

**AGENDA**

Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: May 10, 2016  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Closed Session**

**6:00 p.m.**

**Business Meeting**

**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

**CALL TO ORDER**

Roll Call

**CLOSED SESSION**

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

At this time, members of the audience may address the Board on any item on tonight's agenda which is not scheduled for a Public Hearing or any non-agenda item related to County operations. The Board does not generally respond to questions or statements made during public comment. Speakers will not be allowed to engage in personal attacks, use of profanity, campaign for office, or promote a business.

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

Items listed under this category are considered routine and are acted upon by the Board with a single vote. The Consent Agenda provides a method for the expeditious handling of items that do not require discussion. If a Board Member desires they may extract an item and it is added to the regular agenda.

C-1. Draft Minutes – April 26, 2016 Regular Meeting.

C-2. Resolution; Proclamation; National EMS Week; May 15-21, 2016.

**PRESENTATIONS**

**SUPERVISORS' COMMENTS**

**COUNTY ADMINISTRATOR'S COMMENTS**

**REPORTS**

**Virginia Department of Transportation** – Crystal Smith

**Farmer's Market** - Kirsten Cherry

**Hometown Heroes Race** – Brad Owens

**Clean Community Day** – George Poulson  
**Utility Service Districts** – Chip England

**TABLED ITEMS**

**ORDER OF BUSINESS**

A-1. Resolution; Appropriation (\$411,000 Comprehensive Services Act).

A-2. Approval of VDOT Maintenance Agreement for Exit 45.

A-3. Approval of RFP for Radio System Consultant.

A-4. Resolution; Adoption of FY17 Budget.

[ADDED] A-5. **Approval of Prince George County Letter of Confirmation for Driving Regional Growth-Embracing a Global Future 3.0.**

**PUBLIC HEARINGS**

**ADJOURNMENT**

**Board meeting format:** Closed Meeting at 6:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgecountyva.gov](http://www.princegeorgecountyva.gov).**

**AMENDMENT(S)**

**Addition(s)**

None.

**Deletion(s)**

None.

**Changes**

None.

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

May 10, 2016

6:00 p.m.

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, May 10, 2016 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

**ATTENDANCE.** The following members responded to Roll Call:  
William A. Robertson, Jr., Chairman Present  
Jerry J. Skalsky, Vice-Chairman Present  
Alan R. Carmichael Absent  
Donald R. Hunter Present  
T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.** Mr. Webb made a motion, seconded by Mr. Hunter, that the Board convene a closed session for discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

R-16-042

E-1.

RESOLUTION; CLOSED SESSION FOR DISCUSSION OF THE  
APPOINTMENT OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711,  
(A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016, does hereby vote to enter closed session for discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (4) Robertson, Skalsky, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

Mr. Carmichael arrived at 6:13 p.m. and did not go into Executive Session.

**E-2. Resolution; Certification of Closed Session.** At 7:00 p.m., Mr. Webb made a motion, seconded by Mr. Hunter, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening

legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-16-042A

E-2

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED).**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Skalsky, Webb, Robertson, Hunter

Opposed: (0)

Abstained: (1) Carmichael

**Invocation.** Mr. Skalsky gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Hunter led the Pledge of Allegiance to the United States Flag.

**PUBLIC COMMENTS.** Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:06 p.m.

Mr. Kevin Foster (Chairman, Prince George County Board of Supervisors – 138 Holly Berry Lane). Chairman Foster thanked the Board for the productive joint meeting and for their continued efforts in making education an investment in the County's future. Chairman Foster stated that he does believe with the funds this Board has provided, the School Board will be able to do great things with those education dollars and he pledged that they will be the very best stewards of taxpayer dollars.

There bring no one else to speak, Chairman Robertson closed the public comment period at 7:10 p.m.

**APPROVAL OF AGENDA.** Mr. Webb made a motion, seconded by Mr. Skalsky, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter

Opposed: (0)

**ORDER OF CONSENSUS:** Mr. Skalsky made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – April 26, 2016 Regular Meeting were approved as presented.

R-16-043

C-2.

**RESOLUTION; RECOGNIZING MAY 15-21, 2016, AS  
“NATIONAL EMERGENCY MEDICAL SERVICES WEEK”**

WHEREAS, the emergency medical service community is a partnership of physicians, nurses, medical technicians, paramedics, firefighters, communication officers, police officers, educators, administrators, and others; and

WHEREAS, providing emergency medical services is a vital quality of life public function, constantly requiring our services to the community; and

WHEREAS, many hours of specialized training and continuing education is required of our career and volunteer emergency services members to enhance their lifesaving skills; and

WHEREAS, the residents of Prince George County benefit greatly from the hard work, long hours, dedication, and professionalism of these highly skilled members; and

WHEREAS, Prince George Fire & EMS emergency medical service providers collectively handled over 3600 medical calls in 2015; and

WHEREAS, it is proven that immediate access to quality care dramatically improves the outcome of patients with sudden illness or injury; and

WHEREAS, it is appropriate to celebrate the value of the emergency medical service providers from Prince George Fire and EMS, the Prince George Volunteer Emergency Crew, the Burrowsville, Carson, Disputanta, Jefferson Park, and Prince George Volunteer Fire Departments, the Prince George Emergency Communications Center, as well as the Prince George Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors recognizes May 15-21, 2016, as "National Emergency Medical Services Week", with the theme, "EMS Strong" and encourages the community to observe this week by thanking our providers.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be permanently recorded among the papers of this Board of Supervisors of Prince George County, Virginia.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

## **PRESENTATIONS**

### **SUPERVISORS' COMMENTS**

Mr. Hunter stated that the Rogers & Hammerstein "Some Enchanted Evening" at the Prince George High School was beautiful and well directed. The students did an excellent job.

Mr. Skalsky echoed Mr. Hunter's comments. He stated that the National Day of Prayer had a great turnout. He stated that the recently retired Scott Firestine has done a great job for Prince George County and Appomattox Regional Library.

Mr. Webb stated that he is looking forward to the Farmer's Market and commended Kirsten Cherry and staff for all of their hard work on this event.

Chairman Robertson stated that Community Day was great with a good turnout.

### **COUNTY ADMINISTRATOR COMMENTS**

Mr. Ashcraft stated that the Tri-Cities Law Enforcement Memorial Breakfast will be on May 11 at 8:30 a.m. at the Hopewell Moose Lodge. The Prince George Rotary Annual Picnic will be on May 11 from 4 to 7 p.m. at Scott Park. Hopewell Schools Breakfast will be on May 13 at 9 a.m. at the Hopewell High School Cafeteria. Relay for Life will be on May 14 from 3 to 11 p.m. at the Prince George High School Football Field. The Dedication of New Carson Volunteer Fire Department will be on May 15 at 3 p.m. at CVFD. The 14<sup>th</sup> Annual Drug Court Graduation Ceremony will be on May 16 at 3 p.m. at Prince George Circuit Court. Friends of

Burrowsville School Open Board Meeting will be on May 18 at 7 p.m. at the Burrowsville Community Center. 'Tip-A-Cop Fundraiser' will be on May 20 from 6 to 9 p.m. at Nanny's Restaurant. The DMV Mobile Unit on May 23 from 9 a.m. to 4 p.m. at the Police Department Parking Lot. Former Prince George High School softball standout Whitney Clements was named District 10 Player of the Year for Richard Bland College. Former Prince George High School girls' basketball standout Ariel Stephenson was named Freshman Female Athlete of the Year at Wake Forest University. Beazley Elementary School Student Christina Prescott recently won third place in the Virginia School Boards Association Southside Region Art Contest. Prince George County unemployment dropped to 4.8 percent in March. Registration for Prince George Summer 4-H Camp continues. Vouchers of \$25 will be issued again this year by the Prince George Farm Bureau. Water Main Flushing continues in April throughout County neighborhoods, this week in the Birchett Estates, Manchester Mills and Newstead Farms areas. The Baxter Road Sewer Rehabilitation Project is continuing with traffic delays in that area. Prince George County journalist Adrienne Wallace will assume the responsibilities of Editor of the Hopewell News in June. JEJ Moore Class of 1966 to celebrate 50<sup>th</sup> Reunion June 11 that includes tour of the old high school (Central Wellness Center). Prince George County Spring Newsletter has been mailed to all County residents and businesses. 'Art from the Garden' exhibit continues through May 31 at the Prince George Heritage Center. Registration for the 2016 Citizens Academy will end May 16. Classes will begin The Virginia Employment Commission at the Crossings set up a special day (May 10) to meet with residents of the Country Aire and Bexley Mobile Home parks to discuss job opportunities. In closing, Mr. Ashcraft read a congratulatory letter from Senator Mark Warner to Prince George County for receiving the Distinguished Budget Presentation Award from the Government Finance Offices Association.

## **REPORTS**

**Farmer's Market** – Ms. Kirsten Cherry, IT Director, stated that the 2016 Farmer's Market season starts back up this Saturday May 14 from 9:00 a.m. to 12 Noon and will run every Saturday through October 29 with the exception of Memorial Day and Labor Day weekends. The price for a table entry is \$10. Items for sale will include fresh produce, baked goods, arts and crafts, honey, herbs, and plants. The Market will continue the use of debit and SNAP and EBT cards.

**Hometown Heroes Race** – Mr. Brad Owens, Director of Fire and EMS, announced the Hometown Heroes Race this Saturday, May 14 at Scott Park. Runners can pick up their packets in advance on May 13 in front of the Emergency Operations Center from 4 to 6 p.m. The day of the race Scott Park Drive will be closed. Check-in for the 5K run/walk will be at 8:00 a.m. Courthouse Road will be closed between Scott Park and Prince George Drive from 8:00 a.m. to Noon. The race begins at 9:00 a.m. The race route is from the cul-de-sac at Scott Park to left bound on Courthouse Road to Prince George Drive and back. The "Little Hero Feet Meet" check-in will begin at 9:30 a.m. The race route for the Little Hero Feet Meet will be from the cul-de-sac at Scott Park to the soccer fields in the back (Scott #3) and back. That race begins at 10:30 a.m. Awards will be at 11:00 a.m. There will be apparatus displays from Fire and EMS and the law enforcement. There will be a pet adoption center set up. There will be super hero photo shoots and obstacle courses. There will be plenty of food and music. There are currently 67 civilian runners registered to participate along with 169 soldiers and over 300 students. All proceeds go to five scholarships that benefit County residents seeking higher education in Fire and EMS, law enforcement, and the military. Mr. Owens thanked Ms. Jamie Westbay and Mrs. Erin Owens at L. L. Beazley, the WOW Committee, and the School System and County employees. He also thanked the John Randolph Foundation and John Randolph Medical Center.

**Clean Community Day** – Mr. George Poulson, Interim General Services Director, gave a brief report on Clean Community Day which was held on April 16 from 8:30 a.m. to 1:00. This event was sponsored by the General Services Department and the Prince George Extension Office. Mr. Poulson stated that it was a very good day and a well participated event. He thanked the Prince George Master Gardeners, Adopt-A-Highway volunteers, Care Environmental, Shred-It, and Container First Services. There were 189 citizens participating at the Courthouse Complex and 175 citizens visited the Union Branch convenience center.

Household items, tire, yard debris, and white goods were collected. Lunch was provided by Perkinson Construction. Mr. Poulson provided the Board the statistics of the event.

**Utility Service Districts** – Mr. Chip England, County Engineer, gave an update on the five utility services districts and possible recommended changes for each. These five districts include the River Road Service District (Water), Johnson Road/Flank Road District (Water), Jefferson Park/Middle Road Water Service District (Water), Brickhouse Landing Wastewater Service District (Wastewater), and Exit 45/Route 301 Water Service Area. The River Road Service District has boundaries defined in Code Sec 82-110. There are no special rates defined in Code, perhaps there were in the past. Two current customers in that district are Riverside Regional Jail and the Fort Lee North Range Facility. They are currently charging Fort Lee standard water rate for 4 inch service. Riverside Regional is also a 4 inch service, but the County charges them VAWC rates water & Hopewell rates for sewer. Staff is recommending correcting immediately and switching to standard 4 inch service rates (water & sewer). This will reduce annual charges to Riverside Regional by about \$100,000 (18%). The Johnson Road/Flank Road District has boundaries defined in Code Sec 82-110. No special rates defined in Code, there were in the past when district was created based on Petersburg's (double retail for outside the county customers + 10 percent). They are currently charging customers \$3.80 per 1000 gallons, probably based on an old Petersburg rate and has not been kept up to date. Staff is recommending correcting immediately and switching to standard water rate immediately. This affects about 100 customers, average residential will see about \$5 to \$10 increase in their bimonthly bill. This will increase annual department revenues by about \$3,000. The Jefferson Park/Middle Road Water Service District has boundaries defined in Code Sec 82-110. It is exempted from Connection Charges, Code Sec 82-261. Special rates (Code Sec 82-262) defined as "that rate in effect charged by Virginia/American Water Company." This makes no sense because County water is actually being provided, not VAWC water (i.e., rate not directly related to County costs). This was probably established for customer parity because some neighborhoods in district are served and billed directly by VAWC. This impacts customers in Brickhouse Landing and three apartment complexes: Baileys Ridge, Jefferson Pointe, Independence Place. Staff is recommending removal of this service district and switch customers to standard rates, involves amending Code sections, about \$40,000 less annual revenue. The Brickhouse Landing Wastewater Service District has boundaries defined in Code Sec 82-429, and in Brickhouse Landing Sec 1 Wastewater Contract. It is exempted from Connection Charges, Code Sec 82-536. The special rate (Code Sec 82-537) defined as "the same as the water rate in effect charged by Virginia-American Water Company." County Utilities provides sewer service, not water, so rate not directly related to cost. Sewer rates currently charged are significantly less than County standard rates. Staff is recommending replacing contracts with developer (Jimmy Jones) with Brickhouse Landing Sec 2, then removal of Service District and switching customers to standard sewer rates, involves amending Code sections. This affects about 30 existing customers, about \$30-35 increase in their bimonthly bills, and about a \$6,000 increase in annual revenue. The Exit 45/Route 301 Water Service Area has individual contracts with each of the major hotels which establish special rates for each of them. The contracts expire when external water source is extended to replace wells. Special rates are charging less than what our standard rates would be, more investigation is needed. Staff is recommending consolidating under a single rate structure either as part of a service district created for area to maintain sidewalks/landscaping, or switching to standard rates once water source is extended. After brief discussion amongst the Board, the Board agreed by consensus to move forward with River Road, Johnson Road, and Middle Road districts. The other two, Exit 45 and Brickhouse Landing will require a public hearing at a later date.

## **PUBLIC HEARINGS**

### **ORDER OF BUSINESS**

**A-1. Resolution; Appropriation (\$411,000 Comprehensive Services Act).** Ms. Shel Douglas, Social Services Director, and Ms. Mary Bell, the CSA Coordinator, stated that the CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 63% reimbursement from the state and

37% local match. The budget established for FY15-16 expenditures was \$1,020,000. As of April 30, 2016 CSA has committed funds in excess of the expenditures allotted. The CSA coordinator is projecting a budget shortfall of \$411,000 and is requesting a state supplement in the amount of \$258,930 (63% of the shortfall). The supplement requires a 37% match from the locality, which equates to \$152,070. Mr. Skalsky made a motion, seconded by Mr. Webb to approve the appropriation as presented. Roll was called on the motion.

R-16-044

A-1.

RESOLUTION; APPROPRIATION (\$411,000 FIRE PROGRAM FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016, does hereby authorize the following increase of funds within the Fiscal Year 2015-2016 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b><u>Expenditures</u></b>	
0100-05-113-0704-45754 CSA State Sp Ed Private Day	\$411,000
Revenues	
0100-20-601-8203-326017 General Fund: CSA/At Risk Youth	\$258,930
0100-40-900-8208-399999 General Fund: Fund Balance	\$152,070

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

**A-2. Approval of VDOT Maintenance Agreement for Exit 45.** Mr. Jeff Stoke, Deputy County Administrator, stated that the Exit 45 revitalization project in partnership with the Cameron Foundation will be constructed entirely within the Virginia Department of Transportation (VDOT) right of way. In order for VDOT to finalize approval of the construction plans, a VDOT Maintenance Agreement must be executed between Prince George County and VDOT. The maintenance items listed are in alignment with the items required by the Cameron Foundation / Prince George County MOU executed July 15, 2015. Staff is recommending that the Board of Supervisors authorize the County Administrator to execute the VDOT Maintenance Agreement. Mr. Skalsky made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-16-045

A-2.

RESOLUTION; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE VDOT MAINTENANCE AGREEMENT FOR EXIT 45 CAMERON FOUNDATION REVITALIZATION GATEWAY PROJECT

WHEREAS, Prince George County entered into a MOU with the Cameron Foundation on July 15, 2015 per Resolution R-15-069 to create a welcome gateway feature at Exit 45 off I-95 on South Crater Road; and

WHEREAS, this revitalization effort is focused on beautification and increasing visitor activity at Exit 45 in partnership with other area improvements; and



WHEREAS, in order for VDOT to finalize approval of the construction plans, a VDOT Maintenance Agreement must be executed between Prince George County and VDOT. The maintenance items listed are in alignment with the items required by the Cameron Foundation / Prince George County MOU executed July 15, 2015; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016, does hereby authorize the County Administrator to execute a VDOT Maintenance Agreement for the Exit 45 Cameron Foundation revitalization gateway project.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Hunter, Carmichael

Opposed: (0)

**A-3. Approval of RFP for Radio System Consultant.** Mr. Jeff Stoke stated that a Request For Proposal (#16-0222-1 Radio Consultant) was issued by the County to assist with the analysis and development of a new public safety radio system for the County under the Virginia Procurement Act §2.2-4302.2(A)(4). The County received eleven (11) qualified responses to the RFP on March 21, 2016. Through the evaluation procedure, the top five (5) firms were chosen to participate in an interview process. A second round of interviews included the three (3) finalists selected by the committee. The voting members of the committee consisted of Kirsten Cherry, Director of IT; Chief Keith Early, Police Department; Sheriff Bucky Allin; Brad Owens, Director of Fire/EMS; and Jeff Stoke, Deputy County Administrator. The committee is pleased to recommend to the Board of Supervisors the consulting firm, AECOM, as our top selected company to begin the negotiation process. Staff recommendation is to authorize the County Administrator to enter into negotiations with the consultant for project scope and pricing. Final approval of the contract would come before the Board of Supervisors at a future date. If no mutual agreement can be reached with the selected bidder, the County Administrator may move to the next consultant on the list. AECOM has not been awarded the contract at this time. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

R-16-046

A-3.

**AUTHORITY TO ENTER NEGOTIATIONS FOR CONSULTING SERVICES FOR PUBLIC SAFETY RADIO SYSTEM**

WHEREAS, A Request for Proposal (#16-0222-1 Radio Consultant) was developed and advertised through the County's procurement process to accept responses and qualifications for the vendor assessment, design and implementation of a new public safety radio system; and

WHEREAS, after a review by the evaluation committee of all eleven responses received, presentations and interviews were held with the five top-ranked responding firms;

WHEREAS, after careful consideration, the committee has recommended the firm that best meets the needs of the County for consulting services for a new public safety radio system;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016 does hereby authorize the County Administrator to negotiate scope and price with AECOM for provision of services as outlined in the Request for Proposal. The final agreement will be brought back to the Board of Supervisors for approval at a future date.

On roll call the vote was:

In favor: (3) Skalsky, Hunter, Carmichael

Opposed: (2) Robertson, Webb

**A-4. Resolution; Adoption of FY17 Budget.** Ms. Betsy Drewry, Finance Director, provided the Board with a Budget summary of changes in balancing with a 1% pay increase and a number of other initiatives, the revised MOU with the School Board, a second budget summary option with a 2% pay

increase, a revised position control chart, and a CIP summary. The County Administrator Percy Ashcraft proposed the Budget back on February 23 and a series of worksessions followed leading up to this point. Included in the Budget is a four-cent increase on the real estate rate to 0.86 per \$100 of assessed value, along with \$15,577,250 for school operations per a Memorandum of Understanding between the BOS and the School Board. The overall Budget is \$111,807,205. The General Fund Budget is \$52,201,917. Also included in the Budget is funding for 246 full and part-time positions and level funding for employee health insurance. The Capital Improvement Plan is included in the Budget, but no funding has been appropriated for any of the projects. Each project will be brought back before the Board for funding consideration. Three positions are recommended to be added to the Position Control Chart: (1) an Economic Development specialist; (2) a second part-time attorney; and (3) an additional patrol officer and elimination of a Captain's position. Included is \$7,529,889 in debt retirement, with \$4,154,789 going for Public School Division projects. This budget maintains funding for volunteer companies, including special programs such as the Line of Duty Act and Length of Service Awards Program. This budget includes almost \$1 million for capital projects and equipment to be paid out of the General Fund. There was discussion regarding the one percent salary increase versus the two percent salary increase coupled with funds available from the state for Compensation Board employees. Mr. Carmichael stated that he would like to see all employees receive a two percent increase. Mr. Hunter consented with Mr. Carmichael. Mr. Robertson and Mr. Webb stated that they could not agree with the two percent increase with the economy not showing a lot of improvement still. Mr. Robertson stated that he also could not support the Wellness Center and the Career Development program or any new programs in the year they are raising taxes.

Mr. Hunter made a motion, seconded by Mr. Skalsky, that they authorize the Position Control Chart as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Carmichael, Hunter

Opposed: (0)

Mr. Carmichael made a motion, seconded by Mr. Hunter, to adopt the FY17 Budget with a two percent increase for all employees.

R-16-047

A-4.

RESOLUTION; ADOPTION OF ANNUAL FISCAL PLAN FOR FISCAL YEAR 2016-2017

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of May, 2016, does hereby adopt the annual fiscal plan for fiscal year 2016-2017.

On roll call the vote was:

In favor: (3) Skalsky, Carmichael, Hunter

Opposed: (2) Robertson, Webb

**A-5. Approval of Prince George County Letter of Confirmation for Driving Regional Growth-Embracing a Global Future 3.0.** Mr. Robertson added this item to the agenda. He stated that he cannot sign this letter of support without the Board's consent. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve sending a letter of support to Virginia Gateway Region in support of its fund-raising efforts. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Carmichael, Hunter

Opposed: (0)

**ADJOURNMENT.** Mr. Webb moved, seconded by Mr. Hunter, that the meeting be adjourned to May 23 at 6:00 p.m. at Bud's Inn for a Retreat. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Carmichael, Hunter

Opposed: (0)

The meeting adjourned at 8:27 p.m.

[Draft Minutes prepared May 17, 2016, for consideration on May 24, 2016; adopted by unanimous vote.]

---

William A. Robertson, Jr.  
Chairman, Board of Supervisors

---

Percy C. Ashcraft  
County Administrator