on March 21 from 8 a.m. to 10 a.m. at Kidco Academy. There will be a Statewide Tornado Drill on March 21 at 9:45 a.m. in all County Offices. Recruitment underway for the 2017 class for the Prince George Citizens Academy. Email jstoke@princegeorgecountyva.gov for further information. The Prince George Utility Department will begin flushing hydrants the week of March 20. The Burn Ban went into effect February 15 and extends through April 30. Burning will be prohibited until after 4 p.m. daily.

Commissioner of the Revenue's Office reports that 61 percent of the businesses in Prince George County are home occupations.

REPORTS

Ms. Crystal Smith of the Virginia Department of Transportation stated that the Bull Hill/460 Smartscale Project is planned for advertisement in 2020 with the right-of-way phase to begin in 2018. Routes 106 and 616 Laurel Springs bids should be coming in soon and they plan for award in August of 2017. Routes 156 and 616 Project is scheduled for advertisement in September of this year. They have plans for patching this Spring on Millstone, Willow Hill, Bull Hill and Horseshoe. They also plan to do some sidewalk repairs outside the County Complex. Pole Run Road is still on schedule to open in May. There is a study underway for centerlines to be installed on Hines from Route 460 to Route 10. They hope to have clarification on that in the next couple of weeks. They also have plans to redo all of the signage on Route 106 from Route 10 to Route 460 and on Route 460 from Petersburg to Sussex County Line. Ms. Smith stated that she will keep Mr. Webb in her prayers for a speedy recovery.

Fire and EMS Unmanned Aerial Systems – Mr. Brad Owens, Director of Fire and EMS, and Chief Coker presented to the Board an update on the UAS (Unmanned Aerial Systems) Program. A UAS is a Small Unmanned Aircraft System Rotor or Fixed Wing 55 lbs. or less including payload. Its purpose is to provide critical information to Public Safety personnel in order to effectively create and implement an incident action plan with the mission of assisting Public Safety Agencies with intel that allow for planning, response, and recover efforts during all hazards. Some of these Fire and EMS incidents include wide area search and rescue, structure fires, wildland fires, active shooter/assailant, hazardous materials, water rescues, technical rescues, and disasters. The device can be put up in the air in about 15 minutes and can search about two miles in a matter of 30 or 45 minutes tops. The Federal Aviation Administration regulates this program. It can be used for public use or commercial use. Some of the USA Program requirements are training program/documentation, operational proficiency, airworthiness of UAS (specific to each UAS), maintenance, documented policies & procedures, liability insurance, understanding of UAS flight limitations, understanding of Weather, and understanding of National Air Space flight restrictions and temporary flight restrictions. The FAA regulates the national air space. State & local law enforcement can intervene in use of UAS if it is interfering with an incident (state law). Law enforcement must meet specific guidelines, especially for surveillance and must seek search warrant as already dictated by law. UAS is considered an aircraft, federal law prohibits the shooting of an aircraft. Federal law also prohibits discharge of firearm from an aircraft. Some Public Safety Agencies involved in UAV/sUAS Programs are VA Dept of Emergency Management, Central Virginia Fire Chiefs, Bedford City, Albemarle County Sheriff's Office, York County Sheriff & Fire, Fluvanna County, Rockingham County Fire, Appalachian Search and Rescue, City of Richmond Fire, Henrico County Fire, and Prince George County Fire and EMS.

PUBLIC HEARINGS

P-1. Resolution; Public Hearing for a Proposed PGEC Easement on County property at Tax Map ID# 450(0A)00-048-0 (Central Wellness Center). Mr. Jeff Stoke, Deputy County Administrator, stated that due to the Love's Travel Stops & Country Stores (Love's) development on Route 156 and Route 460, the Prince George Electric Cooperative (PGEC) must relocate electric lines on the proposed Love's property and on Prince George County property located at the Central Wellness Center. The PGEC request is for a perpetual utility easement, approximately forty feet (40') in width and approximately two hundred feet (200') in length, over, under and across the following described property: A tract of land containing approximately fourteen (14) acres, located in the Blackwater Magisterial District, Prince George County, Virginia, Tax Map ID# 450(0A)00-048-0. There is no cost to the County for this easement. Chairman Robertson opened the public hearing at 7:38 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-030

P-1.

RESOLUTION; AUTHORITY TO AUTHORIZE EXECUTION OF EASEMENT FOR PRINCE GEORGE ELECTRIC COOPERATIVE AT CENTRAL WELLNESS CENTER AT TAX MAP ID# 450(OA)00-048-0

WHEREAS, Prince George Electric Cooperative is requesting a perpetual 200 ft. +/-, non-exclusive permanent utility easement with a width of 20 feet across County property at the Central Wellness Center at tax map # 450(OA)00-048-0. The proposed easement runs along the southern edge of the subject property line adjacent to the main entrance road; and

WHEREAS, a public hearing regarding the proposed easement has been duly advertised and conducted by the Prince George Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March, 2017, does hereby authorize the County Administrator to execute the required documents to grant an easement to Prince George Electric Cooperative as described in the easement agreement on tax map # 450(OA)00-048-0 (Central Wellness Center).

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

P-2. Public Hearing; Issuance of Up to \$18 Million in General Obligation Bonds. Ms. Betsy Drewry, Finance Director, stated that this is a public hearing was advertised for up to \$18 million in general obligation bonds for approved FY2017 Capital Projects. These approved projects include police vehicles, a public safety radio consultant, parks and recreation paving projects, Scott Park field improvements, and Central Wellness Center asbestos removal and pipe repair. Additional projects for borrowing are a public safety radio project, a Route 10 fire station, broadband, roof refurbish at Community Corrections building, Harrison Elementary windows, Scott Park irrigation, electrical, and fencing, a canoe launch, and improvements to the Moore Middle school Athletic Complex. This brings a total bond issuance of \$17,442,773. However, Staff is recommending a \$10 million maximum borrowing due to projected affordability of required interest payments in the FY2018 budget and due to the ability to spread borrowing for the Public Safety Radio project over two years due to its projected timeline. Mr. Ted Cole of Davenport & Company addressed Item A-1 and walked the Board through the RFP process for the bank and options for the Board to choose from. The Board discussed the specifics of the financial timeline of the Public Safety Radio Project. Chairman Robertson opened the public hearing at 8:16 p.m. There was no one to speak and the public hearing was closed.

P-3. Public Hearing; Budget Amendment – Appropriation of Up to \$16,970,087 in Debt Proceeds to the Capital Projects Fund. This public hearing is related to spring 2017 debt issuance for CIP Projects. When the appropriation amount is more than 1% of the budget, a public hearing is required. Chairman Robertson opened the public hearing at 8:24 p.m. There was no one to speak and the public hearing was closed. The appropriation will be made on March 28.

ORDER OF BUSINESS

A-1. Discussion and Approval of Financing Options for Issuance of Up to \$18 Million in General Obligation Bonds – Davenport & Company LLC. Staff is requesting approval of the financing option for spring 2017 debt issuance for recommended FY2017 Capital Improvement Plan Projects. Davenport & Company, on behalf of the County, issued an RFP to solicit bids for Series 2017 tax exempt bonds and also completed an application to the Virginia Resources Authority as a financing option. Mr. Ted Cole of Davenport and Company walked the Board through the RFP process for the bank and options for the Board to choose from. Subsequent to RFP issuance, it was determined by bond counsel that the Broadband initiative would require a taxable loan. Davenport sought taxable rates from the lowest bidder and incorporated that financing in with the tax-exempt borrowing to minimize interest impact. Based upon Davenport & Company's review of the proposals, related analyses, and discussions with County Staff and Bond Counsel, Davenport recommends that the County pursue one of the direct bank loan

financing options provided by Carter Bank & Trust. The Carter Bank & Trust proposal provides the lowest total debt services costs, interest rates that are locked through the anticipated closing date, and maximum prepayment flexibility. Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the resolution related to the proposed issuance and sale of bonds as presented. Roll was called on the motion.

