

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: February 23, 2016
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

At this time, members of the audience may address the Board on any item on tonight's agenda which is not scheduled for a Public Hearing or any non-agenda item related to County operations. The Board does not generally respond to questions or statements made during public comment. Speakers will not be allowed to engage in personal attacks, use of profanity, campaign for office, or promote a business.

ADOPTION OF AGENDA

ORDER OF CONSENSUS

Items listed under this category are considered routine and are acted upon by the Board with a single vote. The Consent Agenda provides a method for the expeditious handling of items that do not require discussion. If a Board Member desires they may extract an item and it is added to the regular agenda.

C-1. Draft Minutes – February 9, 2016.

C-2. Resolution; Appropriation; (\$26,586.23 Insurance Proceeds).

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

TABLED ITEMS

ORDER OF BUSINESS

A-1. Discussion of Rezoning of Five Acre Parcel on Route 10.

A-2. FY17 Budget Presentation.

PUBLIC HEARINGS

P-1. Public Hearing; Heritage Center Lease Agreement.

ADJOURNMENT

Board meeting format: Closed Meeting at 6:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgecountyva.gov.**

AMENDMENT(S)

Addition(s)

None.

Deletion(s)

None.

Changes

None.

MINUTES
Board of Supervisors
County of Prince George, Virginia

February 23, 2016

6:00 p.m.

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, February 23, 2016 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:

William A. Robertson, Jr., Chairman Present

Jerry J. Skalsky, Vice-Chairman Present

Alan R. Carmichael Absent

Donald R. Hunter Present

T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for: (1) discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (2) consideration of the disposition of real property for a public purpose where discussion in an open meeting would adversely affect the negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended. Mr. Webb made a motion, seconded by Mr. Hunter, that the Board convene a closed session for for (1) discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (2) consideration of the disposition of real property for a public purpose where discussion in an open meeting would adversely affect the negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended.

R-16-024

E-1.

RESOLUTION; CLOSED SESSION FOR: (1) DISCUSSION OF THE APPOINTMENT OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (2) CONSIDERATION OF THE DISPOSITION OF REAL PROPERTY FOR A PUBLIC PURPOSE WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE NEGOTIATING STRATEGY OF THE COUNTY PURSUANT TO § 2.2-3711 (A)(3), CODE OF VIRGINIA, 1950, AS AMENDED.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23rd day of February, 2016, does hereby vote to enter closed session for: (1) discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (2) consideration of the disposition of real property for a public purpose where discussion in an open meeting would adversely affect the negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (4) Robertson, Skalsky, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

E-2. Resolution; Certification of Closed Session. At 7:01 p.m., Mr. Webb made a motion, seconded by Mr. Skalsky, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-15-024A

E-2

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED).

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23rd day of February, 2016 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Skalsky, Webb, Robertson, Hunter

Opposed: (0)

Absent: (1) Carmichael

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Hunter led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:05 p.m.

Mr. Charles E. Pender, Jr. (109120 Old Stage Road). Mr. Pender complimented the Board on doing a great job. He stated that Prince George County is one of the greatest counties in the State. It has the best schools and the northern section is growing by leaps and bounds. He stated that we must protect our resources. The police force had done a fantastic job. They know the whole County inside and out. He is very concerned that these officers have not had a pay raise in five years and asked the Board to please do something about that.

Chairman Robertson closed the public comments period at 7:07 p.m.

APPROVAL OF AGENDA. Mr. Hunter made a motion, seconded by Mr. Skalsky, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Robertson, Skalsky, Webb, Hunter

Opposed: (0)

Absent: (1) Carmichael

ORDER OF CONSENSUS: Mr. Skalsky made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – February 9, 2016 Regular Meeting was approved as presented.

R-15-025

C-2.

RESOLUTION; APPROPRIATION (\$26,586.72 INSURANCE PROCEEDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23rd day of February, 2016, does hereby authorize the following increase of funds within the Fiscal Year 2015-2016 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure Budget</u>		
0100-03-100-0601-48105	Replacement Vehicle	\$19,140.55
0100-03-100-0601-46009	Vehicle Equipment and Supplies	\$7,446.18
<u>Revenue Budget</u>		
10-34111	General Fund	\$26,586.73

On roll call the vote was:

In favor: (5) Robertson, Webb, Skalsky, Hunter

Opposed: (0)

Absent: (1) Carmichael

SUPERVISORS' COMMENTS

Mr. Skalsky announced that there will be a Toddler's Fair at the Prince George Library on April 9 for ages 0-5.

Chairman Robertson stated that he knows the rain has been annoying but we will welcome it in the summer.

COUNTY ADMINISTRATOR COMMENTS

Mr. Ashcraft stated that there will be In-Person Absentee Voting on February 27. There will be a Concealed Weapon Class on February 27 from 8:30 a.m. to 1 p.m. at Unity Baptist Church. The Presidential Primary Election will be on March 1, from 6 a.m. to 7 p.m. at all Election Precincts. There will be a Hopewell-Prince George Chamber Awards Ceremony on March 2 at 7 a.m. at Destination Theater. The Fort Lee Culinary Arts Competitive Training Events will be March 5-10 from 8 a.m. to 4 p.m. at the Post Field House. There will be a Brunswick Stew Sale on March 5 from 11 a.m. to 1 p.m. at the Burrowsville Volunteer Fire Department. The new Carson Volunteer Fire Station is about 95 percent complete; dedication is May 15 at 3 p.m. Sidewalk construction & lighting continues at Exit 45. Property owners met February 16 to discuss future development. The Dollar General store at Exit 41 has opened. Registration for Prince George Summer 4-H Camp began February 1. Patient First will no longer take new patients with Anthem health insurance coverage. There has been a fund established to assist family of Prince George Police officer Michael Taber who lost everything February 13 in a Colonial Heights fire. A public notice is being sent out regarding start of Baxter Road Sewer Rehabilitation Project. Parks & Recreation receives \$1,000 grant from the John Randolph Foundation to support the Appomattox River Regional Park 5K Trail Run. The US Army Corps of Engineers has received a permit request from the Roslyn Farm Corporation to provide "pad ready" commercial/industrial sites on 40 acres of undeveloped property adjacent too and directly east of 5155 Chudoba Parkway. Advertisement has been posted to fill the Director of General Services position. The Board of Zoning Appeals at its February 22 organizational meeting elected William Kreider as Chairman and Erma Brown as

Vice Chairperson for 2016. In conclusion, Mr. Ashcraft announced that Real Estate Assessor, Mr. Rod Compton, has been accepted in LEAD Virginia.

ORDER OF BUSINESS

A-1. Discussion of Rezoning of Five Acre Parcel on Route 10. Mr. Steve Micas, County Attorney, stated that on January 12, 2016, the Board authorized the County Administrator to enter into a real estate purchase agreement in which the Board agreed to purchase a 5.751 acre parcel at James River Drive and Moody Road for \$49,700.00. Closing is contingent on conducting various tests to confirm that the property is suitable for development as a future fire station. Currently, the property is zoned R-1, a zoning category that does not allow a fire station use. Staff recommends that the property be rezoned to A-1 which allows development of a fire station as a “permitted use.” If the Board authorizes this application, staff will prepare the application and advertise the case for the March Planning Commission meeting. After the Planning Commission makes its recommendation, the Board will make the final decision on the rezoning. Mr. Skalsky made a motion, seconded by Mr. Webb, to authorize the advertisement of a public hearing for rezoning. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

Absent: (1) Carmichael

Chairman Robertson called for a recess at 7:26 p.m. The meeting reconvened at 7:30 p.m.

PUBLIC HEARINGS

P-1. Public Hearing; Heritage Center Lease Agreement. Mr. Steve Micas stated that in 2005, the County leased the Old Courthouse to the Prince George County Historical Society, Inc. for 10 years. In 2006, the County also leased the adjacent “Clerk’s Office” to the Historical Society. In 2010, the Historical Society’s name was changed to “Prince George County Regional Heritage Center, Inc.” The Food Bank and Clothes Closet has vacated the building at 6420 Administration Drive and moved their operations to the Central Wellness Center. The Heritage Center has expressed an interest in leasing both 6420 and 6405 Administration Drive for future use for activities related to the purpose of the Heritage Center to commemorate the history of Prince George County. The proposed lease will join all four buildings into a single lease. The Heritage Center would maintain the interior of the structures and the County will maintain the exterior and the grounds. Any renovation or conversion of the structures would be paid for by funds obtained by the Heritage Center. A 1.55 acre portion of the government complex parcel contains 4 historically significant buildings: (a) 1883 Courthouse; (b) Former Clerk’s Office; (c) 6420 Administration Drive, formerly used for governmental offices; and (d) 6405 Administration Drive, formerly used for governmental offices. Staff recommends a five-year lease with one, five-year renewal term with no lease payment. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to § 15.2-1800 Code of Virginia, 1950, as amended. Chairman Robertson opened the public hearing at 7:39 p.m. There was no one to speak and the public hearing was closed. After brief discussion between the Board, Mr. Bill Hamby and Ms. Carol Bowman, Mr. Skalsky made a motion, seconded by Mr. Hunter, to approve the lease as presented. Roll was called on the motion.

R-16-026

P-1.

RESOLUTION; AUTHORITY FOR COUNTY ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT BETWEEN PRINCE GEORGE COUNTY AND PRINCE GEORGE COUNTY HERITAGE CENTER, INC.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 23rd day of February, 2016 does hereby authorize the County Administrator to enter into a Lease Agreement Between Prince George County and Prince George County Regional Heritage Center, Inc.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

Absent: (1) Carmichael

ORDER OF BUSINESS (cont'd)

A-5. Presentation of FY17 Budget. Mr. Percy Ashcraft, County Administrator, stated that the ultimate approval of the annual Budget is seen as the most important action taken by the Board of Supervisors. The Budget serves as a financial roadmap for what programs and services are offered in Prince George County. The Budget is balanced in accordance to State code and is proposed to reflect accurate revenues and expenditure projections with the best information that is available at the time of presentation. Furthermore, it is proposed to continue providing a high level of service to the citizens and businesses of Prince George County. Prince George County received a bump in its bond rating in December, 2015, by Fitch Ratings Agency. Prince George now has an AA+ rating, an upward climb from AA three years ago. This is seen as very impressive in light of economic challenges that still face the state and nation and is a testimony to good management practices by the Board of Supervisors. The Finance Department for calendar year 2015 also received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014. Prince George County also received an unqualified audit for fiscal year 2015 for excellence in record keeping and financial management. Prince George County continues to work daily to be as transparent in its government operations and help citizens understand better the government in which they pay for. Prince George County continues to have an A-plus rating as evaluated by the Sunshine Rating System. The next step in the effort to always be transparent is to bring online new financial software that will allow residents full access to spending by all departments and agencies of government. This will be delivered through the Tyler Munis system and should be online March 1. According to the Weldon Cooper Center for Public Service, Prince George County as of July 1, 2015 had an estimated population of 37,131, which is a 3.9 percent increase above the 2010 Census figure. The unemployment rate in Prince George continued to decline in 2015. The latest figures showed a 4.9 percent rate through December. The rate is now under five percent for the first time in seven years. A report prepared for the Department of Social Services updated the demographic profile for Prince George County. Adults 18-64 make up the bulk of the County's population at 66 percent. Children from birth to 17 years of age are at 21 percent, and Adults 65-plus are at 12 percent. According to the Weldon Cooper Center, by race, Prince George County contains a population that is 61.9 percent white, 32.5 percent Black/African American, 1.8 percent Asian, 1 percent other and 2.8 percent two or more races. Prince George County has an ethnicity breakdown of 92.4 percent non-Hispanic and 7.6 percent Hispanic. Calendar year 2015 brought numerous awards, honors and recognition to Prince George departments and its employees. They include: (1) Top Workplace in Richmond Metro Region; (2) Community Development & Code Compliance Director Julie Walton graduated from Lead Virginia; (3) Utility Worker III Jeremy Davis received his Class IV Waterworks Operator License; (4) VACO Achievement Award for Prince George Youth Workforce Academy; (5) 2015 Highest Seat Belt Use Award from Department of Motor Vehicles; (6) Mothers Against Drunk Driver Award for Officer Ernest Dillard; (7) CTI First Responder Award for Officer Charles Santilli; (8) EMS Unit Citations to Officer Clifford Skelton, Officer Anthony Townsend & Officer John Pearson; and (9) 12U Dixie League Boys Baseball Team making it to the World Series. Investments made by the Board of Supervisors in various community projects came to fruition in 2015. The second phase of New Scott Park (the Buren Property) was completed which included the construction of two new rectangular fields. Upgrades to the Central Wellness Center included installation of goal posts for the field behind the main building. Heating & cooling upgrades were made in the area of the gymnasium. Partnerships with the Food Bank and youth wrestling provided space for those non-profit activities, as well as increased programming for Parks & Recreation. Upgrades were made to playgrounds at Branchester Lakes and Baxter Ridge. The County's Stormwater Program began to make upgrades and improvements. There were a total of 2,069 business licenses issued in 2015, compared to 2,098 in 2014. New business licenses in 2015 amounted to 391 compared to 323 in 2014. The

remaining 1,678 business licenses were renewals. Six meetings of the Business Roundtable were held around the County, and 13 were in the graduating class. A strong emphasis was placed on the Business Retention & Expansion (BR&E) program, in which 24 businesses were visited. A graphic designer was retained to complete the all-inclusive tourism guide for the County. A Sports Marketing Plan continues in evolution as local tournaments make Prince George County their home. A total of nine youth travel league baseball and softball tournaments were promoted in 2015. County staff and ASA organizers continue to plan for the 2016 American Softball Association U14 Eastern Nationals which will be held in Prince George County in August 2016. Prince George County provided four (4) "Key to the County" plaques in partnership with the Hopewell/Prince George Chamber ribbon cutting and grand opening events. Submitted \$200,000 Virginia Department of Housing & Community Development wireless broadband grant application and contracted with Design Nine, Inc. to architect wireless broadband network for underserved County areas. Preliminary work was completed for infrastructure improvements at Exit 45. The first section includes sidewalk & lighting from the hotels to Nanny's Restaurant, and the remainder of the project will be near the exit entrance through a partnership with the Cameron Foundation. Recognizing that employees perform their best when they are healthy and that optimal employee performance is necessary for the government to provide the best services possible to citizens, the health promotion program aims to improve employee health and well-being. The mission of the Prince George County Wellness Program is to enhance organizational health by fostering interest and encouraging employees to initiate or expand healthier lifestyles, provide diverse wellness programs to meet a wide range of personal health needs, recognize employees for participating in healthier lifestyles activities, decrease absenteeism due to illness and stress, and develop a positive culture that is focused on celebrating and improving the quality of life for all employees. Through the direction of the Board of Supervisors, County Staff has been able to point to other numerous accomplishments over the last several months that bode well for our citizens and employees. The actions of the General Assembly and Congress are always under careful watch to see what impacts they could have on Prince George County.

The FY '16-17 Budget is prepared based on stabilizing funding for Education & Fire & EMS after using one-time revenues in FY '15-16; preserving the integrity of the health insurance plan for employees at the lowest cost available by possibly moving to Local Choice; developing a plan to meet certain capital needs and replacement of school buses; continuing a vehicle replacement plan for public safety and other County vehicles for safety and long-term savings on repairs; and investing further into Economic Development. The total County Budget proposed is \$112,043,230. The General Fund Budget is \$52,574,967 which is 3.1 percent more than the adopted amount for fiscal year 2016. General Fund expenditures for FY '17 are proposed at a level of \$1,590,085 greater than FY '16. This equates to an increase of 3.1 percent from FY '16. There are 240 full-time employees and 11 part-time positions funded in the Budget proposal. The number of employees has been increased by two in the Position Control Chart for FY '17. One position adds a new employee in Economic Development and a part-time attorney in the County Attorney's Office. Also recommended is the reclassification of three employees in the Parks & Recreation Department, one employee in Human Resources and one employee in Utilities Department. The County anticipates a 10 percent increase in costs to employee health insurance. In addition, \$156,082 is included to cover claims and the run-out expenses related to possible move to Local Choice coverage. The local transfer to the Public School Division is 30.2 percent of the Budget for FY '17. Proposed is full funding of the Memorandum of Understanding between the Board of Supervisors and the School Board, which is \$15,764,879. In addition to the local transfer, the Public School Division receives \$4,154,789 in debt payments for construction and renovation incurred over the years. Also proposed will be capital projects in the amount of \$2,491,150. Volunteer fire and rescue companies will receive a combination of funds from direct County contributions and those distributed by the Fire & EMS Administration Budget. Volunteers will receive \$269,843 in direct County contributions which is an increase of \$38,018 over FY16. An estimated amount of \$108,000 will be appropriated equally to the Fire Companies in the fall of 2016 for Fire Programs Funds. The County is also funding \$19,000 to cover the unfunded mandate by the General Assembly for coverage for the Volunteer Fire & EMS and Auxiliary Police relative to the Line of Duty Act. The Length of Service Awards

Program (LOSAP) is a benefit provided to fire volunteers for length of service to the County. The fund is budgeted based on an actuarial study and is administered by Hometown Insurance Agency. The contribution budgeted for FY'17 is \$125,000. Volunteer Fire & EMS companies also receive the amount of two cents on the real estate tax rate in an Apparatus Replacement Fund. The amount for FY '17 pledged to debt service from those two cents is \$427,500, leaving \$72,500 available for other replacements. The Department of Social Services is funded at 3.8 percent of total Budget expenditures. Also proposed is \$1,220,000 to cover expenses related to the Comprehensive Services Act, in which \$350,000 is the County's portion. Contributions are proposed for both Riverside Regional Jail and Crater Youth Care in the amount of \$1,750,704, which is a \$425,971 decrease from the FY '16 Budget. Capital projects to be funded through the General Fund in the amount of \$991,000 include vehicle purchases (\$81,000), playground upgrades (\$70,000), Sheriff software upgrade (\$40,000), and school buses (\$800,000). Capital projects to be funded through the issuance of debt in the amount of \$5,828,119 include RCJA roof reburish (\$56,000), James River Drive Fire and EMS Station (\$500,000), Parks and Recreation improvements (\$392,919), wireless broadband (\$2,000,000), Appomattox Park amphitheater (\$86,450), Fire and Life Safety Training Building (\$701,600), Harrison Elementary roof (\$717,400), Walton Elementary door and windows (\$306,250), Beazley Elementary doors and windows (\$315,000), Harrison Elementary doors and windows (\$217,500), South Elementary doors and windows (\$135,000), and public safety vehicle purchases (\$400,000). County-wide Debt Service payments are proposed to be \$61,562 more than FY '16. The General Fund transfer for debt payments for FY'17 is proposed to be \$6,904,889, \$76,256 less than in FY'16. Debt is broken down into four categories: County, Economic Development, School and Utilities. Utilities and Economic Development have specific revenue streams which support debt related to these activities. County and School debt are supported by the General Obligation of the County and relies completely on the tax dollar. General Fund revenue is estimated to be at \$52,574,967, an increase of \$1,590,086 from FY'16. Proposed is the elimination of the forest class exemption on real property over 100 acres as existed on January 1, 2016 is estimated to generate \$585,840. Also proposed is a four-cent increase on all real property to \$0.86. This is estimated to generate \$1,000,000. The median home cost in Prince George County is \$181,200, in which a four-cent increase will cost the median homeowner \$72.48 a year, or \$6.04 per month. Other increases in revenue include \$750,000 in personal property, which is garnered from proration that was adopted by the Board of Supervisors in 2014; and a \$406,998 increase from the Machinery & Tools tax as a result of rebates expiring. All other tax rates will remain the same for FY17. The Public Utilities department is self-supported and operates as a proprietary fund by charging fees for services rendered in an amount great enough to cover its own expenses. Each year the County reviews the utilities fees to ensure that the on-going fees are enough to cover the continuity of its operations. Economic Development is fully supported by Meals Tax charged in the County. The total budget is \$1,242,495. The Department of Economic Development will pay \$184,530 in debt related to the construction at Crosspointe Centre. Proposed is \$175,000 for the continued development of Exit 45 gateway enhancements along Interstate 95. The funding will support beautification projects to make the area more inviting for travelers and visitors. The FY'17 budget projects \$334,830 in revenue from this lodging tax to be specifically dedicated to the Tourism Fund and allows for the County's annual contribution of \$32,500 to the Petersburg Area Regional Tourism organization and \$46,440 to the Hopewell-Prince George Chamber Visitor's Center. The County's annual contribution to the Prince George Historical Society remains at 7.5 percent to assist with funding daily operations at the Prince George Regional Center. Proposed is \$12,500 to support growing sports tourism needs in the community. Prince George County is honored to be named the host of the Amateur Softball Association U14 Girls Eastern Regionals in August 2016. Also included is \$158,000 for debt service on the I-95 Exit 45 water system; and \$5,800 for the County's website redesign and maintenance.

The Budget Schedule includes four budget work sessions on March 1, 10, 14, and 21. The public hearing for the tax rates will be on April 12. The public hearing for the budget will be on April 26. The budget needs to be adopted by June 30. Mr. Ashcraft thanked Finance

Director Betsy Drewry, Finance Accountant Lori Robertson and Deputy County Administrator Jeff Stoke for their assistance in putting this document together.

ADJOURNMENT. Mr. Hunter moved, seconded by Mr. Webb, that the meeting be adjourned. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Webb, Skalsky, Robertson, Hunter

Opposed: (0)

Absent: (1) Carmichael

The meeting adjourned at 8:25 p.m.

[Draft Minutes prepared March 1, 2016 for consideration on March 8, 2016; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator