AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: May 8, 2012
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

***Public Hearings Will Be Heard at 7:30 p.m.**

Work Session
4:45 p.m.
Tour of Scott Park Restrooms
County Route 460 update
Special Events Permit
Red Light Cameras

Executive Meeting
6:00 p.m.

CALL TO ORDER
Roll Call

CLOSED SESSION
E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

Business Meeting
7:00 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA [1]

ORDER OF CONSENSUS

C-1. Draft Minutes – April 24, 2012 Regular Meeting.

C-2. Approval of Memorandum of Understanding Between Prince George County Police and Riverside Regional Jail.

C-3. Resolution; Authority to Award a Contract for the Repair, Maintenance, Minor Construction and New Installation of Waterline, Manholes, and Sewer Lines.

C-4. Approval of Memorandum of Understanding Between Fort Lee and Prince George Department of Social Services.

C-5. Authorization to Sell Surplus Tent to the Chesterfield Farm Bureau.

C-6. Resolution; Proposed Revision; Prince George County Personnel Policy; Sections 30.2 And 30.6 Entitled *Employee Grievance Procedures*, Sections 21.1, Entitled *Holidays*, Sections 22.3 and 22.5 Entitled *Overtime*, Sections 24.1, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9, 24.10, 24.11, 24.12, 24.13, and 24.14 Entitled *Leave*.

C-7. Resolution; Appropriation; ($183,464.76 Tax Relief for the Elderly).

C-8. Resolution; Appropriation; ($35,251 Community Corrections State Aid Reductions to Localities).

C-9. Resolution; FY11-12 Position Chart.

C-10. Resolution Opposing State Corporation Commission Approval of Virginia American Water Company's Application for a Water Rate Increase.

C-11. Resolution in Support of the Port of Virginia Economic and Infrastructure Development Zone Grant Program.

PRESENTATIONS

S-1. Prince George Promise Logo Contest: Elementary School Winner, Nina Pham, Middle School Winner, Christian Habich and Secondary School Winner, Ryan Minar.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS
VDOT – Bob Zimmerman
Prince George Great American Clean-Up Summary – Bill Hamby
Quarterly Financial Report – Trish Davidson

TABLED ITEMS

T-1. Resolution; Appointment (Four-Year Term) – John Tyler Community College Advisory Board.

ORDER OF BUSINESS

(ADDED) A-1. Resolution; Award of Bid; Scott Park Restroom Remodel.

PUBLIC HEARINGS

ADJOURNMENT
Board meeting format: May 22, 2012, June 12, 2012, July 10, 2012, August 14, 2012, September 11, 2012, September 25, 2012, October 9, 2012, October 23, 2012, November 14, 2012, November 27, 2012, December 11, 2012. Executive Meeting at 6:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

AMENDMENT(S)

Addition(s)
Item A-2 was added as a discussion of a special events ordinance.
Item A-3 was added as a discussion of topics for the VACo Region Meeting.

Deletion(s)
None.

Changes
None.

MINUTES
Board of Supervisors
County of Prince George, Virginia

Regular Meeting
May 8, 2012
6:00 p.m.
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:23 p.m. on Tuesday, May 8, 2012 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Percy C. Ashcraft, County Administrator.

ATTENDANCE. The following members responded to Roll Call:

Alan R. Carmichael	Present
William F. Gandel	Present
Henry D. Parker, Jr.	Present
Jerry J. Skalsky	Present
William A. Robertson, Jr.	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeffrey Stoke, Deputy County Administrator; and Steven L. Micas, County Attorney

CLOSED SESSION

E-1. Resolution; Closed Session –(1) consultation with legal counsel regarding specific legal matters and settlement negotiations in Bland Development Corp. v. Prince George County, Civil Case No: CL 08-611, pursuant to § 2.2-3711 (A)(7) Code of Virginia, 1950, as amended; (2) consultation with legal counsel regarding actual litigation, Dozier v. Prince George County Board of Supervisors, Civil Case No: CL12-354 pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended; and (3) discussion of the appointment of a specific County employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended. Mr. Robertson made a motion, seconded by Mr. Gandel, that the Board convene a closed session for (1) consultation with legal counsel regarding specific legal matters and settlement negotiations in Bland Development Corp. v. Prince George County, Civil Case No: CL 08-611, pursuant to § 2.2-3711 (A)(7) Code of Virginia, 1950, as amended; (2) consultation with legal counsel regarding actual litigation, Dozier v. Prince George County Board of Supervisors, Civil Case No: CL12-354 pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended; and (3) discussion of the appointment of a specific County employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-12-036

E-1.

RESOLUTION; CLOSED SESSION – (1) CONSULTATION WITH LEGAL COUNSEL REGARDING SPECIFIC LEGAL MATTERS AND SETTLEMENT NEGOTIATIONS IN BLAND DEVELOPMENT CORP. V. PRINCE GEORGE COUNTY, CIVIL CASE NO: CL 08-611, PURSUANT TO § 2.2-3711 (A)(7) CODE OF VIRGINIA, 1950, AS AMENDED; (2) CONSULTATION WITH LEGAL COUNSEL REGARDING ACTUAL LITIGATION, DOZIER V. PRINCE GEORGE COUNTY BOARD OF SUPERVISORS, CIVIL CASE NO: CL12-354 PURSUANT TO § 2.2-3711 (A)(7), CODE OF VIRGINIA, 1950, AS AMENDED; AND (3) DISCUSSION OF THE APPOINTMENT OF A SPECIFIC COUNTY EMPLOYEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012, does hereby vote to enter closed session for the purposes of (1) consultation with legal counsel regarding specific legal matters and settlement negotiations in Bland Development Corp. v. Prince George County, Civil Case No: CL 08-611, pursuant to §

2.2-3711 (A)(7) Code of Virginia, 1950, as amended; (2) consultation with legal counsel regarding actual litigation, Dozier v. Prince George County Board of Supervisors, Civil Case No: CL12-354 pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended; and (3) discussion of the appointment of a specific County employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:
In favor: (5) Robertson, Parker, Carmichael, Skalsky, Gandel
Opposed: (0)

E-2. Resolution; Certification of Closed Session. At 7:08 p.m., Mr. Robertson moved, seconded by Mr. Gandel, that the Board adjourn the closed session and enter open session, certifying that nothing was discussed during closed session that was not named in its convening legislation. Chairman Parker asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-12-036A

E-2

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED).

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012 does hereby certify that, to the best of each member's knowledge, pursuant to provisions of Sec. 2.2-3711, *et seq*., Code of Virginia (1950, as amended): (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

On roll call the vote was:
In favor: (5) Robertson, Parker, Carmichael, Skalsky, Gandel
Opposed: (0)

Business Meeting
7:00 p.m.

Invocation. Mr. Skalsky led an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Robertson led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Parker announced that anyone wishing to come before the Board may do so at this time. He asked that persons speaking during the Public Comments period limit their remarks to a three-minute time period. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:10 p.m.

Ms. Mary Bagshaw (The Woman's Club of Prince George County). On behalf of the Woman's Club of Prince George, Ms. Bagshaw thanked several people for their support on Community Day, including Supervisors Robertson, Gandel, and Skalsky, the County Administrator and staff, the Sheriff and his staff, Chief of Police and his staff, Community Police Officer Earl Crawford and the Police Explorers, Bill Hamby and the maintenance staff, Prince George Fire and EMS, Company 1 Fire Department, Dr. Browder and his staff, Keith Rotzoll and Parks and Recreation staff; Sgt. Simon and the JROTC cadets, Shel Douglas and the PG Promise, and all volunteers that assisted.

Mr. Scott Rowe (Prince George Education Association). Mr. Rowe spoke on behalf of the members of the Prince George Education Association. He stated that they are profoundly requesting that this Board support the teachers. He stated that while teachers have so many obstacles to overcome, they are always eager to do their job. He stated that he has never known a teacher to ask for something they really did not need, including a raise. He stated that he cannot provide adequate desks for his students and supplies are not adequate as well, while the County would sooner invest in land than in people. He understands the reasons for the purchase of the Buren property, but not at the inflated price tag while there are better uses for funds. He stated that people make the ultimate change to the face of Prince George County, not new buildings. He stated that he bypasses three other school districts to come teach in Prince George. He stated that he does not want to leave teaching, but the utter disregard for teachers' professionalism, work ethic, and livelihood has made him question the priorities of those who are supposed to have the best interest of the County in mind. He asked the Board to reassess its budget and find a way to fund the VRS contributions so that teaching will still be a viable option for teachers.

Ms. Lydia Murray (4235 Sherwood Drive, Prince George). Ms. Murray stated that as a teacher she is asking for help with the budget. She stated that teachers are expected to "make do" when they actually "make up" for what they are missing. She stated that she has spent over $1,000 of her own money for her classroom this past school year. As a resident of the County, she stated that she expects this Board to make every effort to fund the School System as their actions have a direct impact on the County.

Ms. Suzanne DeGrowley (10909 Appletree Lane). Ms. DeGrowley is a teacher, coach and parent. She stated that this Board is responsible for Fire/EMS and mostly education. She is retired military and has spent her last five years teaching in the County. She stated that she too has to buy her own supplies. She also stated that she has a classroom of 30 students. She is concerned about her own children and stated that this School System is in trouble.

Mr. T.J. Webb (8500 Hines Road). Mr. Webb stated that they need to be fair and consistent. They should be able to function within a certain amount of perimeters. He stated that he has read the Code of Ethics and he knows the Code of Conduct. He does not see it working between the two Boards and thinks they need to revisit their conduct. He stated that they are held to a higher standard of ethics and morals and to support the residents and children of this County.

Mr. Reid Foster (Laurel Spring Road). Mr. Foster stated that the two Boards have been operating off of a Memorandum of Understanding that has been adhered to for the past four years and was fully funded again this year. If the agreement between the two Boards is not adequate, then the School Board should request to go back to the table and adjust it.

Chairman Parker closed the public comments period at 7:24 p.m.

APPROVAL OF AGENDA. Mr. Robertson requested that item A-2 be added as a discussion of a special events ordinance and A-3 be added as a discussion of topics for the VACo Region Meeting. Mr. Robertson made a motion, seconded by Mr. Gandel, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Robertson, Parker, Carmichael, Skalsky, Gandel
Opposed: (0)

ORDER OF CONSENSUS: Mr. Robertson requested that Items C-2 and C-6 be extracted. Mr. Robertson made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as amended. Roll was called on the motion.

C-1. Adoption of Minutes.

The draft Minutes for the April 24, 2012 Regular Meeting were adopted as presented.

R-12-037

C-3.

RESOLUTION; AUTHORITY TO AWARD A CONTRACT FOR THE REPAIR, MAINTENANCE, MINOR CONSTRUCTION AND NEW INSTALLATION OF WATERLINE, MANHOLES AND SEWER LINES.

WHEREAS, An Invitation For Bid for maintenance, repair, minor construction and new installation of waterlines, manholes and sewer lines was developed and advertised through the County's procurement process; and

WHEREAS, After a review of all Bids received, it was determined that Perkinson Construction LLC, had the lowest overall price quotes for the equipment and manpower specified; and

WHEREAS, Perkinson Construction LLC was determined to be the most responsive to the needs of the County,

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012 does hereby accept the bid submitted by Perkinson Construction LLC for maintenance, repair, minor construction and new installation of waterlines, manholes and sewer lines. The Bid submitted will be in place for three years. Award of individual projects will be in accordance with the procurement provisions of Prince George County.

C-4. Approval of Memorandum of Understanding Between Fort Lee and Prince George Department of Social Services.

The Board approved by consensus the approval of the Memorandum of Understanding between Fort Lee and Prince George Department of Social Services.

C-5. Authorization to Sell Surplus Tent to the Chesterfield Farm Bureau.

The Board authorized by consensus the sale of the surplus tent to the Chesterfield Farm Bureau.

R-12-037A

C-7.

RESOLUTION; APPROPRIATION; ($183,464.76 TAX RELIEF FOR ELDERY AND VETERANS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012, does hereby authorize the following increase of funds within the Fiscal Year 2011-2012 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION		AMOUNT
Expenditure:		
105312	Tax Relief for the Elderly and Veterans	$ 183,464.76
Revenue:		
10	General Fund	$ 183.464.76

R-12-037B

C-8.

RESOLUTION; APPROPRIATION; ($35,251 COMMUNITY CORRECTIONS STATE AID REDUCTIONS TO LOCALITIES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012, does hereby authorize the following increase of funds within the Fiscal Year 2011-2012 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION		AMOUNT
Expenditures:		
17-32621	Community Corrections: Pretrial State	($35,251)
17-34999	Community Corrections: Fund Balance	$35,251

R-12-037C

C-9.

RESOLUTION; FY11-12 POSITION CHART

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 8th day of May, 2012 hereby approves the FY11-12 Position Chart and that no changes be made to the chart without Board approval regardless of what other County polices may state.

R-12-037D

C-10.

RESOLUTION OPPOSING STATE CORPORATION COMMISSION APPROVAL OF VIRGINIA AMERICAN WATER COMPANY'S APPLICATION FOR A WATER RATE INCREASE

WHEREAS, Virginia American Water Company serves 724 residential customers in Prince George County, in the area shown on the attached map; and

WHEREAS, in 2011, the State Corporation Commission granted a 21.25% rate increase to Virginia American Water that is now being paid by Prince George citizens that consume Virginia American Water; and

WHEREAS, less than one year later, Virginia American Water has requested another rate increase of 12.5% that will result in a combined 33.75% rate increase for Prince George County residents in the last twelve months; and

WHEREAS, the revenue from both rate increases will fund additional profit and system expansions for Virginia American Water that predominately serves industrial users in Hopewell and the residential and military needs created by an expanding Fort Lee; and

WHEREAS, 86% of the water produced by Virginia American Water is for the benefit of industrial customers in Hopewell; and

WHEREAS, residential customers in Prince George continue to experience odor, color and taste problems with the potable water supplied by Virginia American Water and have received nothing of value from the most recent rate increase and will receive nothing of value if the proposed rate increase is approved; and

WHEREAS, Fort Lee and all industrial purchasers in Hopewell can pass any additional cost of water from Virginia American Water to their customers and users, while residential users in Prince George do not have that option;

NOW THEREFORE, be it resolved that the Prince George County Board of Supervisors opposes the application for a rate increase by Virginia American Water pending before the State Corporation Commission at least until Virginia American Water solves quality, odor, color and taste problems with the water supplied to residential customers in Prince George County.

R-12-037E

C-11.

RESOLUTION IN SUPPORT OF THE PORT OF VIRGINIA ECONOMIC AND INFRASTRUCTURE DEVELOPMENT ZONE GRANT PROGRAM

WHEREAS, the Port of Virginia – sustaining 343,000 jobs and generating over $41 billion in revenues, $13 billion in payroll, and $1.2 billion in tax revenue – is one of the Commonwealth's greatest economic assets; and

WHEREAS, the Port of Virginia, despite its recent challenges brought on by the economic recession, is projected to undergo significant growth in the coming years with the completion of the Panama Canal Extension Project; and

WHEREAS, the Port of Virginia cannot achieve this growth without the development of the distribution, intermodal, manufacturing, warehousing, and other supply chain facilities necessary to support port operations; and

WHEREAS, driving the development of these facilities to specific areas can help reduce congestion in the Hampton Roads region; and

WHEREAS, Governor McDonnell is proposing to create the Port of Virginia Economic and Infrastructure Development Zone Grant Program, which will incentive companies involved in maritime commerce and that import and export goods through the Port of Virginia to locate in Virginia; and

WHEREAS, creation of this grant program is estimated to have an economic impact of $7.3 billion, sustaining 14,120 jobs in the Route 460 Corridor and $5.7 billion, sustaining 11,255 in the Hampton Roads area; and

WHEREAS, creation of this state grant program will bring much needed jobs and economic development to our community without a local financial match or tax revenue loss required from Prince George County; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Prince George County, Virginia, this 8th day of May, 2012, hereby declares its commitment to support the establishment of the Port of Virginia Economic and Infrastructure Development Zone Grant Program and respectfully request the House of Delegates and the Senate of Virginia to approve Governor McDonnell's proposed amendments to the 2013 – 2014 Appropriations Act establishing this zone.

On roll call the vote was:
In favor: (5) Robertson, Parker, Carmichael, Gandel, Skalsky
Opposed: (0)

C-2. Approval of Memorandum of Understanding Between Prince George County Police and Riverside Regional Jail. Mr. Robertson requested that this item be extracted. He stated that the following language should be added to the end of the second from the last paragraph of the MOU: "case or unless otherwise required to be disclosed under Virginia law." The County Attorney had no objection to this change. Mr. Robertson made

a motion, seconded by Mr. Skalsky, that the Memorandum of Understanding be approved with the suggested change. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Robertson, Gandel, Parker, Carmichael, Skalsky
Opposed: (0)

C-6. Resolution; Proposed Revision; Prince George County Personnel Policy; Sections 30.2 and 30.6 Entitled *Employee Grievance Procedures*, Sections 21.1, Entitled *Holidays*, Sections 22.3 and 22.5 Entitled *Overtime*, Sections 24.1, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9, 24.10, 24.11, 24.12, 24.13, and 24.14 Entitled *Leave*. Mr. Robertson requested that this item be extracted so that they could review the revised policy on annual leave that was placed at their seats this evening. The additional change allows employees, at the County Administrator's discretion, to exceed more than 120 hours of compensatory time at the end of the year in extenuating circumstances. Based on the new changes, Mr. Robertson made a motion, seconded by Mr. Gandel, that the proposed revisions be approved as presented. Roll was called on the motion.

R-12-038

C-6.

RESOLUTION; PROPOSED REVISION; PRINCE GEORGE COUNTY PERSONNEL POLICY; SECTIONS 30.2 and 30.6 ENTITLED *EMPLOYEE GRIEVANCE PROCEDURES*, SECTIONS 21.1, ENTITLED *HOLIDAYS*, SECTIONS 22.3 and 22.5 ENTITLED *OVERTIME*, SECTIONS 24.1, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9, 24.10, 24.11, 24.12, 24.13, and 24.14 ENTITLED *LEAVE*

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been determined that verbiage of existing policy entitled *Employee Grievance Procedures*, Sections 30.2 and 30.6 require modification; and,

WHEREAS staff is requesting that the existing policies entitled *Holidays*, Section 21.1; *Overtime*, Sections 22.3 and 22.5; and *Leave*, Sections 24.1, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9 24.10, 24.11, 24.12, 24,13, and 24.14 be reviewed and considered for modification;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 8th day of May, 2012 does hereby amend the Prince George County Personnel Policy by revising policies entitled Employee Grievance Procedures, Holidays, Overtime, and Leave as requested.

On roll call the vote was:
In favor: (5) Parker, Carmichael, Skalsky, Robertson, Gandel
Opposed: (0)

PRESENTATIONS

S-1. Prince George Promise Logo Contest: Elementary School Winner, Nina Pham, Middle School Winner, Christian Habich and Secondary School Winner, Ryan Minar. Mr. Jay Paul, Commonwealth's Attorney representing PG Promise, and Dr. Bobbie Browder of Prince George County Schools presented Nina Pham, Christian Habich, and Ryan Minar with gift certificates for Southpark Mall.

SUPERVISORS COMMENTS

Mr. Robertson stated that Prince George Promise is looking very promising for Prince George County.

Mr. Skalsky talked about the success of Community Day, the first Farmers' Market and opening day of baseball. He also reflected on the historical ceremony for Sacred Heart Church. He thanked Mr. Jeff Stoke for bringing that ceremony to a reality.

Mr. Gandel also talked about Community Day and its success.

Mr. Carmichael stated that he appreciates all of the phone calls and emails that he has received in the past couple of weeks regarding the purchase of the Buren property.

Chairman Parker asked the County Attorney to do research on mandated requirements on group homes.

COUNTY ADMINISTRATOR COMMENTS

Mr. Percy Ashcraft, County Administrator, stated that the Safe Kids Tip-a-Cop will be on May 18, from 5-9 p.m. at Nanny's. The Prince George Rotary Jerry Taylor Picnic will be on May 9 at 5 p.m. at Scott Park. Relay for Life will be on May 19 at 11:00 a.m. at the Prince George High School. The next few Farmers' Markets will be on May 12, 19 from 8 a.m. – 12:00 Noon. The Tri-City Memorial Breakfast will be on May 9 at the Hopewell Moose Lodge. The Friends of Burrowsville School Annual Meeting will be May 11 at 7 p.m. at the Burrowsville Community Center. The Open House for the 20th Anniversary at Carson Library will be on June 9, from 3 p.m. – 6 p.m. The Police Department and the Drug Enforcement Administration (DEA) collected 217 pounds of prescription medications from 100 citizens on April 28. The Prince George Food Bank will utilize the brick building adjacent to its current facility for additional storage, subject to permission of occupancy by the Community Development & Code Compliance Department. State officials have denied the County's application to receive an Enhancement Grant to beautify the area around the Courthouse Complex. Staff plans to prepare a revised application to submit in the fall. Online registration is now available for all Parks & Recreation programs. Go to: http://www.princegeorgeva.org/Index.aspx?page=968 to view the process. The Spring County newsletter has been mailed to all Prince George County residents. Additional copies are available in the County Administration office. The John Randolph Foundation has awarded Prince George County a $3,488 grant to advance its Employee Wellness Program.

REPORTS

Roads – Mr. Bob Zimmerman, Resident Engineer at the Virginia Department of Transportation, gave a brief report on the Laurel Spring Road/Prince George Drive project. It will be going to construction in the summer of 2013. Mr. Skalsky inquired about a schedule for ditch cleaning. Mr. Zimmerman stated that there is a current schedule which alternates every six years. Mr. Carmichael asked Mr. Zimmerman to check on the schedule for resurfacing of Fountain Ridge Road. Mr. Gandel complimented Mr. Zimmerman for his excellent customer service on all of his calls and requests. Mr. Robertson inquired about site distance problems as a result of mowing. Mr. Zimmerman stated that they are in the process of mowing. If it gets high, it will be mowed. Mr. Gandel stated that a traffic analysis was done and a traffic signal is not warranted at Middle Road and Route 156. Chairman Parker asked Mr. Zimmerman to check on the dead tree limbs on Nobles Road.

Prince George Great American Clean-Up Summary – Mr. Bill Hamby stated that the Prince George Great American Clean Up Day was held on Saturday, April 21, 2012 from 8:00 a.m. to 1:00 p.m. This event was sponsored by Prince George County and the Prince George Extension Office. The event was offered to Prince George County residents for the disposal of hazardous waste, tires and certain unwanted items without charge. The disposal locations were at the County Complex and the Convenience Center off of Union Branch Road. Master Gardeners volunteered to help direct traffic and to collect data from those citizens who dropped off items for disposal at the County Complex. Adopt-A-Highway volunteers were also out on local roads picking up litter. Companies involved with the event were Safety Kleen for hazardous material collection and removal, Kodiak Information Management for shredding confidential documents and Container First Services for tire collection. A total of 219 citizens took advantage of the services, 108 citizens at the Courthouse Complex and 111 citizens at the Convenience Center. In regard to the materials that were brought out for disposal at the Courthouse Complex, 58 citizens dropped off hazardous materials, 46 citizens dropped of tires, and 35 citizens dropped off

shredding. In regard to the materials that were brought out for disposal at the Convenience Center, 14.01 tons of household goods, construction and demolition debris and white goods were dropped off. The following participated in the Adopt-A-Highway Program: Roy and Kathleen York (Birdsong Residents) picked up 6 bags of litter along Birdsong Road (Route 629); Mary Coleman (The Women's Club of Prince George County) picked up 4 bags of litter along Hall Farm Road (Route 646); Charles Williams (The Williams Family) picked up 3 bags of litter along Heritage Road (Route 635); and Terry Jackson (345th Training Squadron US Air Force) picked up 15 bags of litter along Temple Avenue (Route 144). There were a total of 36 individuals working the event. Perkinson Construction donated $300 which was used solely for food and drinks for all volunteers, companies, and staff that participated in the event. Container First Services accepted yard debris at the Convenience Center at no charge. Mr. Hamby gave a cost breakdown for a total cost of $20,029.02. Mr. Ashcraft added that there will be a press release sent out tomorrow regarding increasing efforts to remove inoperable vehicles.

Quarterly Financial Report - Ms. Trish Davidson, Finance Director, gave a quarterly financial report for the third quarter of Fiscal Year 2012. First, she talked about the general fund revenues and expenditures. The revenues for the first three quarters of the year are 50% collected. This represents the first half of real estate taxes. The second half is due on June 5th. She gave an update on ambulatory billing. Collections for ambulatory billing through the first half is $165,000. They are expecting $120,000 to be collected in the month of May for some back Medicare payments. Intermedix has been notified that the contract with the County has been terminated as of June 30th and a new position for the Fire and EMS revenue collections has been posted. She also talked about general fund expenditures, which are currently 75% spent, focusing on comprehensive services. Selective enforcement is still being tracked through the Finance Office and through the Police Department. The Sheriff's Office is also tracking their selective enforcement. Currently, the revenues for selective enforcement are at $162,223.00. She talked about the Health Insurance Fund balance, which is currently at $150,000 in cash. The Utilities revenue is currently 68% collected and 50% spent. In closing, she stated that personal property and real estate tax bills have been mailed.

TABLED ITEMS

T-1. Resolution; Appointment (Four-Year Term) – John Tyler Community College Advisory Board. Mr. Robertson made a motion, seconded by Mr. Carmichael, that Ms. Janie Williams be appointed to the John Tyler Community College Advisory Board. Roll was called on the motion.

R-12-039

T-1

RESOLUTION; APPOINTMENT (FOUR-YEAR TERM) – JOHN TYLER COMMUNITY COLLEGE ADVISORY BOARD

WHEREAS, The four-year term of Ms. Renee Williams, who represents Prince George County on the John Tyler Community College Local Advisory Board, will expire on June 30, 2012; and

WHEREAS, Stated Code provides that persons may serve on this Local Advisory Board for two consecutive four-year terms.

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of May, 2012 hereby appoints Ms. Janie Cherry Williams to serve as Prince George County's representative on the John Tyler Community College Local Advisory for a four-year term beginning July 1, 2012 and expiring on June 30, 2016.

On roll call the vote was:
In favor: (5) Parker, Skalsky, Carmichael, Robertson, Gandel
Opposed: (0)

ORDER OF BUSINESS

A-1. Resolution; Award of Bid; Scott Park Restroom Remodel. Chairman Parker stated that after the tour at the work session, he is of the opinion that the Board should reject the present bid and do some more advertising. He stated that it is an enormous amount of money for a small building. Mr. Carmichael apologized to Mr. Bill Hamby, General Services Manager, for all of the work put into this project. He stated that people will just not get a price tag of $60,000 to $80,000 for such a small building. Mr. Robertson stated that he does not think all of the scope of the work in the current bid is necessary, including a ventilation system and staining the masonry. He stated that this amount of money at this time is not realistic. He suggested a rebid in the fall since it will be so busy at Scott Park this spring and summer. Mr. Hamby stated that redefining the scope would not be a problem if that is the pleasure of the Board. Staff was directed to modify the scope of the project and bring it back to the Board for further discussion. Mr. Robertson made a motion, seconded by Mr. Carmichael, to reject all bids. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Robertson, Skalsky, Parker, Carmichael, Gandel
Opposed: (0)

A-2. Discussion of Special Events Ordinance. Mr. Robertson added this to the agenda because they did not have time to cover it during the work session. Mr. Steve Micas, County Attorney, stated that historically, organizations and businesses within the County that hold outdoor music events, concerts or other events that can impact surrounding properties have been required to obtain zoning that includes conditions that relate to outdoor events. Zoning is an expensive, time-consuming process and is not designed for uses that are "one-time" or intermittent. Most localities have some variation of a special events permit ordinance requiring that a special permit be obtained prior to holding outdoor events open to the public. Potentially, this ordinance could apply to outdoor fund-raising events with music, Motorcycle runs, summer music festivals, Halloween haunted forests, outdoor non-profit fund-raising events, historic re-enactments, and tent revivals. This ordinance would not apply to County or School-sponsored events or family reunions, family weddings etc., because those activities do not sell tickets. Staff recommends that the Board authorize the holding of a public hearing to consider adoption of a special events ordinance. Mr. Robertson brought up a couple of points regarding fees, event tickets, and property damage insurance. Mr. Gandel mentioned the element of time. Mr. Micas stated that time would be addressed through the noise ordinance. The Board agreed that this is a great starting point and would like to see it brought back for discussion on June 12th with the proposed changes for consideration of authorization to advertise for a public hearing.

A-3. Discussion of Topics for VaCo District Meeting. Mr. Robertson requested that this item be placed on the agenda because the meeting is in a few days. The Board discussed some legislative proposals to present to the Virginia Association of Counties at its May 11 District meeting. The proposals include: (1) Group homes; (2) Unfunded mandates; (3) Funding for Comprehensive Services Action; (4) Funding for Line of Duty Act; and (5) Local jurisdiction over land use issues.

ADJOURNMENT. Mr. Robertson moved, seconded by Mr. Gandel, that the meeting be adjourned. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Robertson, Skalsky, Parker, Carmichael, Gandel
Opposed: (0)

The meeting adjourned at 9:09 p.m.

[Draft Minutes prepared May 15, 2012 for consideration on May 22, 2012; adopted by unanimous vote.]

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Henry D. Parker, Jr.
Chairman, Board of Supervisors

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Percy C. Ashcraft
County Administrator