R-17-031

A-1.

RESOLUTION RELATED TO THE PROPOSED ISSUANCE
AND SALE OF BONDS BY THE
COUNTY OF PRINCE GEORGE, VIRGINIA

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County"), is evaluating certain opportunities available to finance various capital expenditures for projects that have been deemed to be in the best interests of the residents of the County (the "Projects");

WHEREAS, Davenport & Company LLC ("Davenport"), acting on behalf of the Board as the County's Financial Advisor, has solicited bids from financial institutions to finance the Projects in accordance with a Request for Proposals dated February 3, 2017 (the "RFP"), a copy of which has been made available to the Board;

WHEREAS, the County submitted an application to the Virginia Resources Authority (the "VRA") to determine its eligibility and interest in participating in the VRA Spring Pool Bond Issuance Program (the "VRA Program") with other localities to finance the County's Projects;

WHEREAS, Davenport has made a presentation to the Board at a duly noticed public hearing on March 14, 2017 as to the results of the RFP process and considerations related to the County's potential participation in the VRA Program; and

WHEREAS, the Board hereby finds and determines that it is in the best interest of the County to facilitate its capital expenditure planning budgetary needs and take advantage of the current interest rate environment to finance the Projects with proceeds available from the issuance of the County's General Obligation Bonds (the "Bonds") pursuant to the financing option recommendations provided to the Board by Davenport:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:

1. The Board hereby authorizes the County Administrator to accept on behalf of the County the proposal submitted by Carter Bank & Trust (the "Bank") dated February 23, 2017 to finance the Projects, a copy or summary of which has been made available to the Board, together with such subsequent amendments, modifications, supplements and extensions thereto as may be acceptable to Davenport and the County Administrator or the Chairman of the Board (the "Proposal").

2. An additional Resolution, substantially in the form attached hereto as Exhibit A, shall be presented for approval and adoption by the Board on March 28, 2017 with such changes and additions that are necessary and appropriate to reflect the terms and provisions of the Bonds and to identify the purchaser or purchasers thereof.

3. All prior acts of the County Administrator or the Chairman of the Board and other officers, agents or representatives of the County that are in conformity with the purposes and intent of this Resolution are hereby approved and ratified.

4. This resolution shall take effect immediately.

Adopted: March 14, 2017

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-2. Resolution; Authority to Advertise a Public Hearing on Tax Rates. As by the tax rates of the County are set by resolution, the setting of the tax rate requires a public hearing. There are no tax rate increases proposed. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-032

A-2.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR SETTING A TAX RATE FOR REAL PROPERTY, PERSONAL PROPERTY MACHINERY AND TOOLS AND MOBILE HOMES.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March, 2017, does hereby authorize the advertisement of a public hearing for the following tax rates:

Real Property:	\$0.86 per \$100.00 of assessed value
Personal Property:	\$4.25 per \$100.00 of assessed value
Machinery & Tools:	\$1.50 per \$100.00 of assessed value
Mobile Homes:	\$0.86 per \$100.00 of assessed value

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-4. Resolution; Authorization to Refund Business Personal Property Taxes Erroneously Paid by Debose and Sons Construction Company. Mr. Steve Micas, County Attorney, stated that for a number of years, Debose and Sons Construction Company operated a business at 2077 East Whitehill Road, Prince George County and paid applicable personal property taxes. In 2012 the company moved to New Kent County but continued to file tax returns with the Prince George County Commissioner of the Revenue and paid taxes to Prince George County as if the company was still transacting business in Prince George. Since the business' "definite place of business" was in New Kent County for those years, the taxes were erroneously paid to Prince George County. Accordingly, the Commissioner of the Revenue has authorized a refund of \$23,680.36 for erroneously paid business personal property taxes for the tax years of 2014, 2015 and 2016. § 58.1-3981, Code of Virginia, 1950, as amended, requires that the Board of Supervisors approve any refund of erroneously paid taxes. Mr. Skalsky made a motion, seconded by Mr. Hunter, to approve the reimbursement in the amount of \$23,680.36.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-3. Resolution; Authority to Advertise a Public Hearing on Utility Rates. The Department of Engineering and Utilities with the help of GettingGreatRates.com, LLC completed a Water and Sewer Rate Analysis in January 2017. The findings and recommendations from this analysis were presented in a pre-budget work session to the Prince George Board of Supervisors on January 11, 2017. The goals of the Rate Analysis were to ensure rates that: are adequate to cover current costs and those that can be predicted for about ten years, will enable the building of responsible reserves to hedge against future costs, and will be fair and equitable to all ratepayers. Several rate scenarios were modeled during the rate analysis, and the recommended rate scenarios for water and sewer included in the Water and Sewer Rate Analysis Report (January 18, 2017) have been reflected in the proposed amended

code sections. With the Board’s approval, advertisement will be made to hold a Public Hearing on April 11, 2017 concerning consideration of ordinances to amend code sections to revise water and sewer user charges and fees. Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-033

A-3.

AUTHORIZATION TO HOLD A PUBLIC HEARING ON APRIL 11, 2017 TO CONSIDER ADOPTION OF AN ORDINANCES TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, TO REVISE WATER AND SEWER AND USER CHARGES AND FEES

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March, 2017, does hereby authorize a Public Hearing on April 11, 2017 to consider adoption of ordinances to amend The Code of the County of Prince George, Virginia, 2005, as amended, by amending sections to revise water and sewer user charges and fees.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-5. Discussion and Possible Action on Purchase and Installation of New Generator for Burrowsville Volunteer Fire Department. Mr. George Poulson, General Services Director, stated that Staff is looking for the Board to authorize the purchase of a new generator in the newly renovated Burrowsville Volunteer Fire Department. Mr. Poulson presented to the Board three quotes for the furnishing and installing of a 16 KW Generac Generator. Mr. Carmichael made a motion, seconded by Mr. Hunter, to appropriate \$6,385 from contingency to JW Electric. Roll was called on the motion.

R-17-034

A-5.

RESOLUTION; AWARD OF BID; BURROWSVILLE VOLUNTEER FIRE STATION GENERATOR

WHEREAS, Staff put out a Request for Bids for the furnishing and installation of a 16KW Generac Generator; and

WHEREAS, The County received 3 responses; and

WHEREAS, Staff determined that JW Electric’s proposal best met the needs of the Burrowsville Volunteer Fire Station while offering the best value.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of March 2017, hereby awards the bid for the Burrowsville Volunteer Fire Station generator to JW Electric for a bid of \$6,385.00 to be appropriated as follows:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0311-03-200-3143-48130 Burrowsville Renovation	\$ 6,385

Revenue:

0311-90-901-8207-399100 General Fund

\$ 6,385

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

REPORTS (cont'd)

Burn Building – Mr. Brad Owens, Director of Fire and EMS, gave an update to the Board on the Prince George Fire and EMS Class A Burn Building Project. The proposed location is off of Wells Station Road close to Route 460. The request to the Department of Fire Programs and Virginia Fire Services Board was to change from a Prototype 1 concrete building to a Prototype 2, which is a metal style building. Both types serve the same exact functions and the Prototype 2 is substantially less in costs. They will need to meet with the engineers to talk about the site plan design and the road construction. They will then have to move forward with the Request for Proposal. They will monitor the construction and submit and monitor the reimbursements to the State. This program works off of reimbursement. They do up to 25% at a time according to the substantial completions in the project.

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Hunter, that the meeting be adjourned to 5:30 p.m. on March 20, 2017 for the purpose of a closed session. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

The meeting adjourned at 8:54 p.m.

[Draft Minutes prepared March 22, 2017, for consideration on March 28, 2017; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator