

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: September 13, 2016
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session

5:00 p.m.

Work Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

WORK SESSION

Discussion of Solar Panel Project
Second Review of 2016 General Assembly
Discussion of Burn Building Design Specifications
Consideration of BOS Retreat in October

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

At this time, members of the audience may address the Board on any item on tonight's agenda which is not scheduled for a Public Hearing or any non-agenda item related to County operations. The Board does not generally respond to questions or statements made during public comment. Speakers will not be allowed to engage in personal attacks, use of profanity, campaign for office, or promote a business.

ADOPTION OF AGENDA

ORDER OF CONSENSUS

Items listed under this category are considered routine and are acted upon by the Board with a single vote. The Consent Agenda provides a method for the expeditious handling of items that do not require discussion. If a Board Member desires they may extract an item and it is added to the regular agenda.

- C-1. Draft Minutes – August 9, 2016 Regular Meeting.
- C-2. Resolution; Memorandum of Understanding Between Prince George County Schools and the Prince George County Department of Social Services.
- C-3. Resolution; Memorandum of Understanding Between Prince George County Police Department and Prince George County Public Schools.
- C-4. Resolution; Appropriation; (\$16,894 of Insurance Proceeds).
- C-5. Resolution; FY16 -17 Position Control Chart.
- C-6. Resolution; Proclamation; National Preparedness Month – September, 2016.
- C-7. Resolution; FY2017 Appropriation Increase (\$591,398.05 School Department of Defense Educational Activity Grant Funds).

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

Virginia Department of Transportation – Crystal Smith

County Health Fair – Keith Rotzoll

Parks and Recreation Update – Keith Rotzoll

National Night Out – Chief Keith Early

Quarterly Financial Report – Betsy Drewry

TABLED ITEMS

ORDER OF BUSINESS

- A-1. Discussion and Possible Approval of Maintenance Agreement for Courthouse Energy Savings Project.
- A-2. Discussion and Possible Approval of Parks and Recreation Maintenance Projects in the Amount of \$38,221.
- A-3. Discussion and Possible Action of Contract with Sussex County for Building Official Services.
- A-4. Discussion and Possible Action on Smart Scale Transportation Project.
- A-5. Discussion and Possible Action on Right In and Right Out Request from Lake Harley, LLC.

PUBLIC HEARINGS

CLOSED SESSION

- E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.
- E-2. Resolution; “Certification of Closed Session” Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

ADJOURNMENT

Board meeting format: Closed Meeting at 6:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgecountyva.gov.**

AMENDMENT(S)

Addition(s)

Item C-8 as a Withdrawal of Authorization to Consider Ordinances Related to Driving on Flooded Road and Hunting of Coyotes.

Deletion(s)

None.

Changes

None.

MINUTES
Board of Supervisors
County of Prince George, Virginia

September 13, 2016

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:02 p.m. on Tuesday, September 13, 2016 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:

William A. Robertson, Jr., Chairman Present

Jerry J. Skalsky, Vice-Chairman Present

Alan R. Carmichael Present

Donald R. Hunter Present

T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

WORK SESSION

Mr. Douglas Miles, Zoning Administrator, gave a status report on the current lack of compatibility of solar panel farms within the current zoning ordinance. Options moving forward with the ordinance and current business requests were discussed. Several community impact and security questions were asked. There as consensus by the Board to send the issue to the Planning Commission for evaluation of a special exception in the zoning ordinance.

Mr. Steve Micas, County Attorney, presented two General Assembly items regarding driving on flooded streets and hunting of coyotes with a large caliber rifle that have been previously discussed with the Board to move forward. After a discussion with Police Chief Early, it was determined that the Board should not move forward with these items. Since it requires Board action, the items will be added to the regular agenda at 7:00 p.m. this evening.

Mr. Brad Owens, Director of Fire and EMS, presented an alternative for the burn building construction that would be fully covered by the grant award. There was Board consensus to move forward with evaluation of this option.

There was a Board consensus to hold a Board of Supervisors Retreat on October 4 at 5:00 p.m. The location is to be determined.

Chairman Robertson called for a recess at 6:31 p.m. The Board reconvened at 7:00 p.m.

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Ms. Lela Holmes (4260 Cedar Creek Lane). Ms. Holmes thanked VDOT for cutting down the tall grass on Commons Road turning onto Middle Road and on Middle Road.

Chairman Robertson closed the public comments period at 7:04 p.m.

APPROVAL OF AGENDA. Mr. Hunter added Item C-8 as a Withdrawal of Authorization to Consider Ordinances Related to Driving on Flooded Road and Hunting of Coyotes. Mr. Webb made a motion, seconded by Mr. Hunter, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter

Opposed: (0)

ORDER OF CONSENSUS: Mr. Skalsky made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – August 9, 2016 Regular Meeting was approved as presented.

R-16-072

C-2.

RESOLUTION; AUTHORITY FOR DIRECTOR OF SOCIAL SERVICES TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE COUNTY SCHOOL DIVISION AND PRINCE GEORGE COUNTY SOCIAL SERVICES

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of September, 2016 does hereby authorize the Director of Social Services to execute Memorandum of Understanding Between the Prince George County School Division and the Prince George County Department of Social Services.

R-16-072A

C-3.

RESOLUTION; AUTHORITY FOR CHIEF OF POLICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE GEORGE POLICE DEPARTMENT AND PRINCE GEORGE COUNTY SOCIAL SERVICES

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 13th day of September, 2016 does hereby authorize the Chief of Police to execute Memorandum of Understanding Between the Prince George Police Department and the Prince George County Department of Social Services.

R-16-072B

C-4.

RESOLUTION; APPROPRIATION (\$16,894 INSURANCE RECOVERIES – POLICE RADIO TOWER DAMAGE – ARWOOD ROAD)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-100-0603-43310 ECC – Repairs & Maintenance	\$16,894.00
<u>Revenue:</u>	
0100-40-507-8206-341111 General Fund; Insurance Proceeds	\$16,894.00

R-16-072C

C-5.

RESOLUTION; FY16-17 POSITION CHART

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 13th day of September, 2016 hereby approves the FY16-17 Position Chart and that no changes be made to the chart without Board approval regardless of what other County polices may state.

R-16-072D

C-6.

Resolution; Proclamation; National Preparedness Month – September 2016

WHEREAS, the Virginia Department of Emergency Management (VDEM) and Prince George Fire/EMS and Emergency Management provides safety information and preparedness techniques for our Citizens; and

WHEREAS, the National Day of Action on September 30, 2016, known as America’s PrepareAthon! Day, is a nationwide, community-based campaign for action to increase emergency preparedness and resilience through hazard-specific drills, group discussions, and exercises; and

WHEREAS, families and individuals throughout Prince George County and the Commonwealth of Virginia are encouraged to join these efforts so that they are better prepared to meet the challenges that may occur when disaster strikes; and

WHEREAS, Prince George County and the Commonwealth of Virginia, in conjunction with VDEM, continues to work toward a strong and viable culture of preparedness throughout state and local government, colleges and universities, the private sector, and families; and

WHEREAS, National Preparedness Month is an opportunity to encourage Americans to take the necessary steps to prepare for all emergencies in their homes, businesses, and communities;

NOW, THEREFORE BE IT RESOLVED, The Prince George County Board of Supervisors does hereby recognize September 2016 as NATIONAL PREPAREDNESS MONTH in our County of Prince George Virginia, and calls this observance to the attention of all our citizens.

R-16-072E

C-7.

RESOLUTION; FY 2017 APPROPRIATION INCREASE (\$591,398.05 SCHOOL DODEA GRANT FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0510 <i>Various</i> School Federal Grant Expenditure Accounts	\$591,398.05
 <u>Revenue:</u>	
0510-30-845-333845 School To Math Seven (2M7) (Increase)	\$ 5,800.10
0510-30-846-333846 School Supporting Students in Reading (SSiR) (Increase)	\$ 19,860.78
0510-30-8xx-3338xx School Student-Centered Learning to Support Success (S-Class) <u>New</u>	<u>\$565,737.17</u>
TOTAL	\$591,398.05

C-8. Withdrawal of Authorization To Consider Ordinances Related To Driving On Flooded Roads And Hunting Of Coyotes. The Board agreed to withdraw from moving forward on ordinances related to driving on flooded roads and hunting of coyotes.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

SUPERVISORS' COMMENTS

Mr. Hunter stated that he thought the Patriot Day Celebration Breakfast for Police and Fire and EMS was very nice. He gave a special thank you to McDonald's for the donation of the food.

Mr. Skalsky announced the Czech-Slovak Festival on October 15 from 11 to 4 at the Old Courthouse Complex. There will be more food and activities than ever.

Mr. Carmichael stated that his thoughts and prayers are with Bill Campbell's family. He was a lifelong resident of Prince George and past volunteer.

Mr. Webb thanked everyone who has served in the past present and future to protect this Country's rights.

Chairman Robertson thanked County staff for their efforts in reference to this County's opposition to annexation.

COUNTY ADMINISTRATOR COMMENTS

Mr. Ashcraft stated that the Farmers Market will continue to be open on September 17 & 24, 8 a.m. to 12:00 Noon at Scott Park. The United Way Kickoff Luncheon will be on September 15 at 11:30 a.m. at the John Randolph Foundation. The Soil & Water Conservation District Cookout will be on September 15 at 6 p.m. at Scott Park. The Fire & EMS Advisory Committee will meet on September 15 at 7 p.m. in the Board Room. The Prince George Promise Board of Directors will meet on September 16 at 2 p.m. at the Prince George Library. The Great Beefsteak Raid Dinner will be on September 21 from 4 to 7 p.m. at Scott Park. Congratulations to Supervisor & Deputy Emergency Management Coordinator Donald Hunter for successfully completing the Emergency Management Institute's 2016 Advance Academy. Public School Division makes major improvements in SOL test scores. BOS Chairman Bill Robertson has been elected Chairman of the Chief Local Elected Officials Committee (CLEO) of the Crater Workforce Investment Board. Rising 5th grader Olivia Gilbert collected 865 pounds of food this summer for the Prince George Food Bank. Work has begun for Phase 2 of the infrastructure improvements at Exit 45. Prince George High School's Louise Thornton was named Region 1 Teacher of the Year.

REPORTS

Virginia Department of Transportation – Ms. Crystal Smith of VDOT gave a brief update on the road maintenance in Prince George County. She stated that pothole patching on Pole Run and Union Branch are complete. Patching is scheduled at the entrance of the Central Wellness Center and at the entrance of Administrative Street. They have completed the shoulder repairs on various locations along Route 460, on Ruffin Road, and along Centennial Road. They have also completed the majority of the site distance requests for mowing that have come in. With that, they have started the primary round of primary and secondary mowing for the season. In addition, they have started some repairs along Hitchcock. They also have the engineering and design team working on some more permanent repairs for the settlements that keep occurring just east of the Bailey's Creek Bridge and paving on Bull Hill, Middle Road, and Jefferson are complete. There is a list of studies ongoing including a speed study on Lawyer's Road. Repairs continue on Benjamin Harrison Bridge.

County Health Fair. Mr. Keith Rotzoll, Director of Parks and Recreation, announced to the Board the Prince George County Community Health Fair on Saturday, September 17 from 9 a.m. to 1 p.m. at the Administrative Parking Lot. There will be over 20 vendors available providing health related information, financial wellness, doctors, financial practices, financial

institutions, and physical exercise. There will be a blood mobile on site. Flu shots will be available through Rite-Aid. There will be a bouncy house for the children, snow cones, and other food vendors. There will be prizes and giveaways and an extended Farmers Market that day. Mr. Rotzoll stated that Ms. Bettina Coghil, Community Corrections Directors, has been instrumental in making this event possible.

Parks and Recreation Director - Mr. Keith Rotzoll, Director of Parks and Recreation, gave an update on the various activities in Parks and Recreations. He talked about the softball tournaments that were hosted in the County this Summer, including the Dixie Youth District 3 Softball Tournament under the direction of Mr. Rob Eley where the Prince George Belles coached by County Administrator Percy Ashcraft won and went on to States. The County also hosted the 2016 Girls 14U Eastern National Softball Tournament. The guest speaker was three time Olympic Gold Medalist Leah Amico. Twenty-two teams from the Eastern United States participated. Eighteen of those teams were from other states. A local team from Hanover won the tournament. There were many compliments regarding the facilities and the accommodations in Prince George County. Mr. Troy Jacobs, Regional Junior Olympic Commissioner for Region 3 of the United States and Central Virginia, presented the County with a commemorative flag.

National Night Out – Chief Keith Early gave a brief report on this year’s event. He stated that National Night Out is a wonderful opportunity for communities in Prince George County to promote police-community partnerships, crime prevention, and neighborhood camaraderie. While this one night is certainly not an answer to crime, drugs and violence, National Night Out represents the kind of spirit, energy and determination to help make neighborhoods a safer place year round. This night celebrates safety and crime prevention successes and works to expand and strengthen programs for the next 364 days. This year, 32 communities participated in the 2016 NNO activities throughout the County. From 2003 to 2016, the number of Prince George communities participating in National Night Out has grown from 1 to 32. There were approximately 2122 participants. Activities at the different locations included bubbles, music, frisbee, chalk, pool, air hockey, foosball, swimming, darts, corn hole, cotton candy, icee’s, water balloon fight, toy giveaway, wagon rides, tug of war, face painting, sack races, photo area, basketball, volleyball, dancing, beanbag toss, firearm training simulator, movie trailers, “Don’t be a victim” PowerPoint presentation, dodgeball, soccer, raffles, door prizes, school supply giveaway, bubble soccer, petting zoo, pony rides, kickball, indoor bowling, magician, and karaoke. There were a total of 21,340 items distributed at this event. Chief Early thanked everyone for their support of “NATIONAL NIGHT OUT” and stated that he hopes everyone will join them again next year on Tuesday, August 1, 2017.

Quarterly Financial Report. Ms. Betsy Drewry, Financial Director, gave a report on the fourth quarter of Fiscal Year 2015. There is a lot of year-end work yet to accomplish. General Revenue is 2% over budgeted amounts which is very good news. The revised planned use of General Fund Balance FY2016 is \$4,505,848.50. General Fund Expenditures are under budget which is also good news. Ms. Drewry gave a summary of capital projects. There are \$27.9 million of budgeted projects, including Exit 45 improvements and the Courthouse buildout. Preliminarily, utilities are operating at a surplus. However, there will be a large depreciation. The health insurance balance was \$1.7 million on June 30. This is an improvement over this time last year. Contributing factors are an unusually low claims year and lower than predicted “run out period” claims to Cigna [over \$592,000 returned from imprest account]. Looking ahead, year-end review and adjustments are underway, CAFR preparation is underway, and final audit work is tentatively scheduled for the week of October 24, 2016.

ORDER OF BUSINESS

A-1. Discussion and Possible Approval of Maintenance Agreement for Courthouse Energy Savings Project. Mr. George Poulson, General Services Director, stated that on the 28th day of January 2016 the County entered into a contract with ABM Building Services, LLC for \$1,516,587.00 to provide installation of an Energy Savings Contract to hopefully save the County approximately \$46,000.00 per year after completion at the Courthouse. This work is now nearing completion and should be totally completed by October 1, 2016. With any new installation project the County would prefer to stay proactive in regard to Maintenance related issues and not be reactive. Staff has asked ABM for a Maintenance

Agreement to be presented to The Board of Supervisors for their review at the last Board Meeting. After negotiations with ABM an acceptable agreement has been reviewed by Staff, which saves the County \$11,380.00 additional dollars and adds the agreement to cover five years instead of one at a yearly cost of \$10,000.00.

This is the recommendation to the Board of Supervisors to approve this agreement and move forward. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the maintenance agreement as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

A-2. Discussion and Possible Approval of Parks and Recreation Maintenance Projects in the Amount of \$38,221. Mr. Keith Rotzoll and Ms. Betsy Drewry proposed court asphalt repairs for Beechwood tennis courts, River’s Edge basketball court, Temple basketball court, and Temple tennis courts in the amount of \$38,221. Overall, the quoted pricing is \$6,244 less than the initial estimates. If the Board chooses to take action, an appropriation of the funds and a reimbursement resolution are needed in order the County to issue the debt in the spring and reimburse itself for the purchase being made. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the appropriation resolution as presented. Roll was called on the motion.

R-16-073

A-2.

RESOLUTION; APPROPRIATION (\$38,221 PARKS & RECREATION PAVING PROJECTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0311-07-211-3146-48240	Beechwood Manor Tennis Courts	\$ 4,450
0311-07-211-3147-48240	River’s Edge Basketball Court	\$ 5,051
0311-07-211-3148-48240	Temple Park Basketball Court	\$ 7,920
0311-07-211-3149-48240	Branchester Basketball Court	\$ 1,900
0311-07-211-3150-48240	Temple Park Tennis Courts	<u>\$18,900</u>
TOTAL		\$38,221
 <u>Revenue:</u>		
0311-40-900-8115-341401	Debt Proceeds	\$38,221

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Skalsky, Robertson, Webb

Opposed: (0)

Mr. Carmichael made a motion, seconded by Mr. Skalsky, to approve the reimbursement resolution as presented. Roll was called on the motion.

R-16-073A

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF BONDS
OR OTHER INDEBTEDNESS**

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake the Parks and Recreation Paving projects (the "Purchase");

WHEREAS, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$38,221;

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$38,221 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$38,221.
2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.
4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.
5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.
7. This Resolution shall take effect immediately upon its passage.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

A-3. Discussion and Possible Action of Contract with Sussex County for Building Official Services. Ms. Julie Walton, Director of Community Development, stated that the County of Sussex has approached Prince George County in regards to obtaining temporary assistance during the absence of a Building Code Official and Inspector for their locality. Similar to Prince

George's recent assistance and agreement with the City of Hopewell, the agreement includes provisions for Julie Walton to serve as the Building Official with additional staff from Prince George utilized on an as-needed basis. The resolution before the Board this evening is to approve a mutual aid agreement with the County of Sussex for a period not to exceed December 31, 2016 while they are in the process of finding a replacement for their Building Official. The agreement was drafted by Mr. Micas, County Attorney, and has been approved by Sussex County without change. Mr. Hunter made a motion, seconded by Mr. Webb to approve the resolution as presented. Roll was called on the motion.

R-16-074

A-3.

RESOLUTION; APPROVAL OF A MUTUAL AID AGREEMENT WITH THE COUNTY OF SUSSEX, VA TO PROVIDE TEMPORARY BUILDING OFFICIAL SERVICES

WHEREAS, the County of Sussex, VA, has requested assistance from Prince George County in the form of a Mutual Aid Agreement per the Sussex County Board of Supervisors meeting on September 1, 2016, in which the Board approved the mutual aid agreement presented by Prince George County; and,

WHEREAS, Julie Walton and the Prince George County Community Development and Code Compliance staff would perform building official-related responsibilities for the County of Sussex for a period not to exceed December 31, 2016; and,

NOW THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016, hereby authorize the County Administrator to enter into a Mutual Aid Agreement with the County of Sussex, VA to provide temporary building official services utilizing Julie Walton, as temporary City Building Official, and the Prince George County Department of Community Development and Code Compliance.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

A-4. Discussion and Possible Action on Smart Scale Transportation Project. Ms. Walton stated that County staff is preparing an application for VDOT's Smart Scale transportation funding program (formally the HB2 process) and is considering two options for an intersection improvement project at Bull Hill Road and Courthouse Road. Staff reviewed the options with the Board, one of which is a dog-bone roundabout while the other is a traditional circular roundabout. The latter of the two would affect property owners. Due to the reduced right-of-way impacts and presented safety improvements, the dog-bone roundabout is the recommended roundabout design for this intersection. After brief discussion between the Board, Mr. Carmichael made a motion, seconded by Mr. Webb, to support the dog-bone roundabout. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

A-5. Discussion and Possible Action on Right In and Right Out Request from Lake Harley, LLC. Mr. Douglas Miles, Zoning Administrator, stated that the General Manager of Colonial Harley Davidson / Lake Harley LLC has proposed a Right In Right Out (RIRO) access point on the south line of Temple Avenue between Whitehill Boulevard and Puddledock Road. Temple Avenue (SR 144) is a four-lane limited access highway between the Colonial Heights line and Oaklawn Boulevard (US 36) and a break in the limited access is being proposed for additional access. Lake Harley LLC shall pay all the costs associated with their proposed Right In Right Out (RIRO) access.

Lake Harley LLC along with Davenport, their traffic engineering consultant, are proposing to create the RIRO access point in the same fashion as the recently installed RIRO access point located along Temple Avenue in the City of Colonial Heights in the vicinity of the Ashley Furniture building in order to be able to access the new retail shops and restaurants that have recently been constructed in that shopping center.

Prince George County staff would be in support of this Right In Right Out (RIRO) access point request. However, Lake Harley LLC is also requesting that a left turn lane be added along Temple Avenue headed westbound and crossing the eastbound traffic along Temple Avenue. County Staff is not in support of the proposed left turn lane due to the existing left turn lane that is located at Whitehill Boulevard and Temple Avenue in order to gain access to their existing commercial development located along Temple Avenue.

This request is being brought before the Board of Supervisors to see if the County wants to be in support of the request so that Lake Harley LLC can move forward favorably with their request for a break in the limited access highway along Temple Avenue. VDOT will not proceed with this request without the County providing a letter of support from the County Administrator and a Resolution being passed by the Prince George County Board of Supervisors. Mr. Joe Wallace, Traffic Consultant, stated that the right in right out would not have a bearing on future signalization. After further discussion with Mr. Wallace, the Board agreed that they are in support of a right in right out access point but they are not in support of the proposed left turn lane. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented to approve the right in right out access point. Roll was called on the motion.

R-16-075

A-5.

WHEREAS Lake Harley LLC has requested County support in their effort to construct a Right In and Right Out (RIRO) on Temple Avenue at Lake Harley LLC's cost; and

WHEREAS a major priority in roadway access and development is the enhancement of a community's economic development potential and support of existing businesses;

WHEREAS the Board of Supervisors of the County of Prince George would be in support of a Right In Right Out (RIRO) access point on the south line of Temple Avenue eastbound between Whitehill Boulevard and Puddledock Road;

WHEREAS the Board of Supervisors of the County of Prince George would not be in support of a left turn lane from Temple Avenue westbound crossing the eastbound lanes;

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 13th day of September, 2016 that it hereby petitions and requests that a Right In Right Out (RIRO) access point be approved by VDOT to provide access to the Lake Harley LLC commercial development area located on the south line of Temple Avenue eastbound. Lake Harley LLC shall pay all costs associated with this project.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

CLOSED SESSION

E-1. Resolution; Closed Session for: discussion of the evaluation of the performance of a specific Board appointee pursuant to § 2.2-3711, (A)(1), Code of Virginia. Mr. Carmichael made a motion, seconded by Mr. Hunter that the Board convene closed session for discussion of the evaluation of the performance of a specific Board appointee pursuant to § 2.2-3711, (A)(1), Code of Virginia.

R-16-076

E-1.

RESOLUTION; CLOSED SESSION FOR: DISCUSSION OF THE EVALUATION OF THE PERFORMANCE OF A SPECIFIC BOARD APPOINTEE PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2016, does hereby vote to enter closed session for discussion of the evaluation of the performance of a specific Board appointee pursuant to § 2.2-3711, (A)(1), Code of Virginia.

On roll call the vote was:

In favor: (5) Robertson, Skalsky, Hunter, Webb, Carmichael

Opposed: (0)

E-2. Resolution; Certification of Closed Session. At 8:59 p.m., Mr. Carmichael made a motion, seconded by Mr. Skalsky, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-16-076A

E-2

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED).

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Skalsky, Webb, Robertson, Hunter, Carmichael

Opposed: (0)

ADJOURNMENT. Mr. Hunter moved, seconded by Mr. Webb, that the meeting be adjourned. The Board agreed by consensus to adjourn.

The meeting adjourned at 9:03 p.m.

[Draft Minutes prepared September 21, 2016, for consideration on September 27, 2016; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator