

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: March 28, 2017
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

**Business Meeting
7:00 p.m.**

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – March 8, 2017 Budget Work Session; March 14, 2017 Regular Meeting; March 20, 2017 Adjourned Meeting; and March 20, 2017 Budget Work Session.

C-2. Resolution; Proclamation; National Day of Prayer; May 4, 2017.

C-3. Resolution; Proclamation Local Government Education Week – April 1-7, 2017.

C-4. Resolution; Appropriation; (\$150,000 Utilities Water System Improvements - Developer Contribution).

C-5. Resolution in Support of Fiscal Agent for CodeRVA Regional High School.

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

General Assembly Update – Martha Burton

John Tyler Community College – Dr. Edward E. Raspiller

Virginia Department of Health Tobacco Policy – Dr. Hart and Tiffany Cox

TABLED ITEMS

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for Conveyance of Easements to Dominion Power at Scott Park.

A-2. Resolution; Appropriation of \$408,239 for FY2016 School Division Carry-Over Funds [this does not require a public hearing; it is not 1% of total county budget].

- A-3. Resolution; Appropriation of Proffer funds to Capital Improvement Project (CIP) Fund for South Elementary Window Project; \$135,000.
- A-4. Resolution; CIP Budget Transfer – From Prince George High School/Beazley Roof Project Account to School Bus Replacement Account; \$84,693.
- A-5. Resolution for Issuance of \$10 Million in General Obligation Bonds.
- A-6. Resolutions; Budget Amendments – Appropriations Totaling \$8.97 Million in Debt Proceeds to the Capital Projects Fund.
- A-7. Resolution Approving Phase II Notice to Proceed with Perkinson Construction at Scott Park.

PUBLIC HEARINGS

- P-1. Resolution; Public Hearing to Repeal the Existing Taxi Ordinance and to Adopt a Taxi Driver Registration Ordinance.

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

March 28, 2017

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:00 p.m. on Tuesday, March 28, 2017 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:

William A. Robertson, Jr., Chairman Present

Donald R. Hunter, Vice-Chairman Present

Alan R. Carmichael Present

Jerry J. Skalsky Present

T. J. Webb Absent

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Mr. Bishop Knott, Clerk of the Circuit Court and Ms. Bettina Coghill, Director of Community Corrections presented to Mr. Ashcraft and the Board the Active RVA Award.

There was no one else to speak so Chairman Robertson closed the public comments period.

APPROVAL OF AGENDA. The County Attorney read a conflict of interest statement on behalf of Mr. Carmichael as follows: “Mr. Carmichael is employed by Perkinson Construction in a position where he performs a variety of duties in Prince George County and in other locations and because his salary is in excess of \$5,000, as an employee of Perkinson Construction in accordance with the Virginia Conflict of Interests Act, he has a prohibited ‘personal interest in a transaction’ and therefore, cannot participate in any matter before the Board that might directly affect Perkinson Construction.” The aforementioned statement applies to Items A-5 and A-7. Mr. Carmichael then made a motion, seconded by Mr. Hunter, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Robertson, Carmichael, Skalsky, Hunter

Opposed: (0)

Absent: (1) Webb

ORDER OF CONSENSUS: Mr. Skalsky made a motion, seconded by Mr. Hunter, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – March 8, 2017 Budget Work Session; March 14, 2017 Regular Meeting; March 20, 2017 Adjourned Meeting; and March 20, 2017 Budget Work Session were approved as presented.

C-2.

RESOLUTION; PROCLAMATION; NATIONAL
DAY OF PRAYER; MAY 4, 2017

WHEREAS, The Congress of the United States established a National Day of Prayer as an annual event by joint resolution signed by President Harry Truman in 1952; and

WHEREAS, The law was amended and signed by President Ronald Reagan designing the first Thursday in May as the National Day of Prayer each year; and

WHEREAS, Section 2.2-3305 of the Code of Virginia, as amended, establishes the first Thursday in May of each year as the “Commonwealth Day of Prayer”; and

WHEREAS, The “Commonwealth Day of Prayer” was established by the General Assembly as a day on which people of the Commonwealth may turn to God in prayer and meditation and may celebrate the religious freedom guaranteed by law;

NOW, THEREFORE, BE IT RESOLVED, That the Prince George County Board of Supervisors establishes Thursday, May 4, 2017 as “Prince George County Day of Prayer,” to commemorate and remember the many blessings and acts of love that God has bestowed on our beautiful County.

R-17-036A

C-3.

RESOLUTION; PROCLAMATION; APRIL 1-7, 2017;
LOCAL GOVERNMENT EDUCATION WEEK

WHEREAS, since the colonial period, the Commonwealth of Virginia has closely held the institutions of local government; and

WHEREAS, local governments throughout the Commonwealth provide valuable services to the citizens of the communities they serve; and

WHEREAS, citizen services such as, law enforcement, public health and safety, recreational opportunities, and educating local children, are most often delivered at the local level; and

WHEREAS, in recognition of the work performed by local governments, the Virginia General Assembly, on February 29, 2012, designated the first week in April as Local Government Education Week in Virginia; and

WHEREAS, April 2, 1908 was the creation of the Council-Manager form of government in the City of Staunton thereby making the first week in April appropriate for this designation; and

WHEREAS, Prince George County Board of Supervisors and Administration present all elementary schools in the County with a book educating young people on Local Government.

NOW, THEREFORE, BE IT RESOLVED, by the Prince George County Board of Supervisors that April 1-7, 2017 is hereby designated as Local Government Education Week; and

BE IT FURTHER RESOLVED, that the Prince George County Board of Supervisors and the Prince George County School Board will partner to promote civic education and engagement in an effort to educate citizens about their local government, strengthen the sense of community, and engage the next generation of local government managers.

R-17-036B

C-4.

RESOLUTION; APPROPRIATION (\$150,000.00 UTILITIES WATER SYSTEM IMPROVEMENT – DEVELOPER CONTRIBUTION)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION AMOUNT

Utility Capital Fund (0620)

Expenditure:

0620-04-104-7016-48406 Utility Water Facility Improvements \$150,000.00

Revenue:

0620-40-508-8209-319214 Developer Capital Contributions \$150,000.00

R-17-036C

C-5.

RESOLUTION IN SUPPORT OF FISCAL AGENT FOR CodeRVA REGIONAL HIGH SCHOOL

WHEREAS, the School Boards of the Counties of Chesterfield, Cumberland, Dinwiddie, Goochland, Hanover, Henrico, New Kent, Powhatan, Prince George and Sussex, and the Cities of Colonial Heights, Hopewell, Petersburg and Richmond (the “School Boards”), pursuant to Virginia Code §22.1-26 and regulations of the Virginia Board of Education, operate and control a joint school known as CodeRVA as set forth in a written Agreement to Establish and Operate the CodeRVA Regional High School (“CodeRVA Agreement”) signed by the School Boards; and

WHEREAS, the School Boards seek to ensure the responsible operation and management of CodeRVA; and

WHEREAS, Virginia Code § 22.1-118 and Section V of the CodeRVA Agreement requires the School Boards to appoint a fiscal agent; and

WHEREAS, Henrico County is a participating locality and is willing to serve as the fiscal agent for CodeRVA as set forth in Section V of the CodeRVA Agreement.

NOW, THEREFORE, the Prince George County Board of Supervisors agrees that, upon approval by the Henrico Board of Supervisors, the Director of the Department of Finance for Henrico County shall serve as fiscal agent for CodeRVA.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

SUPERVISORS’ COMMENTS

Mr. Carmichael congratulated Mr. Ashcraft and the County on the Active RVA Award.

COUNTY ADMINISTRATOR’S COMMENTS

Mr. Ashcraft stated that the Fort Lee Career Expo will be on March 29 from 9 a.m. to 2 p.m. at the Regimental Club. The Fort Lee National Women’s History Month Observance will be on March 29 at 11:30 a.m. at The Lee Theater. The Law Enforcement Academy Graduation will be on March 30 at 7 p.m. at Good Shepherd Baptist Church in Petersburg. There will be a Real Estate Auction on March 31 at 11 a.m. at Tinsley Charter. There will be an Annual Garage Sale

on April 1 at 8 a.m. at the Disputanta Ruritan Hall. There will be a School Bus Driver Fair on April 1 from 9 a.m. to 12:00 Noon at the School Board Office. There will be a Toddler Fair on April 1 from 9 a.m. to 1 p.m. at Scott Park. Farm Day is on April 4 at 9:00 a.m. at the Bresko Farm. The Prince George Promise Annual Youth Awards Program will be on April 4 at 7 p.m. at the Prince George High School. There will be an Education Core Committee Town Hall Meeting on April 4 at 6 p.m. at Moore Middle School. There will be a Public School Division Transition Fair on April 6 from 9 to 10 a.m. at Rowanty Technical Center. The Virginia Gateway Region Annual Meeting will be on April 6 at 5:30 p.m. at the Petersburg Country Club. Fitch Ratings has affirmed Prince George County's bond rating at AA-plus. The Burn Ban went into effect February 15 and extends through April 30. Burning will be prohibited until after 4 p.m. daily. Prince George Heritage Center has announced new hours of operations – Tuesday through Saturday, 10 a.m. – 4 p.m. Monday by appointment and Sunday closed. The Prince George Utility Department will continue flushing hydrants this week in various County subdivisions and neighborhoods including Rolling Meadows, Prince George Commons, Tinsley Charter, Branchester Lakes & Laurel Springs Road.

REPORTS

2017 General Assembly Update – Regional Legislative Liaison Martha Burton from the Crater District Planning Commission presented a report summarizing the actions of the 2017 General Assembly. Ms. Burton noted that this year's session focused mainly on State employees' salaries and behavioral mental health. In regard to the State Budget, she stated that revenue looked a little better. There was an approved amount of \$500,000 that is to be used at the discretion of the Secretary of Finance for the City of Petersburg. In addition, there is another very lengthy amendment in the State Budget that talks about fiscal distress in local government in a broader term and it pools together another \$500,000 that would be available to any community that finds itself in a serious fiscal situation. Ms. Burton addressed several other budget items, including the aerospace engine manufacturing supplier grant fund, funding for housing for people with serious mental illness, 35% of lottery funds for public education, ARWA bonds, and language relative to the Commonwealth Center for Advanced Manufacturing. She talked about HB1884 relating to property tax exemptions giving surviving spouses of public safety employees killed in the line of duty a real estate tax exemption. This is not a mandate and the locality does not have to provide this exemption. There was legislation adopted regarding the short-term rental of property. There was a lot of interest in the wireless communication infrastructure bill this year. She also talked about HB1774, which is the Stormwater Bill. It will delay from July 1, 2017 to July 1, 2018. There will be a workgroup looking at Stormwater Management in rural localities in the Chesapeake Bay area. Looking ahead, Machinery and Tools Tax and BPOL may be an issue. The General Assembly will return on April 5 to address the Governor's recommended amendments and vetoes.

PUBLIC HEARINGS

P-1. Resolution; Public Hearing to Repeal the Existing Taxi Ordinance and to Adopt a Taxi Driver Registration Ordinance. Police Chief Keith Early stated that at a work session on February 7, 2017 the Board authorized staff to draft an ordinance to repeal the existing system for regulating taxicabs, and replace it with a requirement that each driver operating in Prince George County (including Fort Lee) must register annually with the Police Department. Currently, the police department inspects taxicabs and the County issues a limited number of "certificates of public convenience" as a precondition to operating a taxicab in the County. This ordinance has been properly advertised in accordance with state law. Chairman Robertson opened the public hearing at 7:49 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the ordinance amendment as presented. Roll was called on the motion.

O-17-01

P-1.

ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY ADDING SECTION 86-1 "ANNUAL REGISTRATION OF ALL PERSONS DRIVING A VEHICLE FOR HIRE" AND BY REPEALING §§ 86-31 THROUGH 86-104

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) *That The Code Of The County Of Prince George, Virginia, 2005, as amended, is amended by adding § 81-1 “Annual Registration of All Persons Driving A Vehicle for Hire” as follows:*

Sec. 86-1. Annual registration of all persons driving a vehicle for hire.

- (a) It shall be unlawful for any person to drive a motor vehicle for hire in the County until he has registered with the County and such registration has been approved by the Police Chief. Every driver must successfully complete the registration annually. No such registration shall be granted if, in the sole discretion of the Police Chief, such applicant may reasonably be considered a danger to the traveling public based on past behavior or conduct or because of a lack of qualifications. Any approved registration may be revoked for any cause which would have been grounds for an initial refusal to approve a registration application.
- (b) The registration application shall be in a form approved by the Police Chief and every applicant shall pay a \$10.00 fee for every initial application and each renewal.
- (c) Any person aggrieved by a decision of the Police Chief to deny or revoke a registration may meet with the Police Chief or his designee within 10 days of such revocation to present evidence as to why such application should not have been denied or revoked.
- (d) Every person registered to drive a vehicle for hire shall also obtain a license from the Commissioner of the Revenue as provided for in § 46.2-2063, et seq., Code of Virginia, 1950, as amended.
- (2) *That §§ 86-31 through 86-104 are hereby repealed.*
- (3) *That this ordinance shall be effective May 1, 2017.*

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

REPORTS (cont'd)

John Tyler Community College – Dr. Edward T. Raspiller, Bill Fiege, Fred Taylor, and Holly Walker gave a presentation to the Board on what has been happening at John Tyler Community College and what is yet to come. John Tyler currently has 514 Prince George County residents enrolled at the College. They talked about their Community College Workforce Alliance program which focuses on workforce credentials. They provide custom training, credentialing, consulting, and other workforce development services. They have new financial aid opportunities such as the Workforce Credentials Grant. Some of the career clusters at John Tyler are accounting, business and paralegal, advanced manufacturing, arts, humanities and social sciences, computers and technology, criminal justice and human services social work, education, engineering and engineering technologies, science and health services, and skilled trades. There are 163 Prince George County High School students currently in dual enrollment. There are seven students currently in the Program Precision Machining & Welding. Dual enrollment classes taught at the high school including Engineering, College Composition, Pre-Calculus, Sociology, and more. John Tyler is working on designating a national advanced manufacturing center of excellence. Several new programs have been added, including Certified Nursing Assistant, Cyber Security, Advanced Manufacturing Management, Emergency Medical Services Paramedic, Energy Technology and Computer Science. They are planning a Workforce Center Expansion at the Chester Campus called the Nicholas Center. John Tyler will be celebrating its 50th anniversary in 2017. They opened their doors in 1967 and have grown to be the fifth largest community college in Virginia. During its 50 year history, John Tyler Community College has served more than 193,000 degree and certificate students. In celebrating the hallmark of the College, John Tyler is offering “Volunteerism through Deeds Not Words”, generosity through the creation of an Anniversary Completion Scholarship, and alumni success.

Virginia Department of Health Tobacco Policy – Dr. Alton Hart, Jr. and Ms. Tiffany Cox of the Crater Health District spoke to the Board about the Crater Health and Wellness Tobacco-free Worksite Policy. Ms. Cox stated that on average, smokers die 10 years earlier than nonsmokers. In the US, cigarette smoking is responsible for more than 480,000 deaths per year. That includes more than 41,000 deaths due to secondhand smoke exposure- that equates to about 1 in 5 deaths annually, or 1,300 deaths every day. The cost of smoking is more than \$300 billion a year. That includes nearly \$170 billion in direct medical care for adults. More than \$156 billion in lost productivity due to premature death and exposure to secondhand smoke. Since 1964, 2.5 million adults who were nonsmokers died because they breathed secondhand smoke. A tobacco free policy is often misunderstood to be punitive for smokers but that is not its purpose. The purpose of having one is to create a safe environment for the Prince George residents that visit us everyday and for our employees that serve those residents. The way it does that is by protecting them from secondhand smoke. Exposure to secondhand smoke can increase a person’s risk for heart disease, lung cancer and stroke by 20-30%. Secondhand smoke causes thousands of premature deaths every year. Nearly 34,000 from heart disease, more than 7,300 from lung cancer and more than 8,000 from stroke. The purpose of having a tobacco free policy is to create a safe environment for the PG residents that visit us. The majority of people visiting the health department are women and small children. There is no risk-free level of exposure to secondhand smoke. Secondhand smoke causes numerous health problems in infants and children, including respiratory infections, ear infections, and sudden infant death syndrome (SIDS). Secondhand smoke can also trigger an asthma attack in a child. Children with asthma who are around secondhand smoke have more severe and frequent asthma attacks which can put a child's life in danger. Lastly on why the State has a tobacco free policy, there are existing laws and policies. The Code of Virginia states that “Smoking shall be prohibited in (v) **local or district health departments** ... (viii) public restrooms in any building owned or leased by the Commonwealth or any agency thereof; ... (x) public restrooms of health care facilities.” There is also an active executive order that bans smoking in offices occupied by state agencies. The Crater Tobacco-free Worksite Policy suggests a no smoking policy 25 feet from entrances and exits of Virginia Health Departments. Ms. Cox showed the Board examples of signage used in other districts. Nonsmokers’ exposure to secondhand smoke has decreased over time, from 87.9% in 1988 to 25.3% in 2012. This is largely due to policies that do not allow smoking in workplaces and public places. Data from the 2009–2010 National Adult Tobacco Survey indicated that a majority of U.S. adults think workplaces and restaurants should be smokefree, and half think bars, casinos, and clubs should be smokefree. They are requesting permission to place a sign outside the Virginia Health Department in the Human Services Building and positive messages inside the building regarding a smoke-free environment. The Board stated that they will work with them and take this up at a later time.

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for Conveyance of Easements to Dominion Power at Scott Park. Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the authority to advertise as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-2. Resolution; Appropriation of \$408,239 for FY2016 School Division Carry-Over Funds. Chairman Robertson stated that this does not require a public hearing as it is not 1% of the total County budget. The School Board has requested re-appropriation of these remaining carry-over funds to FY17. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-037

A-2.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$408,239.00 SCHOOL FUND CARRY-OVER FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds

within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>General Fund</u>	
Expenditures:	
0100-09-401-0917-49150	Operating Transfer to Schools \$408,239
Revenues:	
0100-40-900-8208-399999	General Fund: Fund Balance \$408,239
 <u>School Operating Fund</u>	
Expenditures:	
0500-06-208-6010-66200-000-900-000-48101	C/O Machinery & Equipment
\$151,318	
0500-06-208-6010-66200-000-900-000-48102	C/O Furniture & Fixtures
\$101,921	
0500-06-207-6009-68100-000-900-000-45230	Technology Internet Services
\$100,000	
0500-06-207-6009-68100-000-900-000-48206	Technology Hardware \$ 24,000
0500-06-201-6003-61310-600-900-000-41328	Summer School Wages \$ 31,000
Revenues:	
0500-90-000-0000-399100	School Transfer from General Fund \$408,239

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-3. Resolution; Appropriation of Proffer Funds to Capital Improvement Project (CIP) Fund for South Elementary Window Project; \$135,000. At the March 8, 2017 Board budget work session there was consensus to use Cash Proffer balances for a FY17 School CIP Project, South Elementary Window Replacement, in lieu of issuing debt in the Spring 2017. Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the resolution as presented. Roll was called on the motion.

R-17-038

A-3.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$135,000.00 CASH PROFFER FUNDS FOR SCHOOL CIP PROJECT – SOUTH ELEMENTARY WINDOW PROJECT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Cash Proffer Fund (0350)</u>	
Expenditures:	
0350-09-401-0917-49172	Transfer to Capital Projects Fund \$135,000.00
Revenues:	
0350-09-401-8208-399999	Cash Proffer Fund Balance \$135,000.00
 <u>Capital Improvement Fund (0311)</u>	
Expenditures:	
0311-06-208-3157-48120	CIP – South Elementary Windows \$135,000.00
Revenues:	
0311-90-901-8207-399102	Transfer from Cash Proffer Fund \$135,000.00

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-4. Resolution; Resolution; CIP Budget Transfer – From Prince George High School/Beazley Roof Project Account to School Bus Replacement Account. At the March 8, 2017 Board budget work session there was consensus to allow the School Board to use remaining unspent funds from the Prince George High School/Beazley roof project for the purchase of school buses. Mr. Skalsky made a motion, seconded by Mr. Hunter, to approve the resolution as presented.

R-17-039

RESOLUTION; BUDGET TRANSFER (\$84,693.00 CAPITAL IMPROVEMENT PROJECT FUND; TRANSFER FROM CIP PROJECT – PGHS/BEAZLEY ROOF PROJECT TO SCHOOL BUS REPLACEMENTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize the following transfer of funds within the 2016-2017 Budget, such line items increased and decreased as follows:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Expenditures:	
Increase:	
0311-06-208-3132-48105	CIP – School Bus Replacements \$84,693.00
Decrease:	
0311-06-208-3141-48130	CIP – PGHS/Beazley Roof \$84,693.00

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

A-5. Resolution for Issuance of \$10 Million in General Obligation Bonds. Mr. Carmichael exited the dais and did not participate in the discussion or vote of this item because he possesses a conflict of interest for the reasons stated by the County Attorney at the Approval of Agenda. Ms. Betsy Drewry, Finance Director, stated that the Board of Supervisors held a public hearing on March 14 regarding the issuance of up to \$18 million in debt. That evening, the Board also received a report from Davenport & Company, the County's financial advisor, outlining the RFP results for prospective lenders. Ten responses were received and Davenport provided the details of the RFP and a Staff recommendation for the Board. The Board unanimously approved Staff to move forward with a \$10 Million issue with Carter Bank & Trust as the approved lender and a repayment period of 15 years. The \$10 Million Series 2017 issuance will be used to reimburse the County for expenses incurred for \$1,029,913 in capital projects and purchases appropriated throughout FY2017 and provided funding for planned projects not yet appropriated. Mr. Hunter made a motion, second by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-040

A-5.

RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION BONDS,
SERIES 2017A AND SERIES 2017B
OF THE
COUNTY OF PRINCE GEORGE, VIRGINIA

WHEREAS, the County of Prince George, Virginia (the “County”) is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the “Act”) the Board of Supervisors of the County (the “Board of Supervisors”) is authorized to contract debts on behalf of the County and to issue, as evidence thereof, notes, bonds or other obligations; and

WHEREAS, following the approval of the affirmative vote of the qualified voters of the County in an election on the question, the County elected on September 19, 1985 to be treated as a city for the purpose of issuing its bonds under the Act, and to therefore be able to secure certain indebtedness on a general obligation basis whereby the full faith and credit of the County is pledged to secure payment of bonds without a referendum; and

WHEREAS, pursuant to the Constitution and laws of the Commonwealth of Virginia, including the Act, the County is empowered to acquire, construct, reconstruct, improve, extend, enlarge, equip, maintain, repair and operate any project which is a public improvement or undertaking for which the County is authorized by law to appropriate money, and the County is authorized to contract debts and to issue, as evidence thereof, bonds, notes or other obligations payable from pledges of the full faith and credit of the County; and

WHEREAS, the County held a public hearing, duly noticed, on March 14, 2017, on the issuance of the Bonds (as defined below) in accordance with the requirements of Section 15.2-2606 of the Act; and

WHEREAS, Davenport & Company LLC, the County's financial advisor (the “Financial Advisor”), as directed by County staff, prepared a Request for Proposals (the “RFP”) to obtain financing offers from banks for the funding of various capital improvements to be undertaken by the County, including, but not limited to (i) the purchase of police vehicles; (ii) a new public safety radio system; (iii) construction of a new Route 10 fire station; (iv) the enhancement of broadband access to County schools, businesses and residents; (v) athletic court surface paving projects; (vi) various Scott Park Field and related facility improvements; (vii) the addition of a canoe ramp at the Appomattox River Park and Recreation facility; (viii) baseball field improvements at the JEJ Moore Middle School complex; (ix) roof refurbishment for the criminal justice building; (x) asbestos removal and pipe replacement at the Central Wellness Center facility; and (xi) elementary school window replacement improvements (the “Projects”); and

WHEREAS, the County shall issue its general obligation bonds in two series, one of which is its \$9,000,000 Tax Exempt General Obligation Note, (Public Facilities Improvements Project), Series 2017A (the “Series 2017A Note”) and its \$1,000,000 Taxable General Obligation Note, (Broadband Access Project), Series 2017B (the “Series 2017B Note”), both together in an aggregate principal amount not to exceed \$10,000,000, (the “Series 2017A and the Series 2017B Note shall collectively be hereafter referred to as the “Bonds”) to finance the Projects; and

WHEREAS, the Board of Supervisors, based upon an evaluation of the responses to the RFP and the recommendations of County staff and the Financial Advisor, have accepted a proposal from Carter Bank & Trust to finance the Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:

1. Authorization of the Bonds. The Board of Supervisors hereby finds and determines that it is advisable and in the best interests of the County to incur debt and issue its Bonds for the purpose of financing all or a portion of the Projects, along with the costs of issuing the Bonds. The County previously authorized the solicitation of bids for the issuance of the Bonds. The Board of Supervisors now hereby authorizes the issuance of the Bonds in accordance with the terms hereby approved by the Board of Supervisors.

2. Details of the Bonds. Pursuant to the Act, for the purpose of providing the funds to finance all or a portion of the costs of the Projects, the County shall issue Ten Million Dollars (\$10,000,000) in aggregate principal amount of Bonds in the form of two series of Bonds, one of which is in the aggregate principal amount of \$9,000,000, and the interest on which shall be tax exempt, and the other in the aggregate principal amount of \$1,000,000, and the interest on which shall be taxable. The tax exempt obligation shall be designated as the Series 2017A Note and the taxable obligation shall be identified as the Series 2017B Note. Such debt obligations are further described and identified by the terms, provisions and manner in which such obligations are issued. The Bonds shall be issued as the Chairman of the Board and the County Administrator, in consultation with the County Director of Finance, shall hereafter determine and approve.

3. General Obligation Bonds. The Bonds shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Bonds shall be general obligations of the County, the principal of and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the County subject to taxation and a pledge of the full faith and credit of the County; and in each year while any of the Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount, together with all other funds lawfully appropriated and available therefor, to provide for the payment of the principal of and premium, if any, and the interest on the Bonds as such principal, premium, if any, and interest shall become due.

4. Use of Bond Proceeds. The proceeds derived from the issuance of the Bonds, after the payment of the expenses of issuance of the Bonds, are expected to be applied to the payment of (or for the reimbursement to the County of costs previously paid) all or a portion of the costs of the Projects, in substantially the following estimated amounts:

<u>Project</u>	<u>Amount</u>
1. Public Safety Radio	\$14,180,225
2. Police Vehicles	400,000
3. Parks and Recreation Projects	561,798
4. Broadband Access	1,000,000
5. Construction of a new Route 10 Fire Station	500,000
6. Public Building Improvements	<u>500,750</u>
 Total Project Costs Identified	 \$17,142,773

GRAND TOTAL DEBT ISSUANCE FOR 2017 \$10,000,000.00

If the actual costs for any of the Projects identified above exceeds the anticipated costs, such excess may be paid from the proceeds of the Bonds originally allocated to any of the other components of the Projects, provided, however, that no proceeds from the Series 2017A Note may be used for the Broadband Access project financed with the Series 2017B Note.

5. Description of Bonds. The Bonds shall be financed by Carter Bank & Trust (the “Lender”), in accordance with a formal written proposal of the Lender dated February 23, 2017, as the same was subsequently amended to address interest payable on the Series 2017B Note (the “Bank Loan Proposal”), the terms of which are hereby approved, at the annual interest rates and the final maturity dates as set forth in the Bank Loan Proposal and described below. The Series 2017A Note shall have a final maturity of February 1, 2032 and the Series 2017B Note shall mature on February 1, 2020. The principal on the Bonds shall be payable annually on February 1 of each year beginning on February 1, 2020, with regard to the Series 2017A Note and on February 1, 2019 with regard to the Series 2017B Note. Interest on the Series 2017A Note at the rate of 2.30 percent per annum shall be payable on February 1 and August 1 each year during which such debt obligation remains outstanding, commencing on February 1, 2018. Interest on the Series 2017B Note at the rate of 1.75 percent per annum shall be payable on February 1 and August 1, commencing on February 1, 2018. The final terms of the Bonds shall be determined by the Chairman of the Board and evidenced conclusively by his execution and delivery of the Bonds to the Lender, and no further action of the Board shall be required. The Chairman of the

Board is hereby authorized to execute and deliver the Bonds to the Lender, and the Clerk of the Board is hereby authorized to affix and attest the Seal of the County thereon.

6. Tax Covenants. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986 (the "Code") and the applicable Treasury Regulations promulgated thereunder at all times during which the Bonds are outstanding.

7. Reimbursement Authorization. The County intends that the adoption of this Resolution will be a declaration of the County's official intent in accordance with U.S. Treasury Regulation Section 1.150-2 to obtain reimbursement from future bond proceeds for expenditures on the Projects made on or after 60 days prior to the date hereof. The County intends that funds that have been advanced for costs of the Projects, or which may be so advanced, may be reimbursed from proceeds of the Bonds, or any subsequent debt obligations.

8. Bank Qualification Designation. The Board, on behalf of the County, hereby designates the Bonds as "qualified tax-exempt obligations" as defined in Section 265(b)(3)(B) of the Code and certifies by this Resolution that the County does not reasonably anticipate the issuance by it or its subordinate entities of more than \$10 million in "qualified tax-exempt obligations" during the calendar year 2017. Moreover, the Board will not designate, or permit the designation by any of its subordinate entities of any bonds or debt instruments other than the Series 2017A Note and the Series 2017B Note as "qualified tax-exempt obligations" during the calendar year 2017 which would cause the \$10 million limitation of Section 265(b)(3)(D) of the Code to be violated.

9. Other Actions. All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of this Resolution are approved, ratified and confirmed. The Board of Supervisors hereby confirms and directs Williams Mullen PC, Bond Counsel to the County, the Financial Advisor and County staff to prepare documents and take such actions as are necessary or appropriate in connection with the issuance of such Bonds.

10. Filing of Resolution. The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County of Prince George.

11. Effective Date. This Resolution and the provisions contained herein shall become effective immediately upon adoption.

On roll call the vote was:

In favor: (3) Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (2) Webb, Carmichael

A-7. Resolution Approving Phase II Notice to Proceed with Perkinson Construction at Scott Park. Mr. Carmichael exited the dais and did not participate in the discussion or vote of this item because he possesses a conflict of interest for the reasons stated by the County Attorney at the Approval of Agenda. Mr. Jeff Stoke, Deputy County Administrator, stated that on November 22, 2016, the Board of Supervisors authorized funding for Phase II of Scott Park for an amount of \$190,007. The County and Perkinson Construction find that it is appropriate to modify the scope of work, but not the price, originally included in Phase II of the IFB# 15-1210-1 project contract entered into on May 12, 2015. County staff seeks approval from the Board of Supervisors. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-17-041

A-7.

RESOLUTION APPROVING PHASE II NOTICE TO PROCEED WITH PERKINSON CONSTRUCTION AT SCOTT PARK

WHEREAS, Prince George County (the County) awarded IFB# 15-1210-1 to Perkinson Construction, LLC (Perkinson) for recreation field development at Scott Park (Scott Park Project); and

WHEREAS, pursuant to IFB# 15-1210-1, the County and Perkinson entered into an agreement on May 12, 2015 (contract) which stated that the work at Scott Park would be performed, and paid for, in two phases; and

WHEREAS, the County authorized the funding for Phase II on November 22, 2016; and

WHEREAS, the County and Perkinson find that it is appropriate to modify the scope of work in Phase II called for by the contract because of certain unforeseen circumstances.

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors for the County of Prince George, at the regular meeting on March 28, 2017, that the attached Notice to Proceed for Phase II of the Scott Park Project is approved.

On roll call the vote was:

In favor: (3) Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (2) Webb, Carmichael

A-6. Resolutions; Budget Amendments – Appropriations Totaling \$8.97 Million in Debt Proceeds to the Capital Projects Funds. Ms. Drewry stated that as part of the adopted FY2017 budget and CIP process, the County proposed debt issuance to accomplish a number of Capital Improvement Program projects. The Board conducted public hearings for both the issuance of debt and related budget amendments and appropriations. Staff is requesting approval of budget amendments and appropriations of debt process to CIP Fund for the projects. I keeping with past practices, a separate appropriation resolution for each project is being provided for Board consideration.

Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the public safety radio appropriation as presented. Roll was called on the motion.

R-17-042

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$6,863,017 PUBLIC SAFETY RADIO PROJECT AND ESTIMATED BOND ISSUANCE COSTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$6,563,017
0311-40-900-8115-341401	Debt Proceeds	\$300,000
Expenditures:		
0311-03-200-3163-48107	CIP – Public Safety Radio Project	\$6,563,017
0311-09-401-4000-49149	Debt Issuance Costs	\$300,000

On roll call the vote was:

In favor: (4) Carmichael, Hunter, Robertson, Skalsky

Opposed: (0)

Absent: (1) Webb

Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the Route 10 Fire Station appropriation as presented. Roll was called on the motion.

R-17-043

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$500,000 ROUTE 10 FIRE STATION)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$500,000
Expenditures:	
0311-03-200-3153-48240 CIP – Route 10 Fire Station	\$500,000

On roll call the vote was:
 In favor: (4) Carmichael, Hunter, Robertson, Skalsky
 Opposed: (0)
 Absent: (1) Webb

Mr. Skalsky made a motion, seconded by Mr. Hunter, to approve the broadband project appropriation as presented. Roll was called on the motion.

R-17-044

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$1,000,000 BROADBAND PROJECT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$1,000,000
Expenditures:	
0311-01-002-3154-48108 CIP – Broadband Project	\$1,000,000

On roll call the vote was:
 In favor: (4) Carmichael, Hunter, Robertson, Skalsky
 Opposed: (0)
 Absent: (1) Webb

Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the RCJA Roof project appropriation as presented. Roll was called on the motion.

R-17-045

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$56,000 RCJA ROOF PROJECT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$56,000
Expenditures:	
0311-03-300-3155-48122 CIP – RCJA Roof Project	\$56,000

On roll call the vote was:
 In favor: (4) Carmichael, Hunter, Robertson, Skalsky
 Opposed: (0)
 Absent: (1) Webb

Mr. Skalsky made a motion, seconded by Mr. Hunter, to approve the Harrison Elementary School windows appropriation as presented. Roll was called on the motion.

R-17-046

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$217,500 HARRISON ELEMENTARY WINDOWS PROJECT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$217,500
Expenditures:	
0311-06-208-3156-48120 CIP – Harrison Elementary Windows Project	\$217,500

On roll call the vote was:
 In favor: (4) Carmichael, Hunter, Robertson, Skalsky
 Opposed: (0)
 Absent: (1) Webb

Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the award of contract and appropriation for the Scott Park Irrigation project as presented. Roll was called on the motion.

R-17-047

RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$94,669 SCOTT PARK IRRIGATION PROJECT)

WHEREAS, On September 20, 2016 an Invitation to Bid was advertised by the Finance Department to obtain pricing for irrigation at Scott Park Fields. The bid closed on October 4, 2016 with one vendor submitting a bid for \$94,668.64; and

WHEREAS, \$94,669 will be available with the spring 2017 bond issuance for irrigation at Scott Park; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Avery Landscape & Irrigation in the amount of \$94,668.64 to move forward with irrigation of Scott Park.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of March, 2017, hereby awards the bid for the Scott Park Irrigation Project to Avery Landscape & Irrigation in the amount of \$94,669; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$94,669
Expenditures:	
0311-07-211-3158-48130 CIP – Scott Park Irrigation Project	\$94,669

On roll call the vote was:
 In favor: (3) Carmichael, Hunter, Skalsky
 Opposed: (1) Robertson
 Absent: (1) Webb

Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the award of contract and appropriation for the Scott Park electrical project as presented. Roll was called on the motion.

R-17-048

RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$53,573 SCOTT PARK ELECTRICAL PROJECT)

WHEREAS, Staff has received pricing from Dominion Virginia Power to provide electrical service to Scott Park in the amount of \$48,572.19 and the Director of General Properties estimates that an additional \$5,000 will be required to install panel, meter base, temporary pole setup, outlets and wiring; and

WHEREAS, \$53,573 will be available with the spring 2017 bond issuance for electrical service installation at Scott Park; and

WHEREAS, Staff is requesting authorization for the County Administrator / Director of Parks & Recreation to authorize Dominion Virginia Power to begin work to provide electrical service to Scott Park at a cost of \$48,572.19; and to authorize the Director of General Services to move forward with a qualified vendor for providing other services to include panel, meter base, temporary pole, outlets and wiring installation at a cost not to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of March, 2017, hereby authorizes Dominion Virginia Power to proceed with work to provide electrical service to Scott Park in the amount of \$48,572.19; and for work to be completed for panel, meter base, temporary pole, outlets and wiring installation at a cost not to exceed \$5,000; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
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Capital Improvement Fund (0311)

Revenues:

0311-40-900-8115-341401	Debt Proceeds	\$53,573
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Expenditures:

0311-07-211-3159-48133	CIP – Scott Park Electrical Project	\$53,573
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On roll call the vote was:

In favor: (3) Carmichael, Hunter, Skalsky

Opposed: (1) Robertson

Absent: (1) Webb

Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the award of contract and appropriation for the Scott Park fencing project as presented. Roll was called on the motion.

R-17-049

RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$39,000 SCOTT PARK FENCING PROJECT)

WHEREAS, On September 8, 2016 an Invitation to Bid was advertised by the Finance Department to obtain pricing for fencing at Scott Park Fields. The bid closed on September 20, 2016 with three vendors submitting bids ranging from \$39,000 to \$52,950. The lowest bid was from Hurricane Fencing Company for \$39,000; and

WHEREAS, \$39,000 will be available with the spring 2017 bond issuance for fencing at Scott Park; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Hurricane Fencing in the amount of \$39,000 to move forward with fencing at Scott Park.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of March, 2017, hereby awards the bid for the Scott Park Fencing Project to Hurricane Fencing Company in the amount of \$39,000; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>	
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$39,000
Expenditures:		
0311-07-211-3160-48130	CIP – Scott Park Fencing Project	\$39,000

On roll call the vote was:

In favor: (3) Carmichael, Hunter, Skalsky

Opposed: (1) Robertson

Absent: (1) Webb

Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the award of contract and appropriation for the Canoe Launch project as presented. Roll was called on the motion.

R-17-050

RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$39,488 CANOE LAUNCH PROJECT)

WHEREAS, On December 2, 2016 a Request for Proposals was advertised by the Finance Department to obtain pricing for the Canoe Launch Project. The bid closed on December 20, 2016 with one response in the amount of \$39,488. The response was received from John K. George & Company for \$39,488; and

WHEREAS, \$39,488 will be available with the spring 2017 bond issuance for the Canoe Launch; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with John K. George & Company in the amount of \$39,488 to move forward with the Canoe Launch.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of March, 2017, hereby awards the bid for the Canoe Launch Project to John K. George & Company in the amount of \$39,488; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$39,488
Expenditures:		
0311-07-211-3161-48130	CIP – Canoe Launch Project	\$39,488

On roll call the vote was:
In favor: (4) Carmichael, Hunter, Robertson, Skalsky
Opposed: (0)
Absent: (1) Webb

Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the award of contract and appropriation for the JEJ Moore Athletic Complex Improvement project as presented. Roll was called on the motion.

R-17-051

RESOLUTION; AWARD OF CONTRACTS AND BUDGET AMENDMENT AND APPROPRIATION (\$106,840 JEJ MOORE MIDDLE SCHOOL ATHLETIC COMPLEX IMPROVEMENTS PROJECT)

WHEREAS, In September 2016 and January 2017 respectively, Finance Staff received pricing from Sunguard Mid-Atlantic, sole provider of Sunguard bleacher covers in the amount of \$40,100 and received pricing for concrete pad work from Eaton General Contracting (Dixie Paving and Sealing), the County’s contracted vendor for paving and concrete projects in the amount of \$66,740; and

WHEREAS, \$106,840 will be available with the spring 2017 bond issuance for the JEJ Moore Middle School Athletic Field Improvements; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Sunguard Mid-Atlantic in the amount of \$40,100 to move forward with the JEJ Moore Middle School Athletic Field bleacher covers AND authorization to enter into an agreement with Eaton General Contracting (Dixie Paving and Sealing) the County’s contracted vendor for paving and concrete projects in the amount of \$66,740 to move forward with the JEJ Moore Middle School Athletic Field concrete work.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of March, 2017, hereby awards a contract to Sunguard Mid-Atlantic in the amount of \$40,100 and authorizes concrete work in the amount of \$66,740 to Eaton General Contractor (Dixie Paving and Sealing); AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$106,840
Expenditures:		
0311-07-211-3162-48130	CIP – JEJ Moore MS Athletic Complex	\$106,840

On roll call the vote was:
In favor: (4) Carmichael, Hunter, Robertson, Skalsky
Opposed: (0)
Absent: (1) Webb

ADJOURNMENT. Mr. Hunter moved, seconded by Mr. Skalsky, that the meeting be adjourned. Roll was called on the motion.

On roll call the vote was:
In favor: (4) Carmichael, Hunter, Robertson, Skalsky
Opposed: (0)
Absent: (1) Webb

The meeting adjourned at 8:43 p.m.

[Draft Minutes prepared April 4, 2017, for consideration on April 11, 2017; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